

NOTICE of the STATED MEETING of TRANSYLVANIA PRESBYTERY

Friday, November 30, 2007 at 6:30 p.m at the Springs Inn, Lexington, Kentucky and to continue on Saturday, December 1, 2007 at 9:00 a.m. at Maxwell Street Presbyterian Church, Lexington, Kentucky.

The Springs Inn is located at 2020 Harrodsburg Road in Lexington, across from Turfland Mall. Maxwell Street Presbyterian Church is located at 180 East Maxwell Street, Lexington, Kentucky. Directions to assist you in locating both the Springs Inn and the church are attached.

1. Lunch at the meeting will be \$5.00.
2. If you need child care, please contact Maxwell Street Presbyterian Church by phone (859) 255-1074 by Monday, November 26, 2007.

Schedule of Upcoming Meetings

Stated Meetings of Presbytery

March 11, 2008, TBA

June 7, 2008, First Presbyterian Church, Prestonsburg

September 9, 2008, Burnamwood Camp & Conference Center, Irvine

December 5 – 6, 2008, TBA

James H. Rucker, Sr., Stated Clerk

ALL PURPOSE EXCUSE FORM

If you are unable to attend, fill in the following blanks and do one of three things:

1. Email the info to jrucker@transyby.org
2. Mail this form to the Stated Clerk at 2480 Fortune Drive, Suite 140, Lexington, KY 40509.
3. Call the Stated Clerk prior to the start of the Presbytery Meeting and leave a voice mail at 888-233-1544 (ext 25)

Name _____ Minister Elder Commissioner CLP
 Elder Member of Coordinating Council
 Other _____

Church (if applicable) _____

Reason for absence _____

*Presbytery of Transylvania
Invites You!*

Please join us at the Springs Inn

Friday, November 30, 2007

6:30 PM

for

Buffet Dinner and Discussion

with our guest

Rev. Joan Gray, PC(USA) Moderator

Presbytery Meeting will be

Saturday, December 1, 2007

9:00 AM at

Maxwell Street Presbyterian Church

Lexington, KY

Registration Form for Springs Inn
Friday, November 30, 2007
6:30 PM

Please make checks payable to Presbytery of Transylvania and mail the form with payment to:
Presbytery of Transylvania
2480 Fortune Drive, Ste. 140
Lexington, KY 40509

Deadline for registration is Wednesday, November 21, 2007. Cost of the meal: \$12 per person.

Names of people attending (for name tag purposes)

Rooms available at the Springs Inn for \$45. If you need a room, please check below and include the payment with this form.

- Single Room Double Room

Name the room should be registered under:

Total amount enclosed for dinner and room(s): _____

Registration begins at 6:00 PM on Friday. We hope to see you at the Springs Inn!

**Springs Inn
2020 Harrodsburg Rd.
Lexington, KY**

Location

Corner of Harrodsburg Road and Rosemont Garden.

COMING FROM I-75

Exit at Exit 113 (Go towards Lexington)

Continue on North Broadway/South Broadway; this turns into Harrodsburg Rd.
Springs Inn will be on your left at 2020 Harrodsburg Rd.

COMING FROM I-64 West

Take Exit 113 (Go towards Lexington)

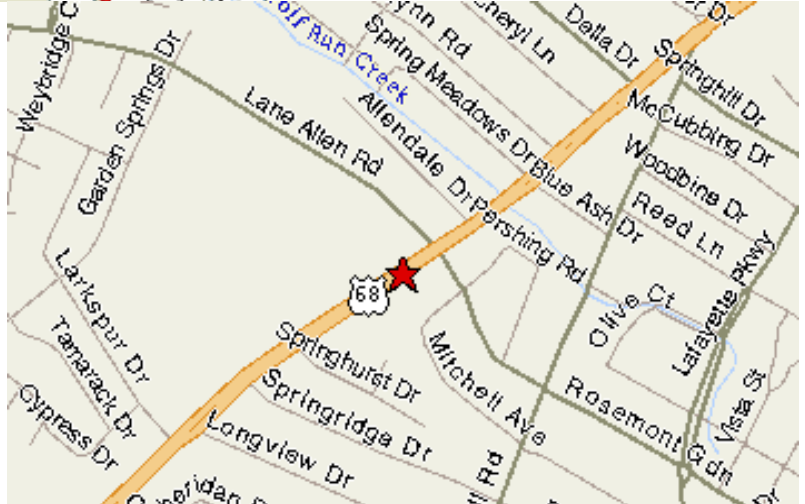
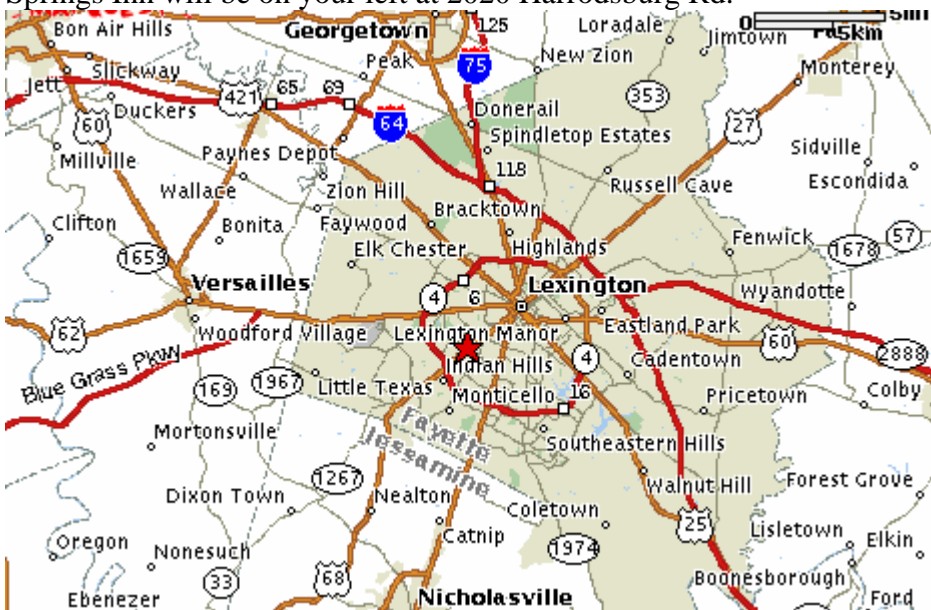
Continue on North Broadway/South Broadway; this turns into Harrodsburg Rd.
Springs Inn will be on your left at 2020 Harrodsburg Rd.

COMING FROM I-64 East

Continue North at the I-64/I-75 Split.

Take Exit 113 (Go towards Lexington)

Continue on North Broadway/South Broadway; this turns into Harrodsburg Rd.
Springs Inn will be on your left at 2020 Harrodsburg Rd.





MAXWELL STREET PRESBYTERIAN CHURCH
180 E. MAXWELL STREET
859-255-1074

Coming from the south to Lexington on I-175

1. Exit 104 onto the Athens-Boonesbough Road going west
2. This road becomes Richmond Road and eventually Main Street going one way
3. Turn left onto Martin Luther King Blvd just past the KY Theatre on the left
4. Go to the second traffic light and turn left
5. MSPC is immediately on the right

Coming from the east on I-64

1. Merge with I-75 south
2. Get off I-75 at Exit 110 and travel west on route 60
3. Travel to downtown Lexington where you will merge right on to Main Street going one way. (Merge is at Triangle Park – fountain & horses)
4. Turn left onto Martin Luther King Blvd just past the KY Theatre on the left
5. Go to the second traffic light and turn left
6. MSPC is immediately on the right



Biographical Information—Rev. Joan Gray

On March 12, 1978, Joan Gray was ordained as the first female pastor of a church in Atlanta Presbytery. She started her ministry in a small, country congregation where it was not unheard of for a dog to wander in and lie down in front of the communion table during the sermon. Then in an urban setting, the focus of her ministry as an associate pastor was reaching out to college students and overseeing a vigorous community ministry.

Next, while pastor of Columbia Presbyterian Church, she also served as pastor, mentor and spiritual director to many seminary students and their families. After twenty years of installed pastorates, in 1999 she moved into a new ministry as a trained interim pastor. Her work since that time has often involved working with churches in conflict.

Since her seminary years Joan has been active in the Presbyterian Women. She wrote leader guides for two national PW circle Bible studies, has taught the Bible leaders in her congregations, and has led workshops for PW at the presbytery and denominational level. Two of her congregations have awarded her an Honorary Life Membership in the Presbyterian Women.

In her life outside church, Joan enjoys gardening (strange but true for someone who lives on the sixteenth floor of a condominium), baseball and taking walks with her husband Bill.

The Grays met at Presbyterian College and have been married for 31 years. Bill is a Presbyterian elder and serves on the Committee on Preparation for Ministry of the Presbytery of Greater Atlanta.

- | | |
|---|------------------|
| 6. Report of the Interim Camp Director | Lee Boyd |
| 7. Report from Board of Pensions Representative | Helen Locklear |
| 8. Report of the Coordinating Council | Bill Owens |
| 9. Staff Services | Mike Ward |
| 10. Administration & Finance | Catesby Woodford |
| 11. Committee on Preparation for Ministry | Erin Rouse |
| 12. Report of the Committee on Ministry | Richard Smith |

13. 11:00 ORDER OF THE DAY ---Recognition of the Ministry of the First Presbyterian Church of Sharpsburg Sam Pendergrast

- | | |
|--|----------------------|
| 14. Nominating | Mary Reed |
| 15. Report of the Trustees | George Moore |
| 16. Presbyterian Women | Betty Jean Donaldson |
| 17. Burnamwood | Woody Berry |
| 18. Christian Formation & Discipleship | Susan Warren |
| 19. Social Witness & Mission | Jon Martin |

12:30 ORDER OF THE DAY – Recognition of Retired Ministers
Blessing of the Meal Social Witness and Mission
 LUNCH (reconvene at 1:30)

Resolutions Committee

New and/or Unfinished Business

Installation of 2008 Moderator David McKee

Motion to stand adjourned following the benediction until **the next stated meeting on Tuesday, March 11, 2008 at 10:00 a.m. Location TBA!**

Benediction

CONSENT AGENDA
Presbytery of Transylvania
December 1, 2007

- a. Approve enrollment/Excuses for absences
- b. Seat corresponding members
- c. Grant Directors of Christian Education the privilege of the floor
- d. Receive report of administrative commissions and dismiss commissions with thanks.

COMMISSION TO ORDAIN AND/OR INSTALL

The commission of The Presbytery of Transylvania to install Allen Brimer as Pastor of the First Presbyterian Church, Somerset, Kentucky, met at 4:15 p.m. on Sunday, September 30, 2007, in the pastor's study at the Church.

Present:

Elders:

William Reed, Chapel Hill
Susanna Hall, First Somerset
William Putman, First London

Ministers:

David McKee, Interim General Presbyter
Eric Mount, Honorably Retired
Rusty Butler, Pisgah Somerset
Jack Wilhelm, Honorably Retired

The meeting was convened with prayer by David McKee. The chairperson of the commission, Bill Reed, declared that a quorum was present and appointed David McKee to serve as secretary.

The order and content of the service were reviewed and approved, being in keeping with the Constitution of the Presbyterian Church (USA). The minutes were read and approved. The Commission moved to the sanctuary for the service upon an approved motion that its meeting would be adjourned with the pronouncement of the benediction at the close of the service by The Reverend Allen Brimer.

Respectfully submitted,

David McKee, Secretary

Moderator's Report

Thank you for the opportunity to serve as Moderator of Transylvania Presbytery this year. I have learned a great deal about the church – locally, regionally and nationally – during this time. Though I am a lifelong Presbyterian and have been a part of Transylvania Presbytery for more than 40 years, I have found new and challenging aspects of our denominational life together. And “together” is the key word. The Presbyterian Church has always been a denomination of “connected” believers at the congregational, presbytery, synod and General Assembly levels. Or, at least, that is what we say. Making that real for our 10,000+ members in Transylvania Presbytery is an on-going challenge.

One of the greatest blessings of the year was visiting different congregations – for Presbytery meetings, installations, conferences and worship. We come in all shapes and sizes. We worship in all kinds of places. We have a variety of understandings of God and of the most meaningful ways to worship God. It is hard to describe the bond that I felt, even in a church where I knew no one. That bond was particularly strong at those times when we celebrated the Lord's Supper. We are a small band of believers, when compared with many other Christian churches today, but all over this part of Kentucky, we are walking in the way of our servant Lord. Thanks be to God!

In this time and in this place we are called to re-examine how we are “church.” The Hazard Vision Task Force will be doing that in the months ahead. The Rev. Ellen Peach has agreed to Chairperson that task force, and the Rev. Jim Stewart has agreed to be the Vice Chairperson. Other members include Chris Doll, the Rev. Woody Berry, the Rev. J. T. Silence, Stan Brunn, Jody Lambert, the Rev. Kathy Riley, Bill Reed, Merle Caudill, Herb E. Smith and Liz Barret. Talk with these folks about how Transylvania Presbytery and its member churches can follow God's call into the poorest parts of our region.

For this December meeting of the Presbytery we have extended invitations to representatives from four of the presbyteries which border ours: Mid-Kentucky, East Tennessee, Cincinnati and West Virginia. We hope we will meet Presbyterians just across our borders with whom we may share mission and ministry in the future.

As we move into the Advent season, may that reality – of God's presence in our midst in a very real and personal way – fill your life for this season and beyond.

Marilyn S. Daniel

**THE PRESBYTERY OF TRANSYLVANIA STATED MEETING
TUESDAY, SEPTEMBER 11, 2007
VERSAILLES PRESBYTERIAN CHURCH
VERSAILLES, KENTUCKY**

CONVENING OF THE PRESBYTERY

The Moderator, Marilyn Daniel, called the Stated Meeting of the Presbytery of Transylvania to order at 10:00 a.m. in the sanctuary of the Versailles Presbyterian Church, Versailles, Kentucky. The Moderator led the Presbytery in an opening prayer.

