

**Report to Presbytery of Transylvania  
Administration and Finance Committee  
December 3, 2005**

On Thursday, November 10, 2005, the chairs of Presbytery committees met with the Administration and Finance Committee to review the 2006 Spending Budget.

The attached **balanced budget** is being presented to the Presbytery with the following recommendations:

1. **The 2006 Spending Budget of \$666,139 (pages 2-3), the Burnamwood Budget of \$266,500 (page 4) and the Gleneagles Property Budget of \$44,298 (page 5) be adopted.**
2. **The distribution of Unified Mission Giving for 2006 be as follows:**

Transylvania Presbytery	74.0%	(same as 2005)
General Assembly	20.6%	(same as 2005)
Synod of Living Waters	5.4%	(same as 2005)
3. **The Presbytery per capita assessment increase from \$0.81 per member to \$23.50 per member for 2006.** (The explanation for this suggested increase was explained at the September presbytery meeting and also letters were sent to each church. See the detail information below for further explanation.)

**NOTES REGARDING PER CAPITA**

**Summary of Breakdown of 2006 Per Capita per Member**

General Assembly	5.57
Synod	3.62
Presbytery	<u>23.50</u>
Total	\$32.69

- The Presbytery's policy is to pay the full amount of per capita to GA and Synod for our 11,716 members whether or not a church pays the entire portion of their per capita. This historically has resulted in a loss of income each year to the presbytery's budget.
- The historical purpose of Per Capita dollars is to cover all of the basic institutional operational costs of the presbytery, such as rent, utilities, insurance, non-mission staff salaries, and the other costs which would be incurred by any corporation or institution. The intention of Unified Mission Giving is to cover the presbytery's mission projects -- including the staff cost related to those mission projects.
- As noted above, the per capita portion of our spending operates as a deficit by virtue of the fact that the presbytery pays 100% of the per capita due the synod and general assembly. The practical consequence of this is that currently all institutional operational costs are paid from unified mission giving. This practice is inconsistent with the historical purpose of per capita giving, short-sighted in terms of financial planning, and inaccurate in terms of understanding the difference between funding the

basic institutional costs of the presbytery as opposed to the mission component of our church.

- Implementation of this change in per capita will permit a balanced budget for 2006. A failure to implement this change will result in a budget deficit for 2006 of approximately \$128,000.
- We understand that with this increase in per capita that churches will have to decrease their unified mission dollars to make up for the increase in the rate of per capita.

Presbytery of Transylvania  
Year 2006 Spending Budget  
Summary Sheet  
November 10, 2005

**Presbytery Operating Budget**

	Spending Budget 2004	Actual 2004	Spending Budget 2005	Actual YTD 10/31/05	Asking Budget 2006	Spending Budget 2006
Income	\$ 647,675	\$ 513,908	\$ 565,787	\$ 386,655	\$ 549,695	\$ 666,139
Expenses	\$ 647,675	\$ 513,908	\$ 672,166	\$ 458,488	\$ 678,090	\$ 666,139
<b>Balance (Deficit)</b>	<b>\$ -</b>	<b>\$ 0</b>	<b>\$ (106,379)</b>	<b>\$ (71,833)</b>	<b>\$ (128,395)</b>	<b>\$ -</b>

**Burnamwood Subsidiary Budget**

	Spending Budget 2004	Actual 2004	Spending Budget 2005	Actual YTD 10/31/2005	Asking Budget 2006	Spending Budget 2006
Income	\$ 172,706	\$ 147,570	\$ 251,750	\$ 212,989	\$ 263,054	\$ 266,500
Expenses	\$ 170,706	\$ 218,062	\$ 242,844	\$ 189,179	\$ 258,629	\$ 262,093
<b>Balance (Deficit)</b>	<b>\$ 2,001</b>	<b>\$ (70,492)</b>	<b>\$ 8,906</b>	<b>\$ 23,810</b>	<b>\$ 4,425</b>	<b>\$ 4,407</b>

**Gleneagles Subsidiary Budget**

	Spending Budget 2004	Actual 2004	Spending Budget 2005	Actual YTD 10/31/2005	Asking Budget 2006	Spending Budget 2006
Income	\$ 22,600	\$ 24,131	\$ 37,898	\$ 33,264	20,050	44,298
Expenses	\$ 22,600	\$ 24,131	\$ 37,898	\$ 34,912	44,298	44,298
<b>Balance (Deficit)</b>	<b>\$ -</b>	<b>\$ (0)</b>	<b>\$ 0</b>	<b>\$ (1,648)</b>	<b>(24,248)</b>	<b>0</b>

