



CSBC – Tsunami Student Conference / December 28 – 30, 2009
ROOMING LIST RESERVATION FORM (PAGE 1/2)

FOR BEST AVAILABILITY AND IMMEDIATE CONFIRMATION, BOOK ONLINE:
www.studentwave.com

or PLEASE FILL IN THE FORM BELOW:
(For block of rooms, fill out Page 1 and 2)

Occupant Name: _____

Sharing With: _____

Arrival Date: _____

Departure Date: _____

SEND CONFIRMATION TO:

Name: _____

Church/Organization: _____

Address: _____

City: _____

State/Province: _____

Zip/Postal Code: _____

Country: _____

Telephone: _____

Fax: _____

Email Address: _____

*Reservation will not be processed without a form of guarantee.

PAYMENT INFORMATION:

Type of Card: _____

Account #: _____

Expiration Date: _____

Signature: _____

Check must accompany form in the amount of \$92 per room (payable to SJCVB) if credit card is not provided. No purchase orders will be accepted.

HOTELS	P	1PRS	2PPL	3PPL	4PPL
Crowne Plaza San Jose *	\$10	\$82	\$82	\$82	\$82
Fairmont San Jose *	\$16	\$92	\$92	\$92	\$92
Hilton San Jose & Towers	\$10	\$85	\$85	\$85	\$85
San Jose Marriott *	\$18	\$82	\$82	\$82	\$82

* Smoke-Free hotel

P Hotel parking rates per vehicle per night with in & out privileges

Note: Rates are subject to 10.05% occupancy tax plus HBID city assessment fee.

HOTEL PREFERENCE:

1st choice _____ 2nd choice _____

3rd choice _____

TYPE OF ACCOMMODATION: (Check One)

Four people maximum each room. No rollaways in Double/Double rooms per hotel fire code.

Single (1 person /1 bed) Non-smoking

Double (1 bed / 2 people) Smoking

Double/Double (2 beds / 2-4 people)

Require special facilities in accordance with the American Disabilities Act (ADA)

Special Request

Note: special requests cannot be guaranteed. Hotels will do their best to honor all requests and will not be able to confirm until upon arrival.

ACCOMMODATIONS:

Guest room reservations at the official hotels are handled on a first-come, first-serve basis. Requests for guest rooms should be faxed, mailed or emailed to the San José Housing Bureau. **Failure to receive your first choice does not constitute an error.** If accommodations are not available at the hotel of your choice, comparable reservations will be made at alternate participating hotels. If you did not receive a response from us within 72 hours please contact us.

GUARANTEED RESERVATIONS ONLY:

All reservations must be guaranteed at the time of your request to the housing bureau. **Reservations will not be processed without a form of guarantee.** You may do so by using a major credit card or an advanced check deposit with your housing form. Your credit card is ONLY a form of guarantee.

DEADLINES:

All new reservation requests must be received in the office no later than **December 6, 2009.**

CHANGES AND CANCELLATIONS:

To cancel or make changes to reservations, contact the Housing Bureau until the cut-off date of **December 14, 2009** - date subject to change for each hotel.

RESERVE ONLINE:

www.studentwave.com

or RETURN THIS FORM TO:

San Jose Convention & Visitors Bureau
email: csbaptist@sanjose.org
fax: 1 408.792.4545
408 Almaden Blvd, San Jose CA 95110



housing line: 1 408.792.4168

For more information on San Jose, go to www.sanjose.org



**CSBC – Tsunami Student Conference / December 28 – 30, 2009
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ONLINE RESERVATIONS: www.studentwave.com

(If book online, you do not need to fill out this form)

or PLEASE FILL IN THE FORM BELOW: (Must also fill out page 1)

Number of Rooms Total: _____

Team Contact Name: _____ Church/Organization Name: _____


Contact Number: _____ Fax Number: _____

Email Address: _____

	Occupant Name	Sharing With	Comments *
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

If you have more than 15 rooms, please make a copy of this page and fill in as needed.

* Comments may include specific requests such as bed and smoking preference, special needs, different arrival & departure dates and credit card info for each room.

<p>DEADLINES: All new reservation requests must be received in the office no later than December 6, 2009.</p> <p>WHEN TO CALL THE HOTELS: Please DO NOT call the hotel directly "just to make sure" or to inquire your reservation info after booking your rooms. The hotel will NOT have your reservations until December 14, 2009 – subject to change for each hotel cut-off. Rest assured if you receive a reservation acknowledgement from the San Jose Housing Bureau, the hotel will honor your booking.</p> <p>Should you have any questions, please email or contact us at 408.792.4168. Phone reservations are NOT accepted. Office hours are Monday to Friday from 9am to 5pm (PST) except holidays.</p>	<p>RETURN THE FORM(S) TO: San Jose Convention & Visitors Bureau email: csbaptist@sanjose.org fax: 1 408.792.4545 408 Almaden Blvd, San Jose CA 95110</p> 
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