



**TRINITY PRESBYTERIAN CHURCH
LEGACY COMMITTEE FUNDING REQUEST**
God's Resources Managed by God's People in God's Way

2 Corinthians 9:11-12 (NRSV)

¹¹ You will be enriched in every way for your great generosity, which will produce thanksgiving to God through us; ¹² for the rendering of this ministry not only supplies the needs of the saints but also overflows with many thanksgivings to God.

The purpose of the Legacy Committee is to promote and encourage the use of financial gifts, bequests, and restricted funds to further the life and mission of Trinity Presbyterian Church (TPC), to receive and review requests for expenditures of these funds and to recommend action on their use to the Session.

Application Submission

Applications for Legacy Funds must be submitted electronically. The application is formatted as a Microsoft Word document. Please type your responses below each question and include as much information as you feel necessary.

Send completed applications and direct questions to Legacy Committee Chair, Jean Norman, jean.n.norman@gmail.com; (850) 232-4851.

SECTION 1. ELIGIBILITY OF FUNDING REQUESTS

A. Projects eligible for Legacy Funds must:

- Address initiatives outside of the church annual operating budget.
- Coincide with one or more of the donor's priorities, listed below in Section B.
- Move TPC to becoming a model congregation of the Presbyterian Church (USA) that is growing.
- Request funding for a period of 1 to 3 years.
- Submit an annual report to the session on the results of the project, provided on page 9.

B. It was the donor's desire that Legacy Funds be used for initiatives that would move TPC to becoming a model congregation of the Presbyterian Church (USA) that is growing. These types of initiatives may include programs that:

- Educate TPC members on how to grow spiritually.
- Organize and present opportunities so that TPC members know how they can serve in the church and community.
- Encourage TPC members to become mentors and reach out to other members, to the neighborhood and to the community.
- Create a spirit-filled congregation at TPC that is the workmanship of God.
- Create a welcoming, pleasing and attractive TPC environment.
- Provide spiritually stimulating worship at TPC that glorifies God, grows disciples and empowers us to serve others.
- Educate and encourage TPC members as to how they may also contribute to the Presbyterian Church (USA) Foundation.
- Other (please specify) _____

SECTION 2. ORGANIZATION & PROJECT INFORMATION

C. Organization Information (if other than TPC)

1. Organization's legal name
2. Mailing address and phone number
3. President/Executive Director
4. List all collaborating and/or impacted partners
5. List Trinity members participating in the organization, if any
6. List other churches participating in the organization, if any
7. Brief summary of organization history
8. Organization's mission statement
9. If there has been litigation pending or threatened against your organization in the past four years, what is the status?

D. Project Information

10. Name of project
11. Contact person responsible for implementing Legacy project; email and phone
12. List all committees that have responsibility for project outcomes and/or maintenance of the project
13. Project annual request
14. Number of years
15. What is project start date and end date
16. Brief summary of project (no more than 150 words)
17. How does this project meet the donor's intent to move TPC to becoming a model congregation of the Presbyterian Church (USA) that is growing and one or more of the donor priorities listed in Sec. 1, B?
18. Refer to "My Understanding of the Church's Corporate Purposes" below, and explain how the project aligns with one or more of the church's corporate purposes.

MY UNDERSTANDING OF THE CHURCH'S CORPORATE PURPOSES

The Great Commandment (MT. 22:36-40) and The Great Commission (MT. 28:18-20)
The Six Great Ends of the Presbyterian Church (2011/2013 Book of Order, F-1.0304)

WORSHIP: "Love the Lord your God with all your heart, soul, mind"

MINISTRY: "Love your neighbor as yourself"

EVANGELISM: "Go and Make Disciples"

FELLOWSHIP: "Baptize," belong to, build up, one another in Christ

DISCIPLESHIP: "Teaching them to obey all that I have commanded you"

PURPOSE # 1: WORSHIP "*Love God with all your heart, soul, mind, and strength.*"

PCUSA Great End: The maintenance of divine worship

The church exists to worship God and to equip people for participation and leadership in worship. Whenever we express our love to God, (alone, in a small group, or in assembly) we worship God. Repeatedly, scriptures command us to magnify the Lord and exalt his name together. Worship should be a passionate experience that engages people of all ages expressing to God their love, joy, thanksgiving, and obedience.