Presbytery of Transylvania

Year 2006 Asking Budget

November 10, 2005

INCOME SUMMARY

	SPENDING BUDGET 2003	ACTUAL INCOME 2003	SPENDING BUDGET 2004	ACTUAL INCOME 2004	SPENDING BUDGET 2005	ACTUAL INCOME 10/31/2005	ASKING BUDGET 2006	SPENDING BUDGET 2006	Notes
<b>UNIFIED GIVING (Presbytery Portion = 71% for 1999 and 2000; 72% for 2001; 74% for 2002, 2003, 2004)</b>	420,000	371,368	420,000	367,330	400,000	289,578	373,338	224,066	Projected amount of decrease to unified mission funds due to changing of per capita rate
<b>SELECTED MISSION GIVING</b>									
MISSION - GLOBAL	-	-	-	-	-	-	-	-	
CHRISTIAN SERVICE MINISTRY	20,000	18,250	20,000	9,400	15,000	13,520	15,000	15,000	\$9,461 remaining in CSM designated account; 10/31/05
CHURCH DEVELOPMENT	500	-	-	125	-	400	-	-	
<b>TOTAL SELECTED MISSION GIVING</b>	<b>20,500</b>	<b>18,250</b>	<b>20,000</b>	<b>9,525</b>	<b>15,000</b>	<b>13,920</b>	<b>15,000</b>	<b>15,000</b>	
<b>SPECIAL OFFERINGS</b>									
HUNGER	8,000	16,420	10,000	13,405	10,000	10,410	10,000	10,000	\$10,439 remaining in designated 10/31/05
CANDIDATE LOAN/GRANT	2,000	3,900	2,000	1,875	2,000	1,000	2,000	2,000	\$1,823 remaining in designated 10/31/05
PEACEMAKING	2,250	2,950	2,500	1,375	2,000	1,500	2,000	2,000	\$263 remaining in designated 10/31/05
<b>TOTAL SPECIAL OFFERINGS</b>	<b>12,250</b>	<b>23,270</b>	<b>14,500</b>	<b>16,655</b>	<b>14,000</b>	<b>12,910</b>	<b>14,000</b>	<b>14,000</b>	
<b>TOTAL GA MISSION PARTNERSHIP FUNDS</b>	<b>16,926</b>	<b>16,926</b>	<b>16,926</b>	<b>16,735</b>	<b>15,148</b>	<b>12,623</b>	<b>14,947</b>	<b>14,827</b>	<b>0</b>
<b>TOTAL PER CAPITA (Presby Portion = \$0.81 per member in 2005, \$23.50 in 2006)</b>	<b>-</b>	<b>(4,908)</b>	<b>-</b>	<b>(3,318)</b>	<b>9,469</b>	<b>(14,935)</b>	<b>9,490</b>	<b>275,326</b>	proposed presbytery rate of \$23.50
<b>OTHER RECEIPTS</b>									
TRUST FUNDS	48,500	47,167	35,000	12,000	19,000	10,594	19,000	19,000	
MISC. RECEIPTS	17,750	25,013	12,272	9,640	8,250	8,557	8,200	8,200	
INTEREST	20,000	16,646	18,000	11,710	12,000	6,908	12,000	12,000	
TRUSTEES	65,000	65,000	66,675	66,275	58,220	46,500	69,020	69,020	
CAMPUS MINISTRY	26,200	26,200	14,700	2,500	14,700	-	14,700	14,700	
<b>TOTAL OTHER RECEIPTS</b>	<b>177,450</b>	<b>180,026</b>	<b>146,647</b>	<b>102,125</b>	<b>112,170</b>	<b>72,559</b>	<b>122,920</b>	<b>122,920</b>	
<b>BALANCE FUND FORWARD</b>									
Balance Fund Forward 1998	-	-	-	-	-	-	-	-	
Balance Fund Forward 1999	-	-	-	-	-	-	-	-	
<b>TOTAL BALANCE FUND FORWARD</b>	<b>30,076</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL INCOME</b>	<b>677,202</b>	<b>617,935</b>	<b>647,675</b>	<b>513,908</b>	<b>565,787</b>	<b>386,655</b>	<b>549,695</b>	<b>666,139</b>	
<b>TOTAL EXPENSES</b>	<b>677,203</b>	<b>617,935</b>	<b>647,675</b>	<b>513,908</b>	<b>672,166</b>	<b>458,488</b>	<b>678,090</b>	<b>666,139</b>	
<b>Balance (Deficit)</b>	<b>(1)</b>	<b>(0)</b>	<b>-</b>	<b>0</b>	<b>(106,379)</b>	<b>(71,833)</b>	<b>(128,395)</b>	<b>-</b>	

