



Trinity Legacy Funding Application Process

The purpose of the Legacy Advisory Committee is to promote and encourage the use of financial gifts, bequests and restricted funds to further the life and mission of Trinity Presbyterian Church, to receive and review requests for expenditures of these funds and to recommend action on their use to the Session.

1. Funding guidelines:
 - a. Address initiatives outside of the church annual operating budget.
 - b. May be made for a period of 1 to 3 years.
 - c. **It was the donor's desire that Legacy Funds be used for initiatives that would move TPC to becoming a model congregation of the Presbyterian Church (USA) that is growing. These types of initiatives may include programs that:**
 - Educate TPC members on how to grow spiritually.
 - Organize and present opportunities so that TPC members know how they can serve in the church and community.
 - Encourage TPC members to become mentors and reach out to other members, to the neighborhood and to the community.
 - Create a spirit-filled congregation at TPC that is the workmanship of God.
 - Create a welcoming, pleasing and attractive TPC environment.
 - Provide spiritually stimulating worship at TPC that glorifies God, grows disciples and empowers us to serve others.
 - Educate and encourage TPC members as to how they may also contribute to the Presbyterian Church (USA) Foundation.
 - Other (please specify) -

 - d. Submit a final report to the Session at the conclusion of the project using the form posted on the website.
2. The Legacy Funding application is on the website: <http://www.trinitypcola.org/legacy>.
3. Congregation members are encouraged to submit ideas for initiatives online or using the suggestion box in the narthex. The Legacy Committee passes appropriate suggestions on to Session committee(s) who determines the action, if any, on the suggestion.
4. Applications are submitted by a Session committee or by a collaboration of Session committees.
5. Email completed application to the chair of the Legacy Committee. Expected turn-around for a request is 4-6 weeks though some applications require additional time for consideration and to arrange for disbursement of funding.



6. Applicants will be invited to meet with the Legacy Committee to clarify the project, if needed. Projects will be evaluated on program quality, impact and effectiveness in meeting one or more of the donor's priorities and the Church's corporate purposes.
7. The Legacy Committee recommends action to the Session on all applications. Applicants are advised to attend the Session meeting when their application is presented to respond to questions.
8. If approved by the Session, the person(s) responsible for implementing the project begin the process of implementation and arrange payment with the church administrator/controller.
9. Upon project completion, the person(s) responsible for implementing the project submits an evaluation to the Session via the Legacy Committee. The evaluation form is the last page of the Legacy Funding application.
10. Appeal/Mediation: If the Session disagrees with the Legacy Committee's recommendation and votes to override it, or if there is broad discretion left to the Session by the donor but Elders object to the decision, or if the Session's decision shows apparent violation or disregard to the donor's intent, should there be need for appeal or mediation, the matter will be referred back to the Legacy Committee and the Session and a third-party mediator to resolve and bring back a recommendation requiring approval by 2/3 vote of the Session.

For questions about the funding process, contact Jean Norman, 850-232-4851,
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