



## **First Baptist Church of Geneva**

**2300 South Street**

**Geneva, IL 60134**

**(630) 232-7068**

Tired of writing checks for your church contributions? Here's an opportunity to simplify the process. You can sign up for automatic payments and have your contribution check automatically withdrawn from your checking or savings account on a regular basis. You can make your contributions weekly, bi-weekly, semi-monthly or monthly. We'll start when you want and if you need to stop or you change your mind, just let us know when you want us to stop.

Do you still like to put something in the offering plate when it is passed each week? You can still do that. Just put an empty giving envelope in the plate. We'll know which envelope numbers have their contributions automatically withdrawn. Don't have giving envelopes? Let us know and we'll get you some.

Just fill out the simple attached form, put it in an envelope for confidentiality, address it to the attention of Eric Harris and turn it in to the church office. It's as simple as that. Any questions, ask Eric Harris (232-7068, ext. 112).

**First Baptist Church of Geneva  
Automatic Withdrawal Form**

1. Name(s) on Account: \_\_\_\_\_  
\_\_\_\_\_

2. Address: \_\_\_\_\_

City \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

3. Phone Number: \_\_\_\_\_

4. Please provide the following or attach a voided check:

Account Number: \_\_\_\_\_

Bank Transit Routing Number (9 digits) \_\_\_\_\_

Checking ( ) or Savings/Money Market Account ( ) – please check one

5. Amount Withdrawn \$ \_\_\_\_\_

6. Frequency of Withdrawal: \_\_\_\_\_ Weekly (every Monday)  
\_\_\_\_\_ Bi-Weekly (every other Monday)  
\_\_\_\_\_ Semi-Monthly (15<sup>th</sup> and last day of each month)  
\_\_\_\_\_ Monthly (1<sup>st</sup>, 15<sup>th</sup> or last day of each month) – please circle

7. Allocation of Withdrawal (must total to #5 above):

General Fund \$ \_\_\_\_\_ (salaries, ministry costs, missions, facility costs)

Building Fund \$ \_\_\_\_\_ (capital campaign costs, West Campus Phase 2)

Prepare the Way \$ \_\_\_\_\_ (mortgage reduction)

East Campus Renovation \$ \_\_\_\_\_ (completion of lobby and gym improvements)

Benevolent Fund \$ \_\_\_\_\_ (helping those in need in the church and community)

Other \$ \_\_\_\_\_ (describe: \_\_\_\_\_)

8. Date to Begin Automatic Withdrawals: \_\_\_\_\_

(Note: form must be turned in one week before you wish to begin.)

9. By signing below, I authorize First Baptist Church of Geneva to make withdrawals from my checking/savings account as indicated above. Withdrawals will be made as indicated above unless it is a weekend or bank holiday in which case it will be withdrawn on the next business day. I also will inform First Baptist Church of Geneva of any changes to my account on a timely basis. By signing I acknowledge that I am an authorized signer on the checking/savings account from which the funds will be withdrawn. Note: Please check with your bank as it may charge a fee or limit the number of automatic transactions allowed.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date