Presbytery of Transylvania  
Year 2006 Asking Budget  
November 10, 2005

**EXPENSES SUMMARY**

	SPENDING BUDGET 2003	ACTUAL EXPENSES 2003	SPENDING BUDGET 2004	ACTUAL EXPENSES 2004	SPENDING BUDGET 2005	ACTUAL EXPENSES 10/31/05	REQUESTS 2006	SPENDING BUDGET 2006	Notes
<b>COMMITTEES</b>									
JUDICIAL BUSINESS	350	102	350	-	350	-	350	350	
COMMISSIONED LAY PASTOR	2,700	2,728	3,000	1,175	3,500	612	3,500	3,500	
COMMITTEE ON MINISTRY	16,800	15,876	16,800	20,557	16,800	10,300	16,800	16,800	
NOMINATING	250	49	250	22	250	79	250	250	
INVESTIGATING COMMITTEES		1,059							
PERMANENT JUDICIAL COMMISSION	-	192	-	-	-	-	-	-	
PREPARATION FOR MINISTRY	6,400	7,767	6,400	5,434	6,150	5,057	7,990	7,990	
REPRESENTATION	50	-	50	-	50	-	50	50	
STAFF SERVICES	150	-	150	30	150	15	150	150	
TRUSTEES	2,200	156	1,000	405	1,000	55	1,000	1,000	
PRESBYTERY OFFICES	48,885	43,743	45,960	45,847	48,305	38,562	48,980	48,980	<i>Fixed Commitments/should be pd out of per capita funds</i>
TRUST FUNDS	35,000	35,000	35,000	29,600	24,200	18,150	35,000	35,000	
<b>TOTAL COMMITTEES</b>	<b>112,785</b>	<b>105,614</b>	<b>108,960</b>	<b>103,070</b>	<b>100,755</b>	<b>72,830</b>	<b>114,070</b>	<b>114,070</b>	
<b>COMMITTEES</b>									
ADMINISTRATION/FINANCE	700	586	700	730	700	589	700	700	<i>should be paid out of per capita funds</i>
ADMIN/FINANCE TREASURER	300	300	300	300	300	300	300	300	<i>should be paid out of per capita funds</i>
BURNAMWOOD CAMP/CONFERENCE	25,463	25,463	25,463	25,463	86,799	47,333	75,471	60,463	
CHRISTIAN FORMATION AND DISCIPLESHIP	6,100	4,286	6,100	6,619	6,100	5,862	6,100	6,100	
SOCIAL WITNESS AND MISSION	1,500	1,042	1,500	1,056	2,000	944	2,000	2,000	
SOCIAL WITNESS AND MISSION - SUPPORTED MINISTRIES	30,250	37,620	32,500	24,455	27,000	25,430	27,000	27,000	
CHURCH DEVELOPMENT AND EVANGELISM	46,500	41,267	46,500	17,600	46,500	31,135	46,500	46,500	
YOUTH	9,650	5,204	10,150	7,725	10,150	7,791	14,400	14,400	<i>\$4,250 Youth Committee increase</i>
CAMPUS MINISTRY	30,200	29,200	18,700	5,859	18,700	3,058	18,700	18,700	
COORDINATING COUNCIL	15,000	9,748	15,000	7,825	15,000	3,436	15,000	15,000	<i>\$5500 should be paid out of per capita funds</i>
<b>TOTAL COMMITTEES</b>	<b>165,663</b>	<b>154,418</b>	<b>156,913</b>	<b>97,360</b>	<b>213,249</b>	<b>125,617</b>	<b>206,171</b>	<b>191,163</b>	
<b>SUPPORT FUNCTIONS</b>									
TOTAL FOR PERSONNEL ON BOARD	321,028	288,914	300,995	261,016	301,582	229,087	301,269	304,326	<i>Includes a 5% increase for all staff; does not include camp director or site mgr; \$180,000 of personnel costs should be covered from per capita expenses (estimate)</i>
OFFICE OPERATIONS	35,440	24,510	31,190	17,335	31,190	14,769	31,190	31,190	<i>Fixed Commitments; should be covered by per capita income</i>
OFFICE OPERATIONS - Communications	4,600	4,006	4,600	4,975	4,600	2,857	4,600	4,600	<i>Fixed Commitments; should be covered by per capita income</i>
AUDIT AND BANK FEES	6,100	7,077	6,100	9,337	8,350	6,921	8,350	8,350	<i>Fixed Commitments; should be covered by per capita income</i>
REIMBURSEABLE EXPENSES	-	61	-	226	-	359	-	-	
<b>TOTAL SUPPORT FUNCTIONS</b>	<b>367,168</b>	<b>324,569</b>	<b>347,885</b>	<b>298,546</b>	<b>345,722</b>	<b>253,993</b>	<b>345,409</b>	<b>348,466</b>	
<b>OTHER</b>									
OTHER GOVERNING BODIES	-	-	-	-	-	-	-	-	
KY COUNCIL OF CHURCHES	3,500	2,650	3,500	2,500	3,500	1,875	3,500	3,500	
STATED CLERK	10,897	19,595	17,227	-	-	-	-	-	<i>Stated Clerk included in Total Personnel</i>
PRESBYTERY MEETINGS and RETREAT	9,940	7,685	9,940	8,925	5,940	1,923	5,940	5,940	<i>\$4,440 should be covered from per capita income</i>
PRESBYTERIAN WOMEN	3,250	3,250	3,250	3,250	3,000	2,250	3,000	3,000	
CAPITAL CAMPAIGN	4,000	155	-	257	-	-	-	-	
<b>TOTAL OTHER</b>	<b>31,587</b>	<b>33,334</b>	<b>33,917</b>	<b>14,932</b>	<b>12,440</b>	<b>6,048</b>	<b>12,440</b>	<b>12,440</b>	
<b>TOTAL EXPENSES</b>	<b>677,203</b>	<b>617,935</b>	<b>647,675</b>	<b>513,908</b>	<b>672,166</b>	<b>458,488</b>	<b>678,090</b>	<b>666,139</b>	