The Presbytery engaged in a time of worship led by:

| | |
|-------------------|--|
| Liturgist: | Robert Burkich, elder, Versailles Presbyterian Church |
| Cantor: | Marlon Hurst, Director of Music & the Arts, First Presbyterian Church, Lexington |
| Preacher at Font: | Mary Barber Reed, Pastor, Chapel Hill Presbyterian Church, Lexington |
| Preacher: | Kirk Hall, Associate Pastor, First Presbyterian Church, Lexington |
| Musician: | Elizabeth Yanarella, Versailles Presbyterian Church |

The order of worship may be seen in (*Appendix A*).

ROLL

The roll was formed as follows:

MINISTER ATTENDANCE

P = present; EX = absent; A w/o EX = absent without excuse; HR = honorably retired

| | | |
|--------------------------|---------------------------|----------|
| Alley, Susan | Ashland, Normal | P |
| Bailey, The Rev. Gaither | Georgetown, First | EX |
| Baldwin, Diane | Lexington, Maxwell Street | P |
| Beckes, The Rev. Ned | Richmond, First | P |
| Berry, Woody | Lexington, Maxwell Street | P |
| Blatnik, Darla | Lexington, Second | P |
| Bowald, Larry | Cynthiana | P |
| Bowman, Lee | Lexington, First | P |
| Bright, Peggy | | HR |
| Brooks, Gary | | EX |
| Brothers, Michael | | A w/o EX |
| Brown, William C. | | HR |
| Bunger, Ron | | A w/o EX |
| Butler, Rusty | Pisgah, Somerset | P |
| Camenish, Robert | | HR |
| Carrick, Jean | | HR |
| Carrick, Malcolm | | HR |

| | | |
|----------------------|------------------------------|----------|
| Chamberlain, Pat | Perryville | P |
| Chumney, David | Paris, First | P |
| Clark, E.G. | Jackson, Guerrant Memorial | P |
| Clark, C. Patterson | Blackey/Isom | P |
| Daniel, E. Randolph | | HR |
| Deutsch, William | | A w/o EX |
| DeYoung, Art | Harrodsburg, United | HR |
| Divas, Armando | | HR |
| Duggan, David | Versailles, Troy | P |
| Durr, Lawrence E. | | HR |
| Erwin, James C. | Stanford | EX |
| Farmer, Thomas | Lexington, Beaumont | P |
| Fiscella, Ruth | | HR |
| Furrow, DeWitt | | HR |
| Garrod-Logsdon, Beth | Wilmore | P |
| Geeslin, Truman | Berea, Whites Memorial | P |
| Gilbert, Anthony | Middlesboro, First | P |
| Gnatuk, Wayne | GA | EX |
| Gordon, Graham | | HR |
| Griffie, L. Fred | | HR |
| Grisby, Edwin | | HR |
| Guerrant, Richard | | P |
| Haga, R Jackson | | P |
| Hall, Kirk | Lexington, First | P |
| Hanna, Charles | | P |
| Hanna, Edwin B. | | HR |
| Hester, David C. | LPTS | A w/o EX |
| Hicks, Roy W. | | HR |
| Hood, Fred | | P |
| Hopper, Edward | | HR |
| Howard, Scott | | P |
| Iversen, Eric | | P |
| Jaeger, T.A. | | HR |
| Johnson, Jennifer | Ashland, First | P |
| Jones, Jon F. | | HR |
| Kim, Yongwha | Lexington, Korean | A w/o EX |
| Lindberg, Jackie | | P |
| Malott, Fred | | HR |
| Marple, Justin | Peter Creek/Shepard Memorial | P |
| Martin, Jon | Versailles, Pisgah | P |
| Martin, Susanne | Salem, Pine Grove | P |
| Matthews, Griffith | | P |
| McAtee, William G. | | HR |
| McGaha, Charles | | P |
| McGowan, Bryce L. | Old Paint Lick | A w/o EX |
| McKee, David | Interim General Presbyter | P |

| | | |
|---------------------|---------------------------|----------|
| Mesta, Edward | | HR |
| Moffett, Howard | Bellewood | P |
| Mount, C. Eric | | HR |
| Murray, Charles | | HR |
| Naze, George | | HR |
| Nelson, C. Ellis | | HR |
| Pace, Steven T. | Lexington, Eastminster | P |
| Palmer, Stephen | Lexington, Second | EX |
| Peach, Ellen | Hazard, First | P |
| Pendergrast, Samuel | | P |
| Pogue, Phillip | Stanton, First | P |
| Poole, Vicki Lynn | Prestonsburg, First | P |
| Powlas, Joe | | HR |
| Prewitt, Janet | Hospice, Chaplain | P |
| Rasmussen, Kenneth | | HR |
| Reed, Mary B. | Lexington, Chapel Hill | P |
| Reinhardt, Ronald | | HR |
| Rhodes, J. Stephen | | EX |
| Riley, Kathryn | | P |
| Roberts, F. Morgan | | EX |
| Robinson, Jack | | P |
| Rogers, John R. | | HR |
| Rouse, Erin | | P |
| Rucker, James Sr. | Stated Clerk | HR |
| Rucker, James Jr. | Lancaster, First | EX |
| Rucker, Pamela | Nicholasville, First | P |
| Rule, David E. | | P |
| Schantz, Charles | | A w/o EX |
| Scott, Geary | Mt. Sterling, First | P |
| Seeger, Mary | Midway | P |
| Sevier, Melissa | Versailles | P |
| Shaffer, Robert | | HR |
| Shrauner, Ryan | | EX |
| Silence, Jay T | Lexington, Beaumont | P |
| Smith, Joanne | | HR |
| Smith, Richard | Ashland, First | P |
| Spickler, Harry W. | Grayson, Bayless Memorial | P |
| Spoelman, Ronald | | P |
| Spratt, Robert | Winchester, First | P |
| Steiner, Betsy D. | | P |
| Stewart, Jim | Danville | P |
| Stricklin, Ernest | | HR |
| Tarter, Rollin | | P |
| Taylor, Lisa Eye | Danville | P |
| Thompson, H. Gene | | A w/o EX |
| Thulin, Ted | London, First | P |

| | | |
|---------------------|-----------------------------|----------|
| Utt, Jerry | Whitesburg, Graham Memorial | P |
| VanZant, William W. | | P |
| Ward, Michael L. | Lexington, Walnut Hill | P |
| Ward, Thomas M. | | HR |
| Warren, Susan | Lawrenceburg, First | P |
| White, John C. | | EX |
| Wiest, Scott | Pikeville, First | P |
| Wilhelm, Jack C. | | HR |
| Woodring, James | Pineville, First | A w/o EX |
| Young, Bill | | P |

ELDER COMMISSIONER ATTENDANCE

CHURCHES

| | | |
|----------------------------------|-----------------|---|
| Ashland, First | Julie Maggard | P |
| Ashland, Normal | | |
| Augusta | | |
| Augusta, Sharon | | |
| Bellefonte, Community | | |
| Beattyville, McGuire Memorial | | |
| Berea, Whites Memorial | | |
| Blackey, Doermann Memorial | Mary Flynn | P |
| Booneville, First | | |
| Buckhorn, Buckhorn Lake Area | Bill Napier | P |
| Canada, Highland | Joe Grossl | P |
| Carlisle | | |
| Catlettsburg, First | | |
| Cawood | | |
| Corbin | Lois Wortman | P |
| Cow Creek | | |
| Cranks | | |
| Cynthiana | Sue K McKee | P |
| Danville | Scott Reisinger | P |
| | Peggy Tudor | P |
| Darfork, Hull Memorial | | |
| Drift | | |
| Dry Hill, Anna C. Brush Memorial | | |
| Ezel, United | Wm. Roach | P |
| Flemingsburg, First | Barry A Bainum | P |
| Frenchburg, United | | |
| Garrard, Westminster | | |
| Georgetown, First | Betsy B Cooper | P |
| Grayson, Bayless Memorial | Donald M Malone | P |
| Greenup | | |
| Harlan, First | | |
| Harrodsburg, Mt. Pleasant | | |

| | | |
|------------------------------|----------------------|----|
| Harrodsburg, United | | |
| Hazard, First | Chris Doll | P |
| Hyden, Central | | |
| Indian Creek | | |
| Isom | | |
| Jackson, Guerrant | Juanita Callahan | P |
| Lancaster, First | | |
| Lawrenceburg, First | Stewart Calvert | P |
| Lexington, Beaumont | Connie Young | P |
| Lexington, Bethel | | |
| Lexington, Chapel Hill | Ollie Christmyer | P |
| Lexington, Eastminster | | |
| Lexington, First | | |
| Lexington, Hunter | Judi Conrad | P |
| Lexington, Korean | | |
| Lexington, Maxwell Street | Ellen C Allen | P |
| | John Pendley | P |
| Lexington, Meadowthorpe | Ron Staton | P |
| Lexington, Mt. Horeb | | |
| Lexington, Second | Joan Bush | P |
| | Bob Kirkland | P |
| | Karen May | P |
| Lexington, Walnut Hill | Lee Tucker | EX |
| London, First | | |
| Lothair, Community | | |
| Manchester | | |
| Manchester, Greenbriar | | |
| Mays' Lick | | |
| Maysville, First | | |
| McAfee, New Providence | | |
| McVeigh | | |
| Middlesboro, First | | |
| Midway | Sarah Wilson | P |
| Millersburg, First | Julia Fleming | P |
| Morehead, Faith | Cathy Thomas | P |
| Mt. Sterling, First | Nikolas Fegenbush | P |
| Muddy Ford, Bethesda | | |
| Nicholasville | Betty Jean Donaldson | P |
| Owingsville, Old Springfield | | |
| Paint Lick, Old Paint Lick | | |
| Paris, First | | |
| Paris, Hopewell | | |
| Perryville | | EX |
| Phelps, Peter Creek | J.T. Charles | P |

| | | |
|-----------------------------|----------------|---|
| Pikeville, First | Joe Friend | P |
| Pine Grove, Salem | | |
| Pineville, First | | |
| Prestonsburg, First | Connely McCray | P |
| Richmond, First | Karen Losson | P |
| St. Helens | | |
| Sharpsburg, First | | |
| Somerset, First | Kathy Bishop | P |
| Somerset, Pisgah | Nina Sears | P |
| Stanford | Bob Noe | P |
| Stanton, First | | |
| Stopover, Shepard Memorial | Mary Campbell | P |
| Tollesboro, Ebenezer | | |
| Versailles, Pisgah | | |
| Versailles, Troy | Larry Snyder | P |
| Versailles | Bob Burkich | P |
| Vicco | | |
| Washington | | |
| Whitesburg, Graham Memorial | | |
| Wilmore | | |
| Winchester, First | Mary Jo Mahan | P |
| Winchester, Salem | | |
| Wooton, Community United | | |

Elder Members of Coordinating Council

| | | |
|------------------|--------------------------|---|
| Marilyn Daniel | Moderator | P P (signed in as elder commissioner Nicholasville) |
| Betty Donaldson | Presbyterian Women | |
| Hannah McIntyre | Campus Ministry | |
| Bill Owens | Council Chair | P |
| Betty Robbins | Representation | |
| Catesby Woodford | Administration & Finance | P |

Commissioned Lay Pastors

| | | |
|----------------------|-------------------------------|---|
| Bentley, Howard | Sharon, Augusta | P |
| Brown, Richard | Catlettsburg, First | |
| Caudill, Merle | Wooton, Community United | |
| Christensen, Charles | Versailles | P |
| Eberly, Lyndon | Mays' Lick | P |
| England, Robert | Muddy Ford, Bethesda | |
| Estes, Dewayne | Beattyville, McGuire Memorial | |
| Feltner, Dana | Lothair, Community | |
| Grigsby, Ronnie | Hazard, Hull and Vicco | P |
| Grooms, Leslie | Augusta, Augusta | P |

| | | |
|----------------|--------------------------|---|
| Lee, Arlie | Cawood, Cranks | |
| Moore, George | Lexington, Mt. Horeb | P |
| Reed, William | Harlan, First | P |
| Stanley, Mike | Hyden, Central | |
| Whitaker, Greg | Wooton, Community United | P |

Presbytery Staff (not listed elsewhere)

| | | |
|------------------|-----------------------------|---|
| Boyd, Lee | Burnamwood | P |
| Justus, Robyn | Business Manager/Bookkeeper | P |
| Sharel Templeton | Administrative Assistant | P |

Visitors

| | | |
|-----------------|-----------------|--------------------------------------|
| Pat Harney | Valerie Hamblin | Mary Ann Sparks |
| Dixie Napier | Ruth Beattie | Genevieve Clay |
| Allen Brimer | Jean Harney | Sue Henry |
| Maurice Hibbard | Anne Hoskins | Agatha Roach |
| Doris Gill | Monica Tillie | Boyd Murdoch |
| A.J. Hall | Vernon Thwartes | Pete Jones |
| Kelly A Kaufman | Gary Huffman | Barbara Morgan |
| | | One person – not legible handwriting |

SUMMARY

| | |
|---|-------------------|
| Ministers of the Presbytery in attendance | 65 |
| Ministers of the Presbytery absent w/o excuse | 9 |
| Ministers of the Presbytery excused | 10 |
| Other ministers in attendance | |
| Churches represented by Elder Commissioners | 38 |
| Additional Commissioners (from churches entitled to more than one Elder Commissioner) | 4 |
| Churches not represented by an Elder Commissioner | 54 |
| Commissioned Lay Pastors | 8 |
| Elder Members of Coordinating Council | 3 |
| Presbytery Staff (not listed elsewhere) | 3 |
| Visitors | 22 |
| Total Attendance | <u>143</u> |

QUORUM

Bill Reed, Acting Stated Clerk, stated the requirement for a quorum and announced that a quorum was present.