PURPOSE #2: MINISTRY "*Love your neighbor as yourself.*"

PCUSA Great End: The exhibition of the Kingdom of God to The world

The church exists to minister to people, to demonstrate God's love by meeting their spiritual, emotional, relational, physical, and social needs. Our calls to social justice and peacemaking remind us that Jesus said, "*Whenever you did it unto the least of these, my brethren, you did it unto me.*" The Church exists to "*equip the saints for the work of ministry*" (Ephesians 4:12) and

our doctrine of the priesthood of all believers requires that we validate and train all members of the church and their children for service to others, with Christ as our model.

PURPOSE #3: EVANGELISM *“Go and make disciples of all nations.”*

PCUSA Great Ends: The proclamation of the gospel /The promotion of social righteousness

The church exists to spread God’s word of salvation and reconciliation. We are Ambassadors for Christ (2 Corinthians 5:17) and our mission is to create an understanding and desire in people to accept Jesus Christ as personal Lord and Savior. Wherever we go, as we go, we are to tell everyone of Christ’s birth, his ministry, his death, his resurrection, and his future coming in judgment. Evangelism is our duty and our privilege to share with others the Gospel of eternal life and God’s will to reconcile the world unto Himself.

PURPOSE #4: FELLOWSHIP *“Go, baptizing, teaching.”*

PCUSA Great End: The Shelter, nurture and spiritual fellowship of the children of God.

The church exists to provide nurturing relationships with believers. Baptism signifies personal identification and corporate membership in the church; fellowship aims at building up one another to Christian maturity. Through fellowship we call people to believe in God and to belong to God’s family, the Church. Through worthwhile study, wholesome recreation, consolation and mutual support, we foster Christian fellowship. We belong to one another; hence we are responsible to and for one another. Our fellowship activities develop sincere and lasting relationships between Christians of all ages to bolster the personal witness, love, support, and mentoring among members of the church family.

PURPOSE #5: DISCIPLESHIP *“Teach them to obey all that I have commanded you.”*

PCUSA Great End: The Preservation of the truth

The church exists to educate and edify God’s people to personal obedience to God’s Word.

Looking to the Bible and trusting the Holy Spirit, we are to help people to mature in Christian beliefs, character, values, and actions, in order to become more Christ-like persons. Through Christian education, spiritual disciplines, and service, we become responsible Christians, equipped to do God’s work and to be a powerful influence for God in the world.

Hugh Hamilton
Trinity Presbyterian Church
June 2012

E. Target Population

19. Describe the target population including demographics of population and geographic area to be served.
20. What is the need for the project?

F. Goals

21. What do you hope to accomplish through the project?
22. How or why did you select this project?
23. What is the expected impact on the target population?
24. How does this project fit into your organization’s mission/vision?

G. Project Management

25. How will you accomplish your goals?
26. What are the specific activities and service that will be provided?
27. How will funds be managed to implement the project?

H. Evaluation

28. How will you know when you have accomplished your goals?

- 29. How will impact and results be measured?
- 30. How will impact and results be shared with TPC?

I. Collaboration

- 31. If the project is a collaborative effort, describe the collaboration and list all partners.

J. Other Funding Sources

- 32. Have you applied for and/or received other funds for this project? If yes, describe and list in Section 3.

K. Timeline

- 33. What is the anticipated timeline for distribution of grant funds?

L. Sustainability

- 34. What are plans for sustainability of this project?
- 35. What are the future funding plans?

M. Litigation

- 36. If there has been litigation pending or threatened against your organization in the last four years, what is the status?