Presbytery of Transylvania  
**Year 2006 Spending Budget**  
 November 10, 2005

**Burnamwood Summary**

	SPENDING	ACTUAL	SPENDING	ACTUAL	SPENDING	ACTUAL	ASKING	SPENDING	NOTES
INCOME	BUDGET	INCOME	BUDGET	INCOME	BUDGET	INCOME	BUDGET	BUDGET	
	2003	2003	2004	2004	2005	10/31/2005	2006	2006	
<b>BURNAMWOOD CAMP/CONFERENCE</b>									
Unified	25,463	25,463	25,463	25,463	25,000	21,219	25,000	25,000	
Unified for Directors Salary from Operating Budget	0	0	0	0	35,000	26,113	50,059	35,000	
Burnamwood Gifts	31,243	27,424	31,243	20,604	80,000	92,472	65,000	80,000	
Summer Camp Fees	58,000	58,304	64,000	62,689	64,000	54,299	69,995	70,000	<i>*increase camp fees due to food costs</i>
Youth Retreat Fees	27,250	22,395	27,250	16,670	23,000	7,535	29,000	21,000	<i>*includes income for 3 NEW retreats in 2006</i>
Presbyterian Rentals	11,750	11,002	12,750	10,571	12,750	5,352	12,000	10,500	
Other Rentals	10,500	10,454	12,000	11,573	12,000	5,998	12,000	10,000	
Surplus from 2005 for Director's Salary	-	(100)	-	-	-	-	-	15,000	
<b>TOTAL BURNAMWOOD CCCC INCOME</b>	<b>164,206</b>	<b>154,942</b>	<b>172,706</b>	<b>147,570</b>	<b>251,750</b>	<b>212,989</b>	<b>263,054</b>	<b>266,500</b>	
<b>EXPENSES</b>									
	SPENDING	ACTUAL		ACTUAL			ASKING	SPENDING	
EXPENSES	BUDGET	EXPENSES	BUDGET	EXPENSES	BUDGET	EXPENSES	BUDGET	BUDGET	
	2003	2003	2004	2004	2005	10/31/05	2006	2006	
<b>BURNAMWOOD CAMP/CONFERENCE</b>									
ADMINISTRATIVE	6,000	8,388	7,265	8,910	11,400	6,124	11,000	11,000	
PERSONNEL	50,741	46,861	51,641	50,973	51,250	34,213	99,198	100,262	<i>Includes director's package for 2006</i>
FOOD SERVICE	48,100	57,075	53,000	54,406	57,800	40,250	59,531	59,531	
FACILITIES	49,615	56,474	54,300	62,558	63,000	64,201	71,500	74,500	
SUMMER PROGRAM	9,750	9,073	4,500	7,160	9,394	8,235	13,300	13,900	
YOUTH RETREATS	-	-	-	-	-	-	4,100	2,900	<i>Youth retreat total expense and income are now lodged in Burnamwood budget. Retreat expenses were budgeted in Youth Committee prior to 2006. Also includes 3 new retreats: Adult Spirit Walk, Middle School Adventure and 3rd &amp; 4th Grade Weekend Retreat.</i>
Unbudgeted Expenses	-	-	-	307	-	-	-	-	
<b>TOTAL BURNAMWOOD CCC EXPENSES</b>	<b>164,206</b>	<b>177,872</b>	<b>170,706</b>	<b>218,062</b>	<b>242,844</b>	<b>189,179</b>	<b>258,629</b>	<b>262,093</b>	
TOTAL INCOME	164,206	154,942	172,706	147,570	251,750	212,989	263,054	266,500	
TOTAL EXPENSES	164,206	177,872	170,706	218,062	242,844	189,179	258,629	262,093	
<b>Balance (Deficit)</b>	<b>1</b>	<b>(22,930)</b>	<b>2,001</b>	<b>(70,492)</b>	<b>8,906</b>	<b>23,810</b>	<b>4,425</b>	<b>4,407</b>	