DOCKET

The docket was presented by the Acting Stated Clerk and was approved as presented. (*Appendix B*)

APPOINTMENT OF TEMPORARY COMMITTEES

Presbytery Minutes: Recording Clerk, Acting Stated Clerk, Jackie Lindberg and Les Grooms

Resolutions: Beth Garrod-Logsdon and David Duggan.

It was noted that the two clerks constitute the Leave of Absence Committee

WELCOME

Melissa Sevier welcomed the Presbytery on behalf of the Versailles Presbyterian Church and made announcements of the arrangements made for the convenience of Presbytery.

HISTORY OF THE VERSAILLES PRESBYTERIAN CHURCH

The history of the Versailles congregation was given by Lois Gaines in a PowerPoint presentation.

INTRODUCTIONS:

Commissioners who were attending for the first time and other guests were introduced. Corresponding members were enrolled.

CONSENT AGENDA

The following were approved on the Consent Agenda by the Presbytery. (*Appendix C*)

DECISION AGENDA

The minutes for the June Presbytery Meeting were reviewed and approved.

ORDER OF THE DAY

The Presbytery observed the 11:00 Order of the Day for small group discussion on "Hope". Susan Alley introduced the process to be used and gave instructions for the discussions.

DECISION AGENDA –(Continues)

The Presbytery convened again at 11:45 to continue the agenda.

Bill Reed, Acting Stated Clerk, reported the following resignations, and both were approved by the Presbytery:

Richard Guerrant from the Burnamwood Camp & Conference Committee

David Chumney from the Committee on Ministry

REPORT OF THE INTERIM GENERAL PRESBYTER

David McKee, Interim General Presbyter, gave a brief verbal report to the governing body.

REPORT OF THE COORDINATING COUNCIL

The Report of the Coordinating Council was presented by Bill Owens and the following recommendation was approved by presbytery:

WHEREAS, Transylvania Presbytery has within its boundaries 26 of the 200 poorest counties in the United States, and

WHEREAS, no other Presbytery in the United States has a greater number of these poorest counties, and

WHEREAS, First Presbyterian Church, Hazard (Perry County) has developed a working missional relationship with Hazard Perry County Housing Development Alliance,

WHEREAS, First Presbyterian Church, Hazard, and the Hazard Perry County Housing Development Alliance have examined data and determined that within the Breathitt, Knott, Leslie and Perry four county area there is a large, unmet need for affordable housing and special housing for the disabled, and

WHEREAS, God has called us to be the church in this part of God's kingdom, IT IS THEREFORE RESOLVED, That Transylvania Presbytery take the following action:

1. That the Moderator of Transylvania Presbytery appoint a Task Force to explore the ways in which we, as member churches of Transylvania Presbytery, may effectively and cooperatively minister to our brothers and sisters in these areas of the state within our presbytery boundaries,
2. That the Task Force consider and explore options including, but not limited to:
 - (a) designating First Presbyterian Church, Hazard, as a Presbytery Mission Center, thereby focusing presbytery-wide resources to support the housing initiative already begun,
 - (b) researching potential interdenominational cooperation with poverty-related initiatives in this area, including the "Together for Hope" initiative of the Cooperative Baptist Fellowship,
 - (c) creating dialogue with the Burnamwood Committee on possible ways to involve our Burnamwood facilities and program in this effort,
 - (d) contacting the national PC USA offices to identify existing and planned programs and resources for this effort,
 - (e) making a Presbytery Resource Center available in some form at First Presbyterian Church, Hazard, and
 - (f) placing a part-time Presbytery representative in the Hazard area.
3. That the Task Force report back to Presbytery at the December 2007 meeting with preliminary recommendations and finalize its recommendations by March 2008.
4. That all Presbyterians in Transylvania Presbytery be advised of this effort and join in daily prayer for the work of this Task Force and the children of God in these areas.

*Owsley, Clay, Martin, Magoffin, Wolfe, Knox, Breathitt, Leslie, Harlan, McCreary, Bell, Knott, Lawrence, Lee, Floyd, Jackson, Menifee, Wayne, Perry, Morgan, Letcher, Johnson, Estill, Whitley, Elliott- with poverty levels ranging from 45.4% (in Owsley) of the population to 25.9% (in Elliott)

ORDER OF THE DAY: LUNCH

The Presbytery recessed for the Order of the Day at 12:00 noon for lunch with a prayer giving thanks to God for His provisions.

ORDER OF THE DAY: COMMITTEE ON PREPARATION FOR MINISTRY

The Presbytery reconvened at 1:15 for the Order of the Day for the Report of the Committee on Preparation for Ministry. Allen Brimer, Candidate for Ordination, preached a sermon for the presbytery.

Tom Farmer reported for the Committee on Preparation for Ministry that it met with six Inquirer/Candidates in May for their annual reviews at the first spring retreat at Cliffview Retreat Center in Danville. Tom reported that the committee will host a fall retreat and annual reviews on October 14 and 15 at Cliffview. This is a new format developed to achieve greater success in the review and 'under care' process.

Mr. Farmer introduced Allen Brimer, Candidate for Ordination to the Presbytery. Mr. Brimer has been examined by the Committee as to his beliefs, knowledge and views of the Scriptures and his knowledge of the Book of Confessions and Book of Order. He was also asked questions on the floor of Presbytery. It was moved that his examination be sustained and the motion carried. Mr. Brimer will be ordained by Holston Presbytery in Morristown, Tennessee.

Joe Friend, Elder Commissioner of First Pikeville, requested that his "no" vote on Mr. Brimer's ordination be recorded.

REPORT OF THE COORDINATING COUNCIL, Continued from earlier in the day:

The following recommendation of the Council was recommended to presbytery and approved:

RESOLVED, that Transylvania Presbytery hereby appoints and authorizes its Board of Trustees to sell the 7.57+/- acres of vacant land at 2975 Polo Club Boulevard, Lexington, Kentucky, in a timely manner, within the following parameters:

1. that the Board of Trustees obtain a reliable and credible appraisal of the property to guide its actions,
2. that the Board of Trustees determine the manner and time of sale in an effort to realize the fair market value of the property,
3. that, if the Board of Trustees determines that there are market or other barriers to sale of this property, the Board report back to Presbytery as soon as possible, with Board recommendations for proceeding,
4. that the Board of Trustees execute a Deed of sale on behalf and all other necessary and desirable documents on behalf of Presbytery,
5. that the Board of Trustees administer the proceeds of sale by resolving all indebtedness and other obligations relating to the sale,
6. that the Board of Trustees deposit the proceeds of the sale in the Presbytery account which it deems most suitable, and

7. that the Board of Trustees report to the Coordinating Council and to Presbytery the amount of net proceeds available to Presbytery at the conclusion of the sale process.

The following recommendation of the Council was also recommended to presbytery and approved: That Staff Services & the Burnamwood Committee be authorized to work together to form an Executive Camp Director Search Committee and bring these names to Council for approval. The minutes of the August meeting of the Coordinating Council were presented and on motion approved.

REPORT OF THE COMMITTEE ON MINISTRY

The report of the Committee on Ministry was presented by Richard Smith, Chair. The report was approved as follow:

The COM made the following report of Actions taken and Actions Recommended.

Actions taken by the COM:

1. Approved Ned Beckes' interim contract with 1st PC, Richmond. The terms are as follows: Salary \$24,000, Housing \$26,000, Auto Lease and Insurance \$4,800, Auto/Travel \$2,650, Books \$1,200, Continuing Ed. \$5,625, Professional Expenses \$4,800, Social Security offset \$3,750, BOP dues \$16,425, Additional Life Ins. \$1,750. Start date September 1, 2007.
2. Received the following as minister members of the Presbytery
 - a. Allen Brimer (pending his ordination by Holston Pby)
 - b. Ned Beckes from Mid South Presbytery effective 8/27/07
 - c. Ryan Shrauner from The Cascades Presbytery (also placed on pulpit supply list) effective 8/27/07
 - d. Griffith Matthews (HR) from Western North Carolina Presbytery (also placed on pulpit supply list) effective 8/27/07
 - e. Charles McGaha (HR) from Huntingdon Presbytery effective 8/27/07
3. Approved Rev. Rene Whitaker, National Presbytery, for the pulpit supply list.
4. Approved renewals of stated supply contracts for the following:
Susan Warren at Lawrenceburg, Susanne Martin at Salem and Rusty Butler at Somerset, Pisgah.
5. Approved the contract between Lay Pastors Gayle and Tom Burns and the Buckhorn Lake Area church; the exact details of their contracts to be worked out prior to the Presbytery meeting and approved the commissioning recommended below. Details of the contract will be recorded in the October Committee on Ministry minutes.
6. Approved the work of the following seven ministers as validated ministries: Bill Deutsch, Wayne Gnatuk, Howard Moffett, Jack Robinson, Steve Rhodes, Ron Spoelman, John White.

7. Granted the Morehead, Maysville and Meadowthorpe churches permission to elect PNCs.
8. Authorized Julie Maggard to moderate the Maysville session at its September meeting.
9. Approved a new 90 day renewable temporary supply contract between Stewart Schneider and the Bellefonte Community Church. (Schneider is the Disciples of Christ equivalent of a CLP.)
10. Dismissed Mark Broadhead to Florida Presbytery effective 8/12/07, Claire Brooks to South Louisiana Presbytery effective 7/1/07, Joyce Shin to Chicago Presbytery effective 6/12/07, Rob Blumer to Foothills Presbytery effective 4/22/07, Katherine Redmond to Mid Kentucky Presbytery effective 7/10/07.
11. Approved Allen Brimer's call to 1st PC, Somerset. Those terms being: Cash Salary: \$30,000, Housing \$15,000, Supplement for Social Security Tax \$3,442.50, Full Board of Pensions dues \$14,175, Auto expense up to \$3,600, Continuing Education Allowance \$1,200, four weeks vacation, two weeks study leave, Two "long weekends" approved by session. Start date September 1, 2007.
12. Approved the terms of call for Rev. Gaither Bailey at 1st PC, Georgetown. The proposed terms of call are Salary \$20,000, Housing \$20,000, Travel \$2,000, Continuing Ed. \$1,500, FICA \$3,060, Bd of Pensions dues \$13,600, four wks. vacation, two wks. study leave plus moving expenses. The effective date is September 30, 2007
13. Approved the dissolution of the pastoral relationship of Charles Schantz and Faith Presbyterian Church effective July 8, 2007.

Actions recommended to the Presbytery by COM:

- A. That Gayle and Tom Burns be commissioned to serve the Buckhorn Lakes Area PC, with the authority to perform all functions mentioned at Book of Order G-14.0800c. (Administer sacraments, moderate the session, voice and vote at Pby meetings, conduct marriages). Tom and Gail's affirmative answers to the constitutional questions were approved and they were given a charge by the Moderator and extended the right hand of fellowship on behalf of the Presbytery.
- B. That Rev. Howard Moffett be granted the status of honorably retired as of October 1, 2007. Rollin Tarter was recognized by the Moderator to express on behalf of Presbytery a deep appreciation that is held by all for Mr. Moffett's ministry. He has been a special friend to the children of our area, and he has had a committed ministry of care for children.
- C. That the changes in the terms of call reflected in (*Appendix D*) be approved with the regret that a number of churches have not submitted the appropriate data.
- D. That moderators be appointed as follows: David McKee at Maysville, Geary Scott at Morehead and Jane Bond at Canada.
- E. That the following Commission be appointed to install

- a. Gaither Bailey at FPC Georgetown on November 4th at 4PM. Installation Commission to consist of Howard Moffett (clergy), Richard Smith (clergy), Sam Pendergrast (clergy), Jeff Schmidt (elder, Georgetown), Marilyn Daniels (elder, Maxwell Street.).
- b. Allen Brimer at FPC Somerset on September 30th at 5 PM. Installation Commission to consist of Bill Reed (elder), Bill Putman (elder, London), Susanna Hall (elder, Somerset), Eric Mount (clergy), David McKee (clergy), Rusty Butler (clergy), Jack Wilhelm (clergy).

The above actions recommended by the Committee on Ministry were approved.

REPORT OF THE NOMINATING COMMITTEE

The Report of the Nominating Committee was presented and approved as follows. There were no nominations from the floor.

COM Jennifer Johnson, Minister; Ashland, First; 2009

CPM Allen Brimer, Minister; Somerset, First; 2008

2008 General Assembly Commissioners:

Female Clergy Commissioner 1st Alternate, Jackie Lindberg, Honorably Retired

Male Elder Commissioner 2nd Alternate, Danny Maggard, Hazard, First

Female Elder Commissioner 2nd Alternate, Barbara Morgan, Winchester, First

REPORT OF BURNAMWOOD COMMITTEE

The Report of the Burnamwood Committee was presented the Chair, Woody Berry. (*Appendix E*) The report was approved as follows:

It was recommended to Presbytery to recognize with thanksgiving the many years of service given by Richard Guerrant to Burnamwood; he is retiring from the Committee (but not from serving the camp) at the age of 81. Rev. Guerrant encouraged folks to continue to support Burnamwood.

THE REPORT OF SOCIAL WITNESS AND MISSION

The Report of Social Witness and Mission was presented by Jon Martin. A power point presentation was given about the need for water in many areas of Central and South America and the work done by the “Living Water for the World” project.

REPORT OF THE ADMINISTRATIVE COMMISSION FOR SHARPSBURG

The Report of the Sharpsburg Commission was presented by Sam Pendergrast and was approved as follows:

The Sharpsburg Commission recommended the dissolution of the Sharpsburg Presbyterian Church. The members of the church expressed concern to the Commission about what would happen to the building if they were dissolved. They want the building to remain a church and would like the Kentucky Mountain Holiness Association, which has expressed interest in the building, to be allowed to purchase the building. They do not want the property auctioned. The commission concurred with the members that the preferred method of disposing of the property would be to sell the property to the

Kentucky Mountain Holiness Association and would recommend such action to the Trustees. The Commission also recommends that the Trustees bring back a recommendation to the December Presbytery meeting regarding the disposition of the property.

