

JOB DESCRIPTION

Jubilation Station Activity Station Leader

DEFINITION

This role serves as coordinator for Activity Station time.

PURPOSE

To develop and schedule the craft projects, coloring pages and games that will be offered each week.

RELATIONSHIPS

- Recruited by the Jubilation Station Coordinator with the approval of the Director of Elementary Ministries.
- Responsible to the Jubilation Station Coordinator.

TERM OF SERVICE

September 2007 – August 2008

RESPONSIBILITIES

1. Pray for the staff and children of Jubilation Station.
2. Arrive at least 30 minutes before children arrive to set up activity stations.
3. Determine the activities that will be offered each week.
4. Acquire the necessary materials needed for each activity. Submit any receipts to Jubilation Station Coordinator.
5. Prepare instruction sheets for Activity Stations.
6. Interact with and guide children during Activity Station time.
7. Meet periodically with Large Group Program team to review curriculum.
8. Take down and store all the Activity Station props and supplies.

QUALIFICATIONS

1. Be a committed Christian with a Christ-honoring lifestyle.
2. Have the spiritual gifts of creativity, hospitality and administration.
3. Attend worship weekly.
4. Possess a love for children.
5. Meet the screening requirements.

JUBILATION STATION COORDINATOR: Carolyn Spitler, 513-5966