



Date received	___/___/___	Approval Initial	_____
Deposit \$	_____ # _____	Date	___/___/___
Refunded \$	_____	Date	___/___/___
		Initial	_____
Notes: _____			

OFFICE USE ONLY			

Short-Term Mission Project Application Process

Please use this check list to make sure that all items have been submitted on or before the due date indicated on your *Serve the World* Fact Sheet. **Your application will not be processed until all of the following items are submitted.**

- Application:** Completed in FULL including ALL applicable signatures.
- Deposit:** \$200 per individual; \$400 per family. This will be refunded if application is not accepted. All checks made out to “First Baptist Church of Geneva.”
- Team Commitment Dates Fact Sheet:** Distributed at informational meeting
- Passport:** Attach three photocopies of your passport **or** proof of application for a US passport (a photocopy of your passport application). This is applicable for every country. Visit <http://travel.state.gov/passport/> for information on applying for a passport.

**An interview may be required for acceptance.*

**A letter of acceptance will be sent upon approval.*

Personal Information (Please Print)

Serve the World Destination: _____ Serve the World Dates: _____

Legal Name (as on passport): _____
(First) (Middle) (Last)

Nickname: _____ Gender: Male Female

Address: _____ City: _____ State: _____ Zip Code: _____
(Street) (Apt. #)

Home Phone: _____ Cell Phone: _____ Email: _____

Birth Date: ____/____/____ Marital Status: _____ Occupation: _____
(Month) (Day) (Year)

Do you have a valid US Passport? Yes No Are you a US citizen? Yes No

Passport Number: _____ Expiration Date: _____

Language(s) spoken other than English: _____

T-Shirt Size:

Adult: S M L XL XXL

Child Size: S M L XL XXL

Christian Life

Please use a separate sheet of paper if you need additional space.

Share your story—When and how did you come into a relationship with Christ?

Share your methods—Describe your personal practices for spiritual growth (i.e.: regular Bible reading and prayer times, Bible study group, ministry involvement, etc.).

Share your insights—Give one insight that God has been revealing to you lately.

Share your giftedness—What do you believe are your spiritual gifts? (see I Cor. 12; Rom. 12)

Share your heart—Why do you want to be a part of a *Serve the World* team?

Ministry Experience

Describe how long and in what capacities you have been involved with First Baptist Church of Geneva?

Describe any past involvement on mission outreach teams (include year and location).

What special skills do you have that might be used on this team?

CONFIDENTIAL

The information written on this page will remain confidential.

History

As a member of a *Serve the World* team, it is important that our actions reflect biblical values. Briefly explain any struggles you **currently** have with illegal drugs, criminal offense, pre- or extramarital sex, pornography, or addictions, and how these might affect your service on this team.

CONFIDENTIAL
The information written on this page will remain confidential.

Medical Information

How would you describe your present health: ___Excellent ___Good ___Average ___Poor

Blood Type _____

Have you ever had/experienced:

- ___ Diabetes ___ Seizures ___ Fainting spells
- ___ Respiratory problems ___ Heart condition ___ Heat exhaustion
- ___ Chronic headaches

Explain (use back if necessary): _____

Please list any other known medical conditions (heart problems, etc.) or physical disabilities that might make it difficult to serve on the team: _____

Please list any allergic reactions you may have (medicines, bee stings, food, etc.)? _____

Please list any medications you will be taking during the mission project? _____

Do you have any special dietary needs due to a health condition? _____

Do you foresee any problems with the nature of this mission project and/or climate concerning your health and/or physical condition? ___ Yes ___ No

CONFIDENTIAL

The information written on this page will remain confidential.

Medical Information

Emergency contact name(s): _____ Relationship: _____

Phone (Home): _____ (Work): _____ (Cell): _____

Beneficiary (if different from emergency contact): _____ Relationship: _____

Phone (Home): _____ (Work): _____ (Cell): _____

Medical Insurance Company: _____

Identification #: _____ Policy & Group #: _____

Physician's Name: _____ Phone Number: _____

Address: _____

Consent of Treatment

The undersigned hereby give permission to licensed medical personnel attending to the treatment of the participant to order x-rays, routine tests and treatment. In the event of an emergency, the undersigned also give permission to the attending physician to hospitalize, secure proper treatment for, and to order injection and/or anesthesia and/or surgery for the participant as named on this form.