The Commission transferred the membership of Steve and Angie Smathers to the Old Springfield church pending their reception by Old Springfield.

A closing worship service was discussed. The group decided that the best option would be to recognize the witness of the Sharpsburg Presbyterian Church at the Presbytery meeting in Lexington on December 1st, 2007. The Commission Moderator, Sam Pendergrast, will work with members of the Sharpsburg Church and others on the commission to plan this recognition of the ministry of the Sharpsburg Church.

REPORT OF THE ADMINISTRATIVE COMMISSION FOR ST. HELENS PRESBYTERIAN CHURCH

The Report of the Administrative Commission for St. Helens Presbyterian Church was received. (*Appendix F*)

David Rule spoke about the church's history. The St. Helen's Commission recommended the dissolution of the St. Helen's Presbyterian Church. Approved.

REPORT OF THE TRUSTEES

The Report of the Trustees was presented by George Moore. The Trustees received a request from the Versailles Presbyterian Church to sell property known as the Elmore Farm property. The Trustees recommended approving the sale of this property. Approved.

THE REPORT OF THE PRESBYTERIAN WOMEN

The Report of the Presbyterian Women was given by Betty Jean Donaldson. The report was received as information. (*Appendix G*)

THE REPORT OF ADMINISTRATION AND FINANCE

The Report of Administration and Finance was presented by Catesby Woodford. The report was received as information. (*Appendix H*)

THE REPORT OF PRESBYTERY'S THEOLOGICAL EDUCATION FUND REPRESENTATIVE

The Report of Presbytery's Theological Education Fund was presented by Jerry Utt. He reminded the Presbytery that Sept. 16th was Theological Education Sunday and reminded congregations to participate. Certificates were presented to Transylvania congregations that participated in 2006. The Congregations were:

| | |
|--------------------------|---------------|
| The Presbyterian Church, | Danville, KY |
| First Church, | Lexington, KY |
| First Church | Richmond, KY |
| Mr. Horeb | Lexington, KY |

Graham Memorial
Pisgah Church
Cynthiana

Whitesburg, KY
Versailles, KY
Cynthiana, KY

REPORT OF THE RESOLUTIONS COMMITTEE

The Report of the Resolutions Committee was presented by Beth Garrod-Logsdon and adopted as follows:

Be it resolved that the Presbytery of Transylvania had its meeting September 11, 2007, in Versailles, KY at Versailles Presbyterian Church.

Whereas we are joyous to gather together our extended family of Presbyterians church at one time and in one place worshipping together remembering and celebrating our baptism into the life, death and resurrection of our Lord and Savior Jesus Christ,

Whereas we were blessed by the hospitality of Versailles Presbyterian Church with open arms of welcome, delightful food and generous kindness,

Whereas we shared our thoughts and reflections on the meaning of our hope in God through Jesus Christ by the power of the Holy Spirit,

Whereas we welcomed new ministers to our Presbytery, honored retiring and retired ministers, and celebrated the years of ministry of Sharpsburg Presbyterian Church and St. Helen's Presbyterian Church

Whereas as we continue our call to reach out to those burdened by poverty, seeking to be hands and feet of Christ in this time and place,

Whereas we commit ourselves to the missions and ministries of this presbytery and the larger church that make a difference in the lives of men, women and children,

We, therefore give thanks and praise to God –Father, Son and Holy Spirit- for the gifts and blessings bestowed upon us that we may be called the children of God living our lives as individuals and as a community according God's ways and seeking to fulfill God's great commission to the world.

ADJOURNMENT

There being no new or unfinished business, the motion was made and adopted to stand adjourned following the prayer and benediction until the next stated meeting of Presbytery on Friday, November 30th at 6:30 p.m. at the Springs Inn in Lexington and Saturday, December 1st at 9:00 a.m. at Maxwell Street Presbyterian Church, Lexington. The meeting was closed with prayer led by the Moderator.

Respectfully submitted,
William M. Reed, Acting Stated Clerk

Report to the Presbytery of Transylvania
December 1, 2007
Stated Clerk

4b

Information:

"The session for First PC Pikeville, by unanimous vote, on the 8th day of November, hereby requests the withdrawal of its Session Resolution (approved at its March 19th, 2007 Stated Meeting) and sent to the Stated Clerk of Presbytery of Transylvania on March 29th, 2007. The session has prayerfully considered the comments made by the Judicial Business Committee regarding the resolution and will be issuing a new resolution within the next few weeks. It is our desire to be as clear as possible and to utilize language that would be most consistent with the Book of Order. "

Recommendations for Action:

- That the resignation of Jennifer Johnson from the Committee on Ministry be received and accepted.
- As per the request of the First Presbyterian Church of Pikeville session on October 22nd, 2007, recommend that the Presbytery grant Relief of Conscience to the church based on their opposition to the Benefits Plan of the PCUSA making payments for abortions, and hereby request that the Board of Pensions of the PCUSA grant relief.

2007 Update * Board of Pensions PC (USA) * (800)773-7752

From Rev. Helen Locklear, Regional Representative

Synods of Mid-Atlantic and Living Waters (Kentucky & Tennessee)

HOME OFFICE 800.773.7752 ext.7047 * HOME FAX 502.222.4568 * Email: hlocklear@pensions.org

Board of Pensions Web Site: www.pensions.org

Community Nature of the Benefits Plan

The Board of Pensions of the Presbyterian Church (U.S.A.) as the Plan administrator is the corporate embodiment of the Christian sense of community in caring for church workers. In this biblical based understanding of community, members' needs are a shared responsibility and are met based on the abilities and resources of all members and church. The community nature of the Plan carries with it the expectation that all participating churches and employing organizations will responsibly contribute their prorated share of funding the Plan for the benefit of the entire community.

“For just as the body is one and has many members, and all the members of one body, though many, are one body, so it is with Christ...God has so arranged the body...that there may be no dissension within the body, but the members may have the same care for one another. If one member suffers, all suffer with it; if one member is honored, all rejoice together with it”. I Cor. 12:12,24-26 NRSV

CHURCH WIDE MEDIAN SALARIES (Used in Determine Minimum Pension Credits Accrued)

| | 2008 | 2007 |
|----------------|----------|----------|
| Ordained | \$49,000 | \$47,900 |
| Exempt Lay | 36,300 | 35,000 |
| Non-Exempt Lay | 26,800 | 26,000 |

REMINDER! TIMELY Reporting of Member Salaries Ensures Prompt Benefits (pensions benefits, death benefits and accurate monthly invoicing)

GOOD EXPERIENCE APPORTIONMENTS: 2000: 9% 2004: 2% 2006: 3.6%
2001: 3% 2005: 3% 2007: 3.7%

Result??? A **24.7% INCREASE** in Pension Checks and Pension Credits from 2000-2007!! The Board of Pensions Defined Benefits Plan is quite unique in this “Apportionment” feature.

Plan for Your Financial Future!!

The cost of living in retirement (food, shelter, travel & other activities) are now spread over an average of nearly 20 years of retirement. Funds required to support these needs, however, take a lifetime to earn. A disciplined saving strategy leveraging tax-deferred saving in the Retirement Savings Plan, a 403(b)(9) plan, can help ensure adequate funds for retirement. The Pension Plan and Social Security are key sources of retirement income, but relying only on these sources could result in falling short of meeting retirement goals. Even covered by both the Pension Plan and Social Security additional funds may be needed for large expenses, such as buying a home or paying entrance fees at a retirement home.

The Retirement Savings Plan, a 403(b)(9) plan offers the opportunity for supplemental saving most clergy and other church workers need. The 403(b)(9) plan, offered through Fidelity Investments lets participants create a supplemental retirement saving account funded by pre-tax dollars, thus reducing taxable income. Distributions from the Retirement Saving Plan are also eligible for treatment as housing allowance and may receive favorable tax treatment. To enroll in the Retirement Savings Plan or increase contributions, visit www.fidelity.com/atwork or call Fidelity Investments at 800-343-0860 today.

Want \$100 free? Participate in the Preventive Incentive Initiative

To encourage broader participation in preventive care, the Board of Pensions has expanded its Preventive Incentive initiative, inviting all active Plan members age 50 and older, and active member-spouses age 50 and older, to join the 2007-2008 Preventive Incentive. Under this unique program, qualified members and spouses will receive \$100 incentive for completing a preventive health examination and age appropriate medical test and screenings by December 31, 2008.

As the program unfolds, we welcome feedback and suggestions for improvement sent to memberservices@pensions.org, or call 1-800-773-7752. Depending on the success of the Preventive Incentive, the Board will consider expanding the program to other Plan members in the future. For more information, visit the Board of Pensions website at www.pensions.org/preventiveincentive

Thinking about Retiring?? Take a look at the Suggested Retirement Timetable

2 Years before retirement, you may want to:

- Contact your Regional Service Team at the Board of Pensions for your pension projections, information about working after retirement, supplemental medical coverage, etc.

1 Year before retirement or age 64, you may want to:

- Visit the Social Security office for information about retirement & survivor benefits, Medicare, etc.
- Become familiar with Medicare Part B

4-6 Months before retirement, you may want to:

- Contact your Executive/General Presbyter, or COM Chair regarding implementation of your retirement process
- Decide on the exact date of your retirement
- Obtain a retirement packet from the Board of Pensions
- Complete a retirement application with Social Security

3 Months before retirement, you may want to:

- Consult with your EP, and COM Chair about your retirement date, vacation benefits, and presbytery meetings to request approval for retirement. Your session will need time to plan recognition for your retirement and related arrangements
- Mail retirement papers to the Board of Pension

DON'T FORGET!!! PRE-CERTIFICATION 7-10 days BEFORE scheduled medical testing or treatment IS REQUIRED FOR MRI, MRA, CAT, PET or SPECT scans as well as all **NON-emergency hospitalization for medical or surgical treatment, including maternity. *In emergency situations, seek nearest help immediately!!* We request notification be made to Smart Choices, a service of CareAllies (formerly Intracorp) within 48 hours of emergency scans, tests, or hospitalizations. **Call Smart Choices at (800) 237-3015.****

Pre-certification is also required for Mental Health/Substance Abuse in-patient treatment or hospitalization. Call CIGNA Behavioral Health, (866) 640-2772 to pre-certify.

**YOUR REGIONAL SERVICE TEAM IS AVAILABLE TO ASSIST YOU Monday-Friday 8:30am-7:00pm ET
1-800-773-7752**

“Serious effort has been made to ensure the facts presented here are accurate and up-to-date. In an event of a conflict with the official Plan or Benefits Plan provisions, however, current official Plan documents, rates and rules will apply.”

Updated -11/07 - HL

**Transylvania Presbytery
Coordinating Council
October 18, 2007**

The meeting of the Council was called to order by Moderator Bill Owens at 4:30 p.m.

Those present were:

George Moore, Jerry Utt, Bill Owens, Susan Alley, Marilyn Daniel, Betty Jean Donaldson, Mary Reed, Richard Smith, Susan Warren and Catesby Woodford. Also present: David McKee, Interim General Presbyter; Robyn Justus, Business Manager; and, James Rucker, Stated Clerk.

The Agenda for the meeting was presented and with the addition of Presbyterian Women and Nominating Committee Nominations (Nominations which the Council make to Presbytery) under Other Committee Reports was adopted as the docket for this meeting. (*Appendix A*)

The Stated Clerk reported that the Minutes of the August meeting of the Council had been presented to and approved by the September meeting of the Presbytery.

The Stated Clerk reported that invitations for meetings of the Presbytery have been received: June 7 meeting at Prestonsburg and September 9 meeting at Burnamwood Camp and Conference Center. These invitations were on motion accepted. Invitations are welcome for the March 11 and December 5-6 meetings, (most likely First Presbyterian) and the clerk was instructed to communicate these vacant times to the churches of the Presbytery.

The report of the Interim General Presbyter, David McKee, was presented. David reported that he is winding down contacts with individuals, closing doors, sweeping up, and preparing to move December 15 and use unused vacation time for the remainder of December. David expressed the opinion that it would be best for him to vacate the office by mid-December to allow for a period of time before a new General Presbyter is installed.

The General Presbyter Search Committee heard via E-mail from the chair that the committee is continuing its work but cannot suggest an exact timetable yet and probably not by the December meeting of the Presbytery. Chair Melissa Sevier expressed the opinion that the committee would be ready to present a candidate and nominate him/her by the March meeting of the Presbytery. The Search Committee asked to be recorded as in favor of the employment of a part time acting interim following the departure of David McKee and before the employment of a permanent General Presbyter.

It was announced that the Leadership Retreat for Coordinating Council members and retiring chair people would be held January 25-26 at Shaker Village. Incoming moderator Susan Warren encouraged all members of the council to be present.

The Coordinating Council discussed at some length the issues surrounding questions about ordination and the proposed resolution sent from three churches of the Presbytery. Following review of these matters various suggestions were made but the council determined it would be best to wait for the November meeting of the Council and to have in hand any resolution which might be presented to the Presbytery.

The status of the sale of the Glen Eagle property was reported by Trustee Chairperson George Moore, who reported that an appraisal for the property had been received and that there were ongoing discussions with possible purchasers of the property. The Trustees are in the process of selling the St. Helens and Sharpsburg properties and will report on these sales when completed.

The council took a brief recess for dinner. Thanks for God's blessings were expressed by Dr. Richard Smith.

Following dinner Marilyn Daniel reported on the progress being made by the Transylvania Presbytery Task Force on the Hazard Vision. The task force will consist of: Ellen Peach, chairperson; Jim Stewart, Vice-Chair; Chris Doll, Woody Berry, J.T. Silence, Stan Brunn, Jody Lambert, Kathy Riley, Bill Reed, Merle Caudill, Herb Smith, & Liz Barret.