N. Signatures

- 37. Provide electronic signature(s) for individual(s) responsible for implementation and project outcomes.
 - a. By typing my name below, I am electronically signing this application. I certify that:
 - i. I have read and understand the application.
 - ii. I understand that the Legacy committee may contact other persons or organizations to validate information provided in the application.
 - iii. I will submit an annual report to the session on the results of the project.
 - b. Type in your name and date (First name, Middle initial, Last name, Suffix, Date)

SECTION 3. FINANCIAL INFORMATION

O. Agency Budget

BEGINNING CASH BALANCE: \$_____

(Previous fiscal years should match tax returns)

REVENUES:	Current Year	Previous Fiscal Year	Two Years Ago
Government grants (specify)			
Government contracts (specify)			
Foundations			
Corporations/Businesses			
Civic or Community Groups			
United Way			
Individual Contributions			
Fundraising Activity (Events)			
Membership Income			
In-kind Support			
Investment Income			
Endowment Earnings			
Earned Income			
Other (specify)			
Total Revenue			

Round to whole dollars

EXPENSES:	Current Year	Previous Fiscal Year	Two Years Ago
Salaries and Wages			
Employee Benefits and Taxes			
Consultants and Professional Fees			
Fundraising Costs			
Travel			
Equipment and Supplies			
Printing and Copying			
Communication (phone, fax, website)			
Postage and Delivery			
Rent and Utilities			
Marketing and Promotion			
Depreciation			
Other (specify)			
Total Expenses			

Round to whole dollars

ENDING CASH BALANCE: \$ _____

Note: If you are a local chapter of a larger organization, please submit local chapter profit & loss statements in addition to the organization-wide financial information.

P. Project Budget for Legacy Grant

PROJECT REVENUES:

Trinity Presbyterian Church Legacy Grant	
Government grants (specify)	
Government contracts (specify)	
Foundations	
Corporations/Businesses	
Civic or Community Groups	
United Way	
Individual Contributions	
Fundraising Activity (Events)	
Membership Income	
In-kind Support	
Investment Income	
Endowment Earnings	
Earned Income	
Other (specify)	
Total Revenue	

PROJECT EXPENSES:

Project Payroll Costs (Salary & Fringe)	
Consultants and Professional Fees	
Land/Building/Construction	
Vehicle	
Equipment, Machinery	
Office Furniture/Fixture	
Fundraising	
Travel	
Printing, Copying, Supply	
Postage and Delivery	
Rent and Utilities	
Marketing and Promotion	
Other (attach all project estimates and other expenses)	
Total Expenses	

Round to whole dollars

TOTAL REVENUES AND TOTAL EXPENSES SHOULD AGREE AND MUST EQUAL OR EXCEED AMOUNT OF THE TRINITY LEGACY GRANT

Q. Expenses Covered by Trinity Legacy Grant

Expenses should explain how only the Legacy funds will be used.

Project Payroll Costs (Salary & Fringe)	
Consultants and Professional Fees	
Land/Building/Construction	
Vehicle	
Equipment, Machinery	
Office Furniture/Fixture	
Fundraising	
Travel	
Printing, Copying, Supply	
Postage and Delivery	
Rent and Utilities	
Marketing and Promotion	
Other (attach all project estimates and other expenses)	
TOTAL EXPENSES (adds up to grant amount)	

Attach all project estimates

Round to whole dollars

LEGACY PROJECT ANNUAL OR FINAL REPORT

Project Name _____ Date _____

Committee Responsible for Implementing Project _____

Committee Chair Name _____

Name of Individual Submitting the Report _____ Date _____

Using the original application as a reference, please respond to the following questions.

1. What goal(s) were achieved?
2. Was the project within budget?
3. What target population was served including the demographics and geographic area?
4. What objectives were met? Describe the specific activities and services provided.
5. How did the project address the donor's priority(ies)?
6. How did the project impact and/or expand the mission of Trinity and beyond?
7. If applicable, describe the effectiveness of the collaboration.
8. Was additional funding received? If yes, how much and from whom?
9. Was the project completed within the proposed timeline? If not, please explain.
10. How was this information shared with TPC?

What could have enhanced this project?

Are there plans for future projects of this type?

If so, briefly describe future plans.