Applicant's Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____
(If under the age of 18)

Disclaimer

If accepted for this *Serve the World* team, I will participate voluntarily and of my own free will. I will not hold *Serve the World* leaders, the sponsoring mission/missionaries, or FBCG responsible for any accident, injury, illness or other personal loss that might result from my participation. I authorize the *Serve the World* leaders as my agents to consent to any emergency treatment that is necessary in the case of accident or illness, which is deemed advisable. I will submit to *Serve the World* leadership and maintain a cooperative spirit in all activities.

Applicant's Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____
(If under the age of 18)

Financial

Serve the World Costs and Funding

Serve the World costs include all airfare, lodging, most meals, ground transportation, other modes of travel, interpreters, most ministry supplies, visas, tips, travel insurance, *Serve the World* preparation, administrative and special event costs. The *Serve the World* cost does NOT include any passport fees, immunizations, and occasional meals. *Serve the World* costs, travel arrangements, and schedules are subject to change. Any personal expenses incurred (phone calls, laundry, medical needs, etc.) while involved with a First Baptist Church *Serve the World* team are the responsibility of the team member who incurred the cost.

Each team member is fully responsible for raising the funds to pay for his/her short-term mission project. Each participant is responsible for meeting every payment deadline. Failure to do so may place the participant in jeopardy of being unable to be a part of the *Serve the World* team. Working in partnership with God by being diligent in sending support letters in a timely manner will allow for His work to be accomplished in the hearts of people to give.

Fifty percent of each individual's project cost is due by the time tickets are booked. **If an individual has not raised 50% of his or her costs by the time that tickets are booked, the team member is expected to contribute his or her own funds to make up for this deficit.** If the team has a deficit, the individual team members who are contributing to that deficit will be responsible to make up their portion of the deficit by contributing their own personal funds. The team members with deficits will be responsible to work out a payment schedule with the Short Term Missions Coordinator. Team members are encouraged to use creative means to make up for their personal deficits, including personal fundraisers.

Support Raising Guidelines

Support raising is a great way for us to begin depending on God and grow in our faith as we begin this adventure in mission. We can use this opportunity to invite people into a relationship with God and to partner with Him. We encourage you to see support raising as an opportunity to share with others what God is doing in your life and allow them to participate in His ministry around the world THROUGH YOU!

**We have the following policy regarding raising support within the church in order to avoid sending multiple letters to members at First Baptist in Geneva:*

- 1. We encourage you to tell those outside the church about what God is doing through you. Letters may be sent to friends, family, co-workers, classmates, etc.*
- 2. Send support letters to those inside the church who you know personally and would expect to receive a letter from you because of your close personal ties.*

Tax Deductible Donations

All donations should be made out to First Baptist Church of Geneva in order to be tax deductible. Team members will be given donation cards and response envelopes to send to potential supporters, and the responses will be sent back to the church.

Refund Guidelines

All payments for *Serve the World* teams are considered donations and are NOT available for refund as defined by the IRS. The following options are available for a team member, who for extenuating circumstances, is not able to be a part of the team after donations have been received:

- 1) Funds may be held for that individual to use on another FBCG *Serve the World* team within the same calendar year.
- 2) Funds may be put toward the support of another team member.
- 3) Donations/payments can be sent to the partner ministry as a donation.

If expenses have been incurred (i.e. airline tickets, visas, etc.), any donations/payments for that individual will be put toward those expenses first. There are no refunds, except for application fees if for any reason the applicant is not accepted.

Payment Schedule

I will raise support and submit to the following:

Percentage or Amount	Deadline
\$200 Per Person; \$400 Per Family	Application fee
50% of an Individual's Cost	Sixty days prior to departure
100% of the Team Goal	Two weeks prior to departure

Expectations and Participation

- ✓ Attend all team training sessions, including the team retreat, prior to the team's departure (reference the Team Commitment Dates fact sheet for specific dates)
- ✓ Attend the debrief meeting after the team arrives home and complete a follow-up report
- ✓ Raise your prayer and financial support
- ✓ Commit to...
 - ...praying before, during, and after the mission project
 - ...submitting to the authority of leader(s)
 - ...the unity of the team
 - ...preparation for the mission project
 - ...having a flexible, servant attitude

I have read this application in its entirety, understand everything that is required of me, and will abide by those guidelines.

Printed Name: _____

Signature: _____

Parent or Guardian Name if under 18: _____

Parent or Guardian Signature: _____

Date Signed: _____