Council Moderator Bill Owens reported on the status of the Wolfe County opportunity and the church building owned by Buckhorn. Bill noted that a small group of Episcopalians are presently using the building.

The Administration and Finance committee reported on the current status of the finances of the Presbytery, noting that in the words of the chairman, "Everything is going to be okay" which, when parsed was interpreted to mean that income is satisfactory and following a usual pattern that leads the committee to believe that by year's end income and expenses will be approximately equal. In addition, the committee reported that the 2008 budget is in the process of preparation.

The Staff Services committee reported with a written report offering two recommendations for action by the council and the rationale for the recommendations. The following recommendations were moved, and approved:

- (1) **The Staff Services Committee recommends that Transylvania Presbytery employ a part time Acting General Presbyter to serve after December 31, 2007 (or earlier if made necessary by the timing of David McKee's departure).**
- (2) **The Staff Services Committee recommends that the Rev. Rollin Tarter be the Coordinating Council's choice to serve as Acting General Presbyter according to the terms described in the position description which follows. (See #3 below)**
- (3) **That the following position description be approved**

PRESBYTERY OF TRANSYLVANIA: POSITION DESCRIPTION

Acting General Presbyter

Acting General Presbyter: a part-time position

Purpose: The Acting General Presbyter shall work in cooperation with the Presbytery staff and leadership to provide basic oversight of Presbytery operations until the General Presbyter is called and is ready to assume his/her responsibilities.

Responsibilities:

Administration and Communication

- *to serve as Head of Staff
- *to oversee the functions of the Presbytery office and provide supervision of office staff
- *to encourage and help maintain open and appropriate communication within the Presbytery
- *to be available for support of Presbytery committee leadership
- *to provide regular supervision to the Burnamwood Camp Director
- *to oversee implementation of Presbytery decisions
- *to represent the Presbytery as necessary in ecclesiastical and public matters
- *to assist with transition issues as identified by the Acting General Presbyter, Presbytery staff, or Presbytery leadership

Care and Nurture of Church Professionals

- *to be available to provide pastoral care for pastors and other church professionals of the Presbytery with immediate, particular needs

Congregational Support

- *to be available to provide pastoral care for congregations with immediate, particular needs

Accountability and Support:

The Acting General Presbyter shall be accountable to the Presbytery through the Coordinating Council and the Staff Services Committee.

The Staff Services Committee shall be in regular supportive communication with the Acting General Presbyter. The Staff Services Committee will conduct a review of the Acting General Presbyter's performance after six months of service.

Term: The Acting General Presbyter's term shall be indefinite and shall end when the General Presbyter has been called and is ready to assume his/her responsibilities. Before that time, the Acting General Presbyter or the Presbytery may terminate the contract agreement with a written thirty day advance notice.

Qualifications: The Acting General Presbyter must be a Minister of the Word and Sacrament or an Elder in the Presbyterian Church (USA)

Compensation: (based on 27.5 hours per week)

| | (annual) | (monthly) |
|------------------|--------------|------------|
| Salary | \$ 25,603 | \$ 2,134 |
| Housing | 17,875 | 1,490 |
| FICA | 3,326 | 277 |
| Med/Pension | 11,111 | 926 |
| Cont. Ed. | - | - |
| Professional Exp | <u>6,875</u> | <u>573</u> |
| Total | \$ 64,790 | \$ 5,399 |

The complete report of the committee is attached as (*Appendix B*).

Other committee reports were presented by Presbyterian Women and by the Stated Clerk. Betty Jean Donaldson reported for Presbyterian Women and encouraged all churches to participate in the upcoming Women's Fall Gathering to be held at Burnamwood. Mrs. Donaldson reported that 45 churches participated and that she would like for all the churches of the Presbytery to participate.

Stated Clerk James Rucker reminded the Council that at the November meeting of the Council nominations for service on the Nominating Committee would need to be adopted and forwarded to the December meeting of the Presbytery. Moderator Bill Owens appointed a three person committee of Susan Warren, Marilyn Daniel and Bill Owens to prepare an appropriate slate for consideration by the council.

Marilyn Daniel reviewed with the Council statistical information about our presbytery and how we compared with other presbyteries in our Synod & across the country. It was agreed that the Council would look at this information in more detail at the Leadership Retreat in January.

The December presbytery meeting was discussed. Joan Gray, PCUSA moderator, will be our special guest. A presentation by Rev. Gray and question and answer session will be held at the Springs Inn on November 30th. The event begins with a buffet dinner at 6:30 p.m. Mary Reed will coordinate logistical information with Rev. Gray. Marilyn Daniel will invite surrounding presbytery executives to be our guests at this event.

Jerry Utt closed the meeting with prayer at 7:15 p.m..

Appendix A

Coordinating Council Agenda Thursday, October 18, 2007 4:30 p.m.

Call to Order – Bill Owens

Opening Prayer/Sharing – Bill Owens

Minutes of the last meeting – Jim Rucker, Sr.

Report of the Stated Clerk – Jim Rucker, Sr.

Status of Presbytery Meetings in 2008:

March 11, 2008; *need location*

June 07, 2008; First Prestonsburg

September 09, 2008; Burnamwood Camp & Conference Center

December 5-6, 2008; *need location*

Report of the Interim General Presbyter – David McKee

Report of the General Presbyter Search Committee –

Leadership Retreat, January 25-26, 2008 at Shaker Village-- Susan Warren

Status of Resolution and Ordination Issues

Status of sale of Glen Eagles property - Trustees

Appraisal status

Action Update

Status of Hazard Church “vision” Task Force: - Marilyn Daniel

Status of Wolfe County “opportunity” (Bill Owens)

Admin and Finance Report (Catesby Woodford, Robyn Justus)

Budget status to date

End of year projections

2008 Asking Budget

Staff Services Committee Report

Other Committee Reports

Presbytery Trends: Who We Are and Who We Will Be – Marilyn Daniel

Update on communications with Joan Gray for Dec.

Invitations to surrounding presbyteries for Dec.

Possible “workshops” in lieu of small group discussions in Dec.:

Immigration (Julia Thorne) – How do we love the stranger?

An Inconvenient Truth (Ruth Beattie) – How do we love the earth?

Living Waters for the World (Joanie Lukin) – How do we love our neighbor?

Next Council Meeting Date: November 15, 2007 @ 4:30

Closing Prayer

Appendix B

Report to the Coordinating Council Staff Services Committee October 18, 2007

To: The Coordinating Council

Dear Friends:

Due to a longstanding obligation with The Interfaith Alliance of the Bluegrass, I am unable to attend the October 18 Coordinating Council meeting. Nonetheless, there is an important piece of Staff Services Committee business that I hope the Coordinating Council will consider and receive favorably.

As the Coordinating Council is aware, the Rev. David McKee has announced his intention not to renew his contract with Transylvania Presbytery as Interim General Presbyter. In order to provide uninterrupted leadership and essential supervision of Presbytery staff and programs until the arrival of a called General Presbyter, **the Staff Services Committee recommends that Transylvania Presbytery employ a part time Acting General Presbyter to serve after December 31, 2007 (or earlier if made necessary by the timing of David McKee's departure).** The proposed terms of service of the Acting General Presbyter are found in the attached position description.

Further, it is the opinion of the Staff Services Committee that the Acting General Presbyter be a person with leadership experience, demonstrated pastoral skills, sound judgment, and wide respect within the Presbytery. With these qualities in mind, **the Staff Services Committee recommends that the Rev. Rollin Tarter be the Coordinating Council's first choice to serve as Acting General Presbyter according to the terms described in the attached position description.**

The Staff Services Committee has had preliminary conversation with Rollin regarding the position. Rollin has seen the position description, and he has indicated his willingness to be considered for the position. Rollin is currently on vacation, but will be returning in early November. The Staff Services Committee plans to meet with Rollin at its meeting on November 8 to discuss the details of his service. Some minor adjustments to the position description might arise from this conversation. If so, a revised position description will be brought to the Coordinating Council at its November meeting.

Respectfully Submitted,

Michael L. Ward, Moderator
The Staff Services Committee

**Coordinating Council
Presbytery of Transylvania
Thursday, November 15, 2007**

CALL TO ORDER

The meeting of the Coordinating Council was called to order by the Moderator, Bill Owens, at 4:30 p.m. and was opened with prayer offered by Jerry Utt.

ROLL

The roll was formed with the following present: Susan Warren, Susan Alley, Richard Smith, Mary Reed, Jerry Utt, Catesby Woodford, Mike Ward, Tom Farmer, Woody Berry and Betty Jean Donaldson. Also present Rollin Tarter, guest; Robyn Justus, Business Manager; David McKee, Interim General Presbyter; and, James Rucker, Stated Clerk.

AGENDA

The Agenda as prepared was on motion adopted as the docket for this meeting.
(Appendix A)

MINUTES

The minutes of the October 18 meeting of the Council were presented and on motion received without exception.

REPORT OF THE STATED CLERK

The report of the Stated Clerk was presented with three parts:

- (1) It was noted that a communication from the Session of the First Presbyterian Church of Pikeville has requested the withdrawal of the March 19, 2007 Session Resolution. This information will be shared with the Presbytery.
- (2) The Session of the First Presbyterian Church of Pikeville has requested that the Presbytery grant "relief of conscience" based on their opposition to the Benefits plan of the Presbyterian Church (USA). This request will be presented to the Presbytery.
- (3) No invitation for the March 2008 meeting of the Presbytery has been received. However, a tentative invitation from the First Presbyterian Church of Harlan is in hand and may be forthcoming in the next few weeks.

In response to this report the Stated Clerk reported when asked if the resolutions of the Peter Creek and Shepard Memorial churches were still active that they are still very active. It was the expressed feeling of many of the members of the council that these resolutions which are in the exact same language of the Pikeville resolution will be withdrawn. *(Susan Alley, Chair of the Judicial Business committee has subsequently informed the clerk that a conversation with Justin Marple, pastor of the Shepard Memorial and Peter Creek Churches, has indicated that they will, in fact be withdrawn pending the action of the Sessions of the two churches.)*

REPORT OF INTERIM GENERAL PRESBYTER

David McKee, Interim General Presbyter reported that he is winding up his tasks here and making plans for returning to Buffalo (noting that Nov-Dec are not the usual best times for moving to Buffalo!)

NOMINATIONS TO NOMINATING COMMITTEE

Susan Warren reported for the task group assigned the responsibility of naming candidates for the Nominating Committee. The committee suggested the following: Bill Owens, Chair, Class of 2009; Tony Gilbert, Maxine Hicks and Danny Maggard to the Class of 2010. *It was moved and seconded that these names be placed in nomination by the council to the Presbytery.* **Motion Carried.**

STATUS OF SALE OF GLENEAGLES PROPERTY

The trustees reported that they are currently negotiating with two potential purchasers of all or part of the Gleneagles Property.

ADMINISTRATION AND FINANCE

Catesby Woodford reported for the committee that the 07 status of the budget is about as expected with a \$34,000 current deficit which compares with a \$100,000 deficit at this time last year. It is anticipated that the deficit will be made up with year end gifts. Burnamwood, Mr. Woodford noted, has a current deficit of \$45,000 but have expectations of year-end gifts to offset this amount.

The 2008 budget is under development with income for 08 anticipated to be the same as 07. There will be no recommended increase in per capita; there is included a 5% cost of living increase for office staff, \$10,000 for the General Presbyter Search Committee and a \$5,000 increase for Burnamwood.

STAFF SERVICES

Mike Ward reported for the committee presenting the following recommendations:

***That Rollin Tarter's service as Acting General Presbyter of Transylvania Presbytery be effective January 1, 2008 under the terms of the following position description.**

PRESBYTERY OF TRANSYLVANIA: POSITION DESCRIPTION

Acting General Presbyter
October 2007

Acting General Presbyter: a part-time position

Purpose: The Acting General Presbyter shall work in cooperation with the Presbytery staff and leadership to provide basic oversight of Presbytery operations until the General Presbyter is called and is ready to assume his/her responsibilities.

Responsibilities:

Administration and Communication

- *to serve as Head of Staff
- *to oversee the functions of the Presbytery office and provide supervision of office staff
- *to encourage and help maintain open and appropriate communication within the Presbytery
- *to be available for support of Presbytery committee leadership
- *to provide regular supervision to the Burnamwood Camp Director
- *to oversee implementation of Presbytery and Coordinating Council decisions
- *to represent the Presbytery as necessary in ecclesiastical and public matters
- *to assist with transition issues as identified by the Acting General Presbyter, Presbytery staff, or Presbytery leadership

Care and Nurture of Church Professionals

- *to be available to provide pastoral care for pastors and other church professionals of the Presbytery with immediate, particular needs

Congregational Support

- *to be available to provide pastoral care for congregations with immediate, particular needs

Accountability and Support:

The Acting General Presbyter shall be accountable to the Presbytery through the Coordinating Council and the Staff Services Committee.

The Staff Services Committee shall be in regular supportive communication with the Acting General Presbyter. The Staff Services Committee will conduct a review of the Acting General Presbyter's performance after six months of service.

Term:

The Acting General Presbyter's term shall be indefinite and shall end when the General Presbyter has been called and is ready to assume his/her responsibilities. Before that time, the Acting General Presbyter or the Presbytery may terminate the contract agreement with a written thirty day advance notice.

Qualifications:

The Acting General Presbyter must be a Minister of the Word and Sacrament or an Elder in the Presbyterian Church (USA)

Compensation:

(based on 27.5 hours per week)

| | (annual) | (monthly) |
|------------------|--------------|------------|
| Salary | \$ 25,603 | \$ 2,134 |
| Housing | 17,875 | 1,490 |
| FICA | 3,326 | 277 |
| Med/Pension | 11,111 | 926 |
| Cont. Ed. | - | - |
| Professional Exp | <u>6,875</u> | <u>573</u> |
| Total | \$ 64,790 | \$ 5,399 |

***That the Interim General Presbyter relationship between David McKee and Transylvania Presbytery be dissolved effective December 31, 2007.** (David will be using the balance of his accrued vacation leave beginning December 14, 2007, but he will be available in case of emergency situations between December 14 and December 31.)

