

# **JOB DESCRIPTION**

## **Toddler