

Guidelines for Holy Infant Volunteers Urban Ministries of Durham Shelter Dinners

Volunteer Requirements

- Minimum age: The *Urban Ministries of Durham* policy is that teens 15-17 years must be accompanied by a parent, guardian, or supervising adult (one adult required per two teenagers).
- Sign up to serve: Since there is limited space at the shelter, all volunteers must reserve a spot by signing the sheet in the Holy Infant atrium prior to the dinner.

Dress Code Established by Urban Ministries

- Closed-toe shoes, shirts with sleeves, modest length shorts, long hair tied back.
- Casual attire is strongly recommended, as it tends to be hot and messy at the shelter
- Avoid bringing valuable clothing or personal items since there are no storage facilities on site.

Transportation

- Servers and other Holy Infant volunteers must provide their own transportation to and from the shelter.
- Written directions to the shelter and a contact number are provided.
- At least some servers should plan to meet at Holy Infant at **4:30 pm** the day of the dinner to load the food. We will pray as a group, review the shelter policies, and leave the church by **4:45 pm**.

Volunteer Behavior at the Shelter

- Follow the lead of the Holy Infant coordinators with a cheerful attitude!
- If you have any questions while at the shelter, please consult one of the Holy Infant coordinators first.
- Be open to doing whatever task is needed to make the meal successful!
- Be friendly and respectful of the dinner guests, but do not confront them.
- Whenever possible, offer each individual a choice (e.g., “Would you like an apple or a banana with your meal?”) The shelter policy is to provide generous meals, but **not** second helpings or special favors (such as providing foil, paper plates, etc.). If these are requested, please refer the dinner guest to one of the Holy Infant coordinators.