***That an appropriate acknowledgment of David's service and the completion of the interim period be included in the docket for the November 30 – December 1 Presbytery meeting.**

At its November 8 meeting, the Staff Services Committee considered salary recommendations for the 2008 Presbytery. Regarding staff salaries, the committee recommends:

***That the General Presbyter position cost remain capped at \$100,000, total position cost (including benefits and expenses).**

***That the office staff, including the Business Manager and Administrative Assistant, receive a 5% cost of living increase.** (The office staff received no increase in 2007.)

***That the Stated Clerk receive a 5% cost of living increase.** (The Stated Clerk received no increase in 2007.)

***That, per recommendation of the Burnamwood Committee, the Interim Burnamwood Director receive a 2.5% increase.** (The Interim Burnamwood Director received no increase in 2007. The Interim Burnamwood Director will be enrolled in the PCUSA pension plan effective 01/01/08.)

***That, per recommendation of the Burnamwood Committee, the Burnamwood Site Manager's annual salary be reduced to \$20,000.** (This reduction reflects a reduction in hours of work per week in order to allow the Site Manager to further his education.)

Including the Burnamwood staff, total 2008 cost for personnel will be \$318,064 as compared to \$342,661 in 2007. The reduction in total cost is an outcome of not filling the Associate General Presbyter position. The above salary recommendations are subject to the advice of the Administration and Finance Committee.

It was moved and seconded that the above recommendations be approved. **Motion Carried.**

PRESBYTERIAN WOMEN

The report of Presbyterian Women was presented by Betty Jean Donaldson who noted that the fall meeting of the women at Burnamwood was a very successful endeavor. Mrs. Donaldson gave the program for the Fall gathering to the Stated Clerk to be filed.

COMMITTEE ON PREPARATION FOR MINISTRY

The report was presented by co-chair of the committee Tom Farmer. Mr. Farmer noted that a candidate under the care of this presbytery has twice failed the Polity and Theology Standard examinations and that the Committee on Preparation for Ministry would present a plan to the Presbytery which will explain the process. The exception must be carried by a $\frac{3}{4}$ vote of the Presbytery. The committee will suggest names of persons to serve on the examining committee and the majority will be other than CPM members.

OFFICE LOCATION TASK FORCE

Mike Ward reported as a member of the task force that the group is preparing a survey questionnaire.

SOCIAL WITNESS AND MISSION

The committee requested to show a Living Waters DVD at the December meeting of the Presbytery. Following discussion it was determined that a continuous showing of the DVD in the Display area would be more effective and that every opportunity would be taken to call attention to the video and invite commissioners to view it.

NOVEMBER/DECEMBER MEETING OF THE PRESBYTERY

Arrangements for the meeting of the Presbytery were discussed. The Friday evening Docket will allow primarily for the presentation by General Assembly Moderator Joan Gray and recognition of David McKee's Interim Ministry with us. Moderators and General Presbyters of adjacent presbyteries have been invited and several have indicated their intention to be present. Where appropriate guests will be enrolled as corresponding members and granted the privilege of the floor to bring greetings to the Presbytery.

The proposed docket for the meeting was presented by the Stated Clerk and with minor changes received and the clerk was instructed to complete the docket for the meeting.

NEXT MEETING

The next meeting of the Coordinating Council will be January 25-26, 2008 at Shaker Village for the annual Leadership Retreat.

There being no further business the meeting was adjourned at 6:00 p.m. with prayer offered by Susan Alley.

Respectfully submitted
James H. Rucker, Stated Clerk

**Coordinating Council Agenda
Presbytery of Transylvania
Thursday, November 15, 2007
4:30 p.m.**

Call to Order – Bill Owens

Opening Prayer/Sharing – Bill Owens

Minutes of the last meeting – Jim Rucker, Sr.

Report of the Stated Clerk – Jim Rucker, Sr.
Status of Presbytery Meetings in 2008

Report of the Interim General Presbyter – David McKee

Report of the General Presbyter Search Committee

Nominations to Nominating Committee

Status of Resolution and Ordination Issues

Status of sale of Glen Eagles property - Trustees
Appraisal status
Action Update

Admin and Finance Report (Catesby Woodford, Robyn Justus)
Budget status to date
End of year projections
2008 Asking Budget

Other Committee Reports

Update on communications with Joan Gray for Dec. Mary Reed, Susan Warren

Invitations to surrounding presbyteries for Dec. –Marilyn Daniel (by phone)

Agenda for Nov. 30/ Dec. 1 Presbytery Meeting – Jim Rucker, Sr.
Is there to be a “program” Friday night? How is the time with Joan Gray to be structured?

Next Council Meeting Date: _____

Closing Prayer

**Report to Presbytery of Transylvania
Administration and Finance Committee
December 1, 2007**

The attached **balanced budget** is being presented to the Presbytery with the following recommendations:

1. The 2008 Operating Budget of \$636,541 (pages 2-3), the Burnamwood Budget of \$252,542 (page 4) and the Gleneagles Property Budget of \$45,995 (page 5) be adopted.

2. The distribution of Unified Mission Giving for 2008 be as follows:

| | | |
|-------------------------|-------|----------------|
| Transylvania Presbytery | 74.0% | (same as 2007) |
| General Assembly | 20.6% | (same as 2007) |
| Synod of Living Waters | 5.4% | (same as 2007) |

3. The Presbytery per capita assessment remain at \$23.50 per member.

Notes Regarding Per Capita

Summary of Breakdown of 2008 Per Capita per Member

| | |
|------------------|--------------|
| General Assembly | 5.79 |
| Synod | 3.62 |
| Presbytery | <u>23.50</u> |
| Total | \$32.91 |

- The Presbytery's policy is to pay the full amount of per capita to GA and Synod for our 10,972 members whether or not a church pays the entire portion of their per capita.

Notes on the Spending Budget

The Administration & Finance Committee met November 14th to finalize the 2008 Spending Budget to be presented to Presbytery in December. The Administration and Finance Committee prepared and reviewed a 2008 budget and subsidiary budgets in accord with the actions and recommendations of the Council and the various committees. That budget represents balanced receipts and spending for 2008. The following general conclusions were reached:

The Year 2008 Spending Budget Summary Sheet summarizes the Presbytery's main Operating Budget along with the subsidiary budgets for Burnamwood and Gleneagles Property for the years 2006 through 2008. There are two subsidiary budgets, one for Burnamwood (page 4) and one for the Gleneagles Road Property (page 5).

- Operating Budget-With the current requests and estimations of income for 2008, the Operating Budget in the Asking Budget resulted in a deficit of (\$10,254). The Church Development's request for \$25,000 to use for transformational grants was reduced to \$15,000 to balance the operating budget for 2008.
- Burnamwood Budget-current 2008 projections would result in a surplus of \$1,241. This includes \$65,000 of unified dollars received from the operating budget.
- Gleneagles Budget-current 2008 projections would result in a balanced budget funded from the Church Development Committee's budget in the operating budget. The Presbytery has voted to sell this property. At this time, we cannot project when this property will sale and need to budget for it in 2008.

Presbytery of Transylvania
Year 2008 Spending Budget
Summary Sheet
November 15, 2007

Presbytery Operating Budget

| | Spending Budget 2006 | Actual 2006 | Spending Budget 2007 | Actual YTD 10/31/07 | Asking Budget 2008 | Spending Budget 2008 |
|--------------------------|-------------------------|-----------------|-------------------------|------------------------|-----------------------|-------------------------|
| Income | \$ 666,139 | \$ 656,368 | \$ 630,532 | \$ 433,149 | \$ 628,041 | \$ 636,541 |
| Expenses | \$ 666,139 | \$ 651,115 | \$ 630,532 | \$ 467,174 | \$ 637,943 | \$ 636,541 |
| Balance (Deficit) | \$ - | \$ 5,253 | \$ - | \$ (34,024) | \$ (9,902) | \$ - |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Burnamwood Subsidiary Budget

| | Spending Budget 2006 | Actual 2006 | Spending Budget 2007 | Actual YTD 10/31/07 | Asking Budget 2008 | Spending Budget 2008 |
|--------------------------|-------------------------|-----------------|-------------------------|------------------------|-----------------------|-------------------------|
| Income | \$ 266,500 | \$ 267,042 | \$ 243,000 | \$ 153,135 | \$ 251,860 | \$ 253,783 |
| Expenses | \$ 258,193 | \$ 257,076 | \$ 243,000 | \$ 194,678 | \$ 251,440 | \$ 252,542 |
| Balance (Deficit) | \$ 8,307 | \$ 9,966 | \$ - | \$ (41,543) | \$ 420 | \$ 1,241 |
| | | | | | | |
| | | | | | | |

Gleneagles Subsidiary Budget

| | Spending Budget 2006 | Actual 2006 | Spending Budget 2007 | Actual YTD 10/31/07 | Asking Budget 2008 | Spending Budget 2008 |
|--------------------------|-------------------------|-----------------|-------------------------|------------------------|-----------------------|-------------------------|
| Income | \$ 44,298 | \$ 49,205 | \$ 44,598 | \$ 39,842 | \$ 45,653 | \$ 45,995 |
| Expenses | \$ 44,298 | \$ 45,596 | \$ 44,598 | \$ 40,019 | \$ 45,653 | \$ 45,995 |
| Balance (Deficit) | 0 | \$ 3,609 | \$ - | \$ (177) | \$ - | \$ - |
| | | | | | | |
| | | | | | | |

**Presbytery of Transylvania
Year 2008 Spending Budget**

November 15, 2007
INCOME SUMMARY

| | SPENDING BUDGET 2006 | ACTUAL INCOME 2006 | SPENDING BUDGET 2007 | ACTUAL INCOME 10/31/2007 | ASKING BUDGET 2008 | SPENDING BUDGET 2008 | Notes |
|---|----------------------------|--------------------------|----------------------------|--------------------------------|--------------------------|----------------------------|---|
| UNIFIED GIVING (Presbytery Portion = 74% in 2006 & 2007) | 224,066 | 240,082 | 240,000 | 183,166 | 240,000 | 240,000 | Based on actuals as of 9/30/07 and 2006 numbers |
| SELECTED MISSION GIVING | | | | | | | |
| CHRISTIAN SERVICE MINISTRY | 15,000 | 25,002 | 15,000 | 96 | 15,000 | 15,000 | \$13,820 remaining in CSM designated account; 10/31/07 |
| TOTAL SELECTED MISSION GIVING | 15,000 | 25,002 | 15,000 | 96 | 15,000 | 15,000 | |
| SPECIAL OFFERINGS | | | | | | | |
| HUNGER | 10,000 | 17,100 | 10,000 | 5,800 | 10,000 | 10,000 | \$7,368 remaining in designated 10/31/07 |
| CANDIDATE GRANT | 2,000 | 1,200 | 1,000 | 650 | 1,000 | 1,000 | \$2,958 remaining in designated 10/31/07 |
| PEACEMAKING | 2,000 | 0 | 2,000 | - | 2,000 | 2,000 | \$2,628 remaining in designated 10/31/07 |
| TOTAL SPECIAL OFFERINGS | 14,000 | 18,301 | 13,000 | 6,450 | 13,000 | 13,000 | |
| TOTAL GA MISSION PARTNERSHIP FUNDS | 14,827 | 14,827 | 14,815 | 12,003 | 13,479 | 13,479 | |
| TOTAL PER CAPITA (Presby Portion = \$0.81 per member) | 275,326 | 223,864 | 227,647 | 149,105 | 227,842 | 227,842 | 23.50 per member current presbytery rate; (10,972 members @ 23.50 Less deficit in 2006 per capita #;s) |
| OTHER RECEIPTS | | | | | | | |
| TRUST FUNDS | 19,000 | 40,197 | 19,000 | 7,343 | 19,000 | 19,000 | |
| MISC. RECEIPTS | 8,200 | 8,996 | 7,350 | 4,792 | 6,000 | 6,000 | |
| INTEREST | 12,000 | 10,229 | 10,000 | 7,094 | 10,000 | 10,000 | |
| TRUSTEES | 69,020 | 58,220 | 69,020 | 46,500 | 69,020 | 69,020 | |
| CAMPUS MINISTRY | 14,700 | 16,650 | 14,700 | 16,600 | 14,700 | 23,200 | |
| TOTAL OTHER RECEIPTS | 122,920 | 134,292 | 120,070 | 82,329 | 118,720 | 127,220 | |
| TOTAL INCOME | 666,139 | 656,368 | 630,532 | 433,149 | 628,041 | 636,541 | |
| TOTAL EXPENSES | 666,139 | 651,115 | 630,532 | 467,174 | 637,943 | 636,541 | |
| Balance (Deficit) | - | 5,253 | - | (34,024) | (9,902) | - | |