Presbytery of Transylvania  
Year 2006 Spending Budget  
November 10, 2005  
Gleneagles Property

	INCOME	SPENDING BUDGET	ACTUAL INCOME	SPENDING BUDGET	ACTUAL INCOME	SPENDING BUDGET	ACTUAL INCOME	ASKING BUDGET	SPENDING BUDGET	NOTES
		2003	2003	2004	2004	2005	10/31/2005	2006	2006	
466230	Bicentennial Fund	14,000	6,000	-	12,836	4,700	-	-	-	Foundation account depleted
466245	Major Missions Campaign			-	129	33,148	33,148	20,000	20,000	Amount remaining in capital campaign funds for NCD
466255	Gleneagles Interest	100	25	100	(129)	50	116	50	50	
466810	Capital Restricted	7,500	10,266	2,914		-	-	-	-	
466830	Cromona Manse & Church Profits		11,586	18,586	11,295	-		-	-	
466900	Church Development-Operating	1,000	-	1,000				-	24,248	Church Development Committee Budget
	TOTAL INCOME	22,600	27,877	22,600	24,131	37,898	33,264	20,050	44,298	
	EXPENSES	SPENDING BUDGET	ACTUAL EXPENSES	SPENDING BUDGET	ACTUAL EXPENSES	SPENDING BUDGET	ACTUAL EXPENSES	ASKING BUDGET	SPENDING BUDGET	NOTES
		2003	2003	2004	2004	2005	10/31/2005	2006	2006	
528220	NCD Property Management	1,000	2,600	1,000	2,800	2,000	2,400	2,000	2,000	Mowing must be done because of city regulations
528230	NCD Property Taxes	4,000	3,952	4,000	3,984	4,000	4,243	4,000	4,000	
528260	NCD KY Bank Loan Interest	5,000	4,472	5,000	4,747		6,512	6,400	6,400	balance owed \$105,000; quarterly variable interest rate
528270	NCD GA Loan Principal/Interest	12,600	12,600	12,600	12,600	31,898	21,757	31,898	31,898	\$2,658.15 for 180 months beginning 3/29/05
	TOTAL EXPENSES	22,600	23,624	22,600	24,131	37,898	34,912	44,298	44,298	
	INCOME	22,600	27,877	22,600	24,131	37,898	33,264	20,050	44,298	
	EXPENSES	22,600	23,624	22,600	24,131	37,898	34,912	44,298	44,298	
	BALANCE (Deficit)	-	4,253	-	(0)	0	(1,648)	(24,248)	0	