Presbytery of Transylvania
Year 2008 Spending Budget
November 15, 2007

EXPENSES SUMMARY

| | SPENDING BUDGET 2006 | ACTUAL EXPENSES 2006 | SPENDING BUDGET 2007 | ACTUAL EXPENSES 10/31/07 | ASKING BUDGET 2008 | SPENDING BUDGET 2008 | NOTES |
|---|-------------------------------------|-------------------------------------|-------------------------------------|---|-----------------------------------|-------------------------------------|--|
| TOTAL FOR PERSONNEL ON BOARD | 304,326 | 298,989 | 257,582 | 212,908 | 230,000 | 230,000 | includes 5% cost of living for staff |
| OFFICE OPERATIONS | 31,190 | 19,964 | 31,190 | 17,750 | 31,190 | 31,190 | |
| OFFICE OPERATIONS - Communications | 4,600 | 5,297 | 5,000 | 5,391 | 5,000 | 5,000 | |
| AUDIT AND BANK FEES | 8,350 | 7,883 | 8,350 | 7,529 | 8,350 | 8,350 | |
| REIMBURSEABLE EXPENSES | - | 359 | - | 375 | - | - | |
| SEARCHES AND MOVES | - | 129 | 10,000 | 1,263 | 10,000 | 10,000 | *the 2007 amount budgeted will probably not be sent by the Search Committee |
| PRESBYTERY OFFICES | 48,980 | 42,987 | 48,980 | 40,099 | 48,980 | 48,980 | \$34,020 supported by designated funds |
| TOTAL SUPPORT FUNCTIONS | 397,446 | 375,608 | 361,102 | 285,314 | 333,520 | 333,520 | |
| OTHER | | | | | | | |
| KY COUNCIL OF CHURCHES | 3,500 | 2,640 | 3,500 | 1,875 | 3,500 | 3,500 | |
| PRESBYTERY MEETINGS and RETREAT | 5,940 | 6,002 | 5,940 | 3,718 | 5,940 | 5,940 | |
| PRESBYTERIAN WOMEN | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | |
| CAPITAL CAMPAIGN | - | - | - | 215 | - | - | |
| TOTAL OTHER | 12,440 | 9,964 | 12,440 | 7,843 | 12,440 | 12,440 | |
| COMMITTEES | | | | | | | |
| ADMINISTRATION/FINANCE | 700 | 622 | 700 | 307 | 700 | 700 | |
| ADMIN/FINANCE TREASURER | 300 | 300 | 300 | - | 300 | 300 | |
| BURNAMWOOD CAMP/CONFERENCE | 56,799 | 60,000 | 60,463 | 50,000 | 65,000 | 65,000 | \$5,000 increase for pension costs and cost of living |
| CAMPUS MINISTRY | 18,700 | 16,677 | 18,700 | 18,900 | 18,700 | 27,200 | \$14,700 supported by designated funds |
| CHRISTIAN FORMATION AND DISCIPLESHIP | 6,100 | 6,895 | 6,100 | 3,889 | 9,000 | 9,000 | increase of \$2,500 to expand Calvin Event and Annual Education & Mission Conference |
| CHURCH DEVELOPMENT AND EVANGELISM | 46,500 | 47,647 | 46,500 | 40,000 | 70,643 | 60,995 | Increase of \$15,000 to restore transformational grants to churches |
| COMMISSIONED LAY PASTOR | 3,500 | 1,243 | 3,500 | 872 | 3,500 | 3,500 | |
| COORDINATING COUNCIL | 15,000 | 9,543 | 15,000 | 7,738 | 14,150 | 14,150 | |
| JUDICIAL BUSINESS | 350 | 102 | 350 | 224 | 700 | 700 | Increase of \$350 for Annual Clerk Training and travel |
| COMMITTEE ON MINISTRY | 16,800 | 17,938 | 16,800 | 16,461 | 16,800 | 16,800 | |
| NOMINATING | 250 | 421 | 500 | 347 | 500 | 500 | |
| PERMANENT JUDICIAL COMMISSION | - | - | - | 117 | - | - | |
| PREPARATION FOR MINISTRY | 7,990 | 6,090 | 9,390 | 7,539 | 12,390 | 12,390 | Increase of \$3,000 to hold Candidate Retreats |
| REPRESENTATION | 50 | - | 50 | - | 50 | 50 | |
| SOCIAL WITNESS AND MISSION | 2,000 | 1,389 | 2,000 | 231 | 2,000 | 2,000 | |
| SOCIAL WITNESS AND MISSION - SUPPORTED MINISTRIES | 27,000 | 42,102 | 27,000 | 5,896 | 27,000 | 27,000 | |
| STAFF SERVICES | 150 | - | 150 | - | 150 | 150 | |
| TRUSTEES | 1,000 | 748 | 1,000 | 145 | 1,000 | 1,000 | |
| TRUST FUNDS | 35,000 | 24,200 | 35,000 | 18,150 | 35,000 | 35,000 | supported by designated funds |
| YOUTH | 14,400 | 18,919 | 14,400 | 3,200 | 14,400 | 13,900 | |
| TOTAL COMMITTEES | 256,253 | 254,528 | 256,990 | 174,016 | 291,983 | 290,335 | |
| TOTAL EXPENSES | 666,139 | 651,115 | 630,532 | 467,174 | 637,943 | 636,541 | |

Presbytery of Transylvania
Year 2008 Spending Budget
 November 15, 2007
Burnamwood Summary

| | SPENDING | ACTUAL | SPENDING | ACTUAL | ASKING | SPENDING | NOTES |
|--|----------------|----------------|----------------|-----------------|----------------|----------------|---|
| INCOME | BUDGET | INCOME | BUDGET | INCOME | BUDGET | BUDGET | |
| | 2006 | 2006 | 2007 | 10/31/2007 | 2008 | 2008 | |
| | | | | YTD | | | |
| BURNAMWOOD CAMP/CONFERENCE | | | | | | | |
| Unified | 25,000 | 25,000 | 25,000 | 18,750 | 30,000 | 30,000 | *increase of \$5,000 for pension costs and cost of living |
| Unified for Directors Salary from Operating Budget | 35,000 | 35,000 | 35,000 | 26,250 | 35,000 | 35,000 | |
| Burnamwood Gifts | 80,000 | 97,155 | 80,000 | 39,874 | 85,000 | 85,000 | *increase of \$5,000 |
| Summer Camp Fees | 70,000 | 52,975 | 55,000 | 43,509 | 61,080 | 50,500 | |
| Youth Retreat Fees | 21,000 | 20,980 | 37,000 | 15,251 | 27,800 | 33,050 | |
| Presbyterian Rentals | 10,500 | 5,684 | 6,000 | 5,475 | 6,000 | 7,500 | |
| Other Rentals | 10,000 | 4,808 | 5,000 | 4,027 | 5,000 | 6,000 | |
| T-shirts | - | - | - | - | 1,980 | 1,733 | *previously included in summer camp fees |
| Burnamwood Surplus from Previous Year | 15,000 | 25,440 | - | - | - | 5,000 | |
| TOTAL BURNAMWOOD CCCC INCOME | 266,500 | 267,042 | 243,000 | 153,135 | 251,860 | 253,783 | |
| EXPENSES | SPENDING | ACTUAL | SPENDING | ACTUAL | ASKING | SPENDING | |
| | BUDGET | EXPENSES | BUDGET | EXPENSES | BUDGET | BUDGET | |
| | 2006 | 2006 | 2007 | 10/31/07 | 2008 | 2008 | |
| BURNAMWOOD CAMP/CONFERENCE | | | | | | | |
| ADMINISTRATIVE | 11,000 | 11,656 | 13,250 | 9,233 | 11,200 | 11,200 | |
| PERSONNEL | 100,262 | 101,190 | 90,061 | 76,856 | 106,620 | 110,838 | |
| FOOD SERVICE | 59,531 | 43,277 | 45,000 | 36,364 | 47,720 | 41,604 | |
| FACILITIES | 74,500 | 86,753 | 69,489 | 61,611 | 69,800 | 69,800 | |
| SUMMER PROGRAM | 10,900 | 8,609 | 12,900 | 9,989 | 11,300 | 10,400 | |
| RETREATS | 2,000 | 5,590 | 12,300 | 626 | 4,800 | 8,700 | |
| TOTAL BURNAMWOOD CCC EXPENSES | 258,193 | 257,076 | 243,000 | 194,678 | 251,440 | 252,542 | |
| TOTAL INCOME | 266,500 | 267,042 | 243,000 | 153,135 | 251,860 | 253,783 | |
| TOTAL EXPENSES | 258,193 | 257,076 | 243,000 | 194,678 | 251,440 | 252,542 | |
| Balance (Deficit) | 8,307 | 9,966 | - | (41,543) | 420 | 1,241 | |

Presbytery of Transylvania
Year 2008 Spending Budget
November 15, 2007
Gleneagles Property

| | | SPENDING | ACTUAL | SPENDING | ACTUAL | ASKING | SPENDING | NOTES |
|--------|-----------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|--|
| | INCOME | BUDGET | INCOME | BUDGET | INCOME | BUDGET | BUDGET | |
| | | 2006 | 2006 | 2007 | 10/31/2007 | 2008 | 2008 | |
| | | | | | YTD | | | |
| 466245 | Major Missions Campaign | 20,000 | 23,571 | 1,000 | - | - | - | |
| 466255 | Gleneagles Interest | 50 | (14) | 50 | (158) | - | - | |
| 466900 | NCD Transfer from Chdev-operating | 24,248 | 25,648 | 43,548 | 40,000 | 45,653 | 45,995 | Transfer from operating budget |
| | TOTAL INCOME | 44,298 | 49,205 | 44,598 | 39,842 | 45,653 | 45,995 | |
| | EXPENSES | BUDGET | EXPENSES | BUDGET | EXPENSES | BUDGET | BUDGET | NOTES |
| | | 2006 | 2006 | 2007 | 10/31/2007 | 2008 | 2008 | |
| | | | | | YTD | | | |
| 528220 | NCD Property Management | 2,000 | 2,800 | 2,000 | 2,000 | 2,800 | 2,800 | Mowing must be done because of city regulations |
| 528230 | NCD Property Taxes | 4,000 | 4,243 | 4,300 | 4,441 | 4,300 | 4,300 | |
| 528260 | NCD KY Bank Loan Interest | 6,400 | 6,655 | 6,400 | 6,997 | 6,655 | 6,997 | balance owed \$105,000; quarterly variable interest rate |
| 528270 | NCD GA Loan Principal/Interest | 31,898 | 31,898 | 31,898 | 26,582 | 31,898 | 31,898 | \$2,658.15 for 180 months beginning 3/29/05 |
| | TOTAL EXPENSES | 44,298 | 45,596 | 44,598 | 40,019 | 45,653 | 45,995 | |
| | INCOME | 44,298 | 49,205 | 44,598 | 39,842 | 45,653 | 45,995 | |
| | EXPENSES | 44,298 | 45,596 | 44,598 | 40,019 | 45,653 | 45,995 | |
| | BALANCE (Deficit) | 0 | 3,609 | - | (177) | - | - | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

**Report to the Presbytery of Transylvania
December 1, 2007
Committee on Preparation for Ministry**

1. The Committee on Preparation for Ministry informs the Presbytery of Transylvania that the Committee has met with or conducted annual consultations with the following inquirers and candidates this year:

| | | | | | |
|----------------|---|--------------|---|--|--|
| <u>January</u> | <u>March</u> | <u>April</u> | <u>May</u> | <u>August</u> | <u>October</u> |
| Amy Dame | Chad Rhodes Monica Tillie | Pete Jones | Emily Boyce Greg Kubar Hannah McIntyre Barrett Milner Wanda Olive Dan Phelps | Dan Phelps Barrett Milner Pam Lee-Miller | Chad Rhodes Monica Tillie Lee Boyd |
| | <u>November</u> | | | | |
| | Jack Mong Michael McLaughlin Greg Kubar | | | | |

2. The Committee on Preparation for Ministry informs the Presbytery of Transylvania that as of this meeting, the following persons are enrolled as either an inquirer or candidate:

- Emily Boyce - Inquirer, First/Mt. Sterling
- Lee Boyd - Inquirer, The Presbyterian Church/Danville
- Amy Dame - Candidate, Beaumont/Lexington
- Pete Jones - Candidate, Maxwell St./Lexington
- Greg Kubar - Inquirer, Maxwell St./Lexington
- Emma Lovely - Inquirer, Second/Lexington
- Pam Lee-Miller - Candidate, Maxwell St./Lexington
- Hannah McIntyre - Inquirer, Troy/Versailles
- Michael McLaughlin - Candidate, First/Somerset
- Barrett Milner - Inquirer, First/Lexington
- Jack Mong - Candidate, First/Somerset
- Wanda Olive - Inquirer, Maxwell St./Lexington
- Dan Phelps - Candidate, Wilmore
- Chad Rhodes - Inquirer, Troy/Versailles
- Monica Tillie - Inquirer, First/Richmond

3. The Committee on Preparation for Ministry recommends to the Presbytery of Transylvania that at her own request Emma Lovely be withdrawn as an inquirer for Ministry of Word and Sacrament.

4. The Committee on Preparation for Ministry informs the Presbytery of Transylvania that it has conducted and approved a final assessment of readiness for ministry with Candidate Michael McLaughlin pending his graduation.

6. The Committee on Preparation for Ministry recommends that the Presbytery of Transylvania enroll Barrett Milner as a Candidate for the Ministry of Word and Sacrament. Barrett is a member of First Presbyterian Church in Lexington.

7. The Committee on Preparation for Ministry recommends that the Presbytery of Transylvania enroll Greg Kubar as a Candidate for the Ministry of Word and Sacrament. Greg is a member of Maxwell Street Presbyterian Church in Lexington.

**Report of the Committee on Ministry
For the Meeting of Transylvania Presbytery
December 1, 2007**

The Committee on Ministry (COM) met on both October 9th and November 13th in addition to regional meetings held on other dates. The COM makes the following report of Actions taken and Actions Recommended.

Actions taken by the COM:

1. Received Kima Pachuau, a member of the Presbyterian Church of India and faculty member at Asbury Seminary, as a minister member at large and placed on the pulpit supply list.
2. Agreed that the contract between Community PC in Bellefonte and Stewart Schneider may be extended for an additional three months effective dates 10/15/07- 1/14/08.
3. Permitted Central PC, Hyden to elect a PNC.
4. Hosted a sexual misconduct prevention training session on November 3rd & 30th.
5. Approved the interim contract between Sam Pendergrast and FPC, Maysville, effective 10/23/07-10/22/08. The terms of the contract are: Salary, \$23,313; Housing, \$11,500; Full BOP medical and pension benefits; Medical FSA, \$1,200; Retirement Savings, \$3,600; Continuing Education, \$1,600; Automobile \$4,000 reimburseable expense @ IRS rate.
6. Approved a time to honor retired pastors during lunch on Saturday of the December meeting and recommended that this be handled by the Coordinating Council.
7. Approved Dr. William Russell, Honorably Retired, from Florida Presbytery to work within the bounds of Transylvania Presbytery as a Pulpit Supply.
8. Approved the renewal of the Stated Supply agreement with Bryce McGowan and Old Paint Lick Church effective 1/1/08-12/31/08. The terms of the contract are: Salary, \$75 per week; Housing, \$75 per week; Professional Expenses reimbursed at \$100 per week.
9. Approved the renewal of the covenant between CLP Richard Brown and the First Presbyterian Church of Catlettsburg, effective 1/1/08-12/31/08. The terms of the covenant are: Housing allowance, \$900/month; travel reimbursement at IRS rate; continuing education \$200.

10. Received Rene Whitaker from National Presbytery as a minister member of Presbytery, effective 11/13/07.
11. Approved the interim contract between Rene Whitaker and Hunter PC, effective 11/7/07-11/6/08. The terms of the contract are: Salary, \$22,000; Housing, \$23,000; BOP, \$14,175, FICA \$3,442; Auto Expense reimbursed at IRS rate \$1,500; Continuing Education \$1,200; Books \$400; Discretionary \$500.
12. Approved the work of Ron Bunger as a validated ministry.
13. Requested that COM Regional Chairs establish dates for Sexual Misconduct Prevention training events for 2008.
14. Approved the renewal of the interim contract between Art DeYoung and the United Presbyterian Church-Harrodsburg, effective 11/1/07-10/31/08. The terms are as follow: Salary, \$16,735; Housing \$16,735; Applicable BOP dues and a medical premium/deductible allowance; Continuing Education \$1,000; Reimbursement of Ministry Expenses-automobile not to exceed \$1,500; social security allowance \$2,560.

Actions recommended to the Presbytery by COM:

- A. That the following moderators be appointed:
 - a. Phillip Pogue--Old Springfield PC
 - b. Betsy Steiner -- First PC, Paris
 - c. Jennifer Johnson – Greenup PC
 - d. Jack Robinson – Carlisle PC
- B. Recommend that presbytery direct COM and the Church Development Committee to take the lead in establishing a task force to develop a specific proposal for at least one Larger Parish Ministry program with a plan for implementation and that Bill Young present this request to the Presbytery at its next meeting.
- C. Recommend that the Rev. Gene Thompson be approved for Honorable Retirement pending the appropriate paperwork from the Board of Pensions.
- D. Recommend that Mike Stanley, CLP, be permitted to perform the sacraments and moderate at Central PC, Hyden. on a month to month basis as they search for a new pastor commencing January 1, 2008.

E. Recommend that Minimum Terms of Call Salary Guidelines for 2008 be established as follows: *(See attached sheet for additional requirements)*

Cash Salary--\$24,150

Housing—\$9,450

Effective Salary--\$33,600

½ SECA-- \$2,586,

Board of Pensions—\$10,584

Continuing Education—\$750

Total package of \$47,520.

Presbytery of Transylvania
Minimum Salary Guidelines for Ministers of Word and Sacrament
Recommended to Presbytery December 1, 2007 for the Year 2008

These guidelines are intended to provide congregations with assistance and guidance in both calling new pastors and in the annual review of the terms of call. The categories used in these terms are in use generally throughout the Presbyterian Church (USA). They are intended to provide a uniform set of items to be considered by ministers and congregations in their discussions and negotiations. They are also intended to assist Presbytery in taking seriously its responsibility to support and nourish pastors and congregations.

| | |
|-----------------------------|---|
| Cash Salary | \$24,150 |
| Housing Allowance | \$9,450 (Sufficient to cover rent or mortgage, insurance, taxes, utilities and maintenance) or if a manse is provided then a Manse Escrow of \$1,000 per year |
| Social Security | Actual cost paid by church or an allowance of 50% of Social Security=.0765 of Salary, Housing, Utilities, and other cash income from the church. (Ministers have to file as Self-employed persons and pay Social Security taxes themselves.) |
| Pension and Medical | (Paid to Board of Pensions based on 31.5% of salary, housing, utilities and other allowances as defined by Board of Pensions.) |
| Continuing Education | \$750 (includes books, other resources and professional expenses) |
| Travel | Reimbursed at current IRS rate (2007 – 48.5 cents per mile). Church may elect to provide a travel allowance instead. |
| Vacation | 4 weeks |
| Continuing Ed Leave | 2 weeks |
| Moving Expenses | Reasonable moving expenses approved in advance. |

For more information, consult *Benefits Administrative Handbook 2002 Edition*
(Board of Pensions publication sent to Clerks of Session)

Presbytery of Transylvania
Terms of Call Guidelines for Ministers of Word and Sacrament

1. The minimum for cash salary, housing equity, and continuing education be proposed by the Committee on Ministry and set by Presbytery each year at the June meeting for the next calendar year.
2. Ministers who live in church-provided manses receive a utilities/housing allowance to the extent necessary to cover these expenses, thus allowing them to take advantage of current IRS rulings.
3. Churches with a manse for their ministers pay at least the minimum set by Presbytery into a housing equity account to accrue for the benefit of the minister at the time of the termination of the call. These monies should be deposited in a 403-b Retirement Savings Plan (i.e. the Board of Pensions 403-b).
4. Churches without a manse provide a housing allowance sufficient to cover rent or mortgage payments, insurance, taxes, utilities, furnishings, and maintenance.
5. Churches reimburse their ministers for one-half of their IRS Schedule SE self-employed social security with this amount to be paid monthly, quarterly, or annually, as the minister and church decide.
6. Churches pay the entire pension payment for their pastors.
7. Churches reimburse pastors for the actual expense incurred in their professional work, including mileage, food and lodging and books and magazines.
8. Churches pay at least the minimum set by Presbytery for continuing education. This amount may accumulate over a period of three years. The content of this continuing education will be negotiated with the session. (SEE OVER)
9. Ministers receive 4 weeks of paid vacation annually.
10. Ministers receive 2 weeks of continuing education leave annually. This time may accumulate up to six weeks over a three-year period.
11. The proposed Presbytery sick leave and continuing education guidelines be adopted by congregations as part of the terms of call. (SEE OVER)
12. Minimum terms of call apply to “part-time” ministers, with the minister receiving a percentage of salary and benefits Equivalent to the percentage of “full-time” pastoral work which he or she does (“Use of a manse” and “vacation time” would be on a full-time basis).

Continuing Education Guidelines for Ministers in Transylvania Presbytery

The purpose of providing ministers with time and money for continuing education is to allow them to improve their effectiveness as ministers. Study leave gives them the resources to study particular topics in depth, learn new skills, and grow as ministers.

Churches in Transylvania Presbytery shall provide their ministers with funds for continuing education and a minimum of two weeks annual study leave. Upon negotiation with the Session, continuing education time and money can accumulate for up to three years to provide for an extended study period.

Both the topic and the schedule for continuing education should be negotiated with and approved by the Session. The minister should report back to the Session about the continuing education experience upon its completion.

Sick Leave Policy for Transylvania Presbytery

Sick Leave/Personal Leave

The purpose of this leave is to allow the church staff members (ordained and lay) to take time off with pay for sickness and other needs. Such need might include childbirth, illness, injury, or death in one's immediate family, and jury duty or other responsibilities. Sick leave/personal leave shall normally be calculated at one (1) day per month of service or employment. This leave may accumulate up to sixty (60) days.

Extended Sick Leave/Personal Leave

In cases where more extended leave of absence is indicated, negotiations shall be made between the staff member (or his/her surrogate in case of incapacity) and the Session, with the advice and approval of Presbyter's Ministerial Relations Committee, to determine appropriate and humane terms of leave extension. Such extended leave may be with or without pay, as negotiated and approved. It includes, but is not limited to maternity/paternity leave, major illnesses, surgeries, accidental injuries, or critical family situation.

Involuntary Dissolution Policy

Although the *Book of Order* clearly outlines the basic process for the dissolution of pastoral relationships (G-14.0600), it does not fully address the implications of a situation in which the pastor does not concur with that action (G-14.0603), a situation commonly described as an "involuntary dissolution."

The dissolution of a pastoral relationship is quite often a time of great turmoil and distress for both the congregation and the departing pastor, and this is especially true in the case of an involuntary dissolution.

It is the responsibility of all parties involved (the pastor, the congregation, and the presbytery's committee on ministry) to work together in the case of an involuntary dissolution to address the sometimes conflicting needs and competing concerns of the congregation and the departing pastor.

Pastors do not receive unemployment benefits from the state, and our denomination cannot guarantee that a departing pastor will receive a new call within any specified period of time. Therefore, in the case of an involuntary dissolution, fair and adequate terms of severance are necessary to protect the departing pastor during the search for a new call.

While such provisions may present a degree of financial hardship for the congregation, the lack of such provisions would almost certainly present an even greater degree of financial hardship for the departing pastor and his or her family.

In order to address the concerns outlined above, the committee on ministry recommends that, effective January 1, 2006, the following provisions be added to Transylvania Presbytery's standard form for terms of call (See *Book of Order* G-14.0507e).

In the event of an involuntary dissolution of your pastoral relationship with this congregation, for any cause other than criminal activity, sexual misconduct, financial malfeasance, or a finding of guilt in a disciplinary case resulting in either temporary exclusion from the exercise of ordained office or removal from ordained office, you shall be afforded as severance benefits a continuation of your then current salary and benefits being provided for a negotiated period of time which shall take into account your tenure...among us—but not less than three months. Such compensation will cease when full-time employment is secured. Such payments shall be made monthly, not as a lump sum settlement. During the severance period, it shall remain the congregation's responsibility to continue all benefit payments to the Board of Pensions.

In the case of criminal activity, sexual misconduct, financial malfeasance, or a finding of guilt in a disciplinary case resulting in either temporary exclusion from the exercise of ordained office or removal from ordained office, in an effort to be redemptive and in consideration of your family and with respect for your past ministry to this congregation, you shall be afforded as severance benefits a continuation of your then current salary and benefits being provided for a period of one month.

Christian Formation and Discipleship

The committee, which has met every month to date in 2007, has been hard at work since our successful “**Let Your Light Shine**” conference last August in conjunction with the Social Witness and Mission Committee.

Mark your calendar NOW for next year’s conference. The committees have scheduled the 2008 conference for August 22-23 featuring Dr. Sharon Warner, professor of Christian Education at Lexington Theological Seminary. Dr. Warner, who will be the keynote speaker and conduct a workshop, is passionate about the importance of passing on our faith to the next generation, as well as continuing faith formation among adults.

The committee also is working to get the word out about the expansion of the **Calvin Retreat** set for February 8-9 at Shaker Village. The retreat historically has attracted pastors and their spouses, but it is open to all church leaders, including clerks, treasurers, secretaries, elders, etc. Please see the flyer in this packet and on the website for details. Pastors: please make sure the information gets to those in your congregations who serve well and would be well-served by this respite.

We now have a new way for you to let us know what YOU need from the **Resource Center**. The committee is conducting an ongoing survey to determine what resources to make available to our congregations. We have adequate funding, but it is important to make sure our purchasing decisions serve your needs. We are looking particularly at resources -- DVDs, for example -- that are too expensive for many churches to buy, and that can be used by multiple congregations. Please give us your input. You can now respond to our survey online. Go to the Transylvania Presbytery website, click on Resource Center, and look for the Resource Center Survey link. It won’t take more than 2 or 3 minutes of your time and will provide us with invaluable information. Paper surveys also are available at the registration table.

Social Witness & Mission Committee

November 10, 2007

To: The Churches of Transylvania Presbytery
From: Monte Moriah church, Campeche, Mexico

Receive warm greetings in the glorious name of our Lord Jesus Christ, head of the Church.

The Monte Moriah church gives you its most sincere thanks for the support that you have given to your sister church, in relation to the water purification system. It has been a blessing for our community, because so many families now have access to this water at an affordable price, and that helps them a lot. We have made Living Waters for the World *our* project, and we are working really hard to reach our goals. We are giving water for free to the primary school and also to the health department, and to some elderly people.

We congratulate all of you for this good labor that you do for the benefit of those in need, and of course for all of our brothers and sisters in Christ. Even though we do not know each of you personally yet, just the fact that you sent us your support and help makes us know that you are a wonderful, loving church with a big heart, full of the love of Christ that is inside each one of you. Thank you so much.

We pray for the hand of the good Lord and shepherd to be on your church.

May you receive our most sincere thanks. We believe and trust that God is going to give you back all that you have given to us as a labor of love.

Also, we want to take this opportunity to wish you and your families a merry Christmas and a Happy New Year.

I want to close by sending you fraternal greetings in the name of our glorious Lord, Jesus Christ.

Faithfully yours,
Pastor Isaias Cahuich Coyoc

**Evaluation Form
Transylvania Presbytery Meeting
December 1, 2007
Maxwell Street Presbyterian Church**

Please complete this form and leave it with Presbytery staff at the end of the meeting.

WORSHIP

| | No | Somewhat | Yes | Very much |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. Did you find the worship service meaningful? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Was the music appropriate? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Was the sermon instructive? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Was the liturgy appropriate? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Did the whole service make you mindful of "love?" | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments: _____

SMALL GROUP DISCUSSIONS

| | | | | |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. Did you find these discussions meaningful? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Was your group leader effective? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments: _____

LUNCH AND FACILITIES

| | | | | |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. Were the lunch arrangements acceptable? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Did you have adequate fellowship time? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments: _____

PRESBYTERY BUSINESS

| | | | | |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. Was the meeting managed appropriately? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Did you feel comfortable making verbal comments on issues on the floor? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Did you feel decisions were made after appropriate consideration? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments: _____

Please tell us what you think makes Presbytery meetings most meaningful. What changes would you make? What can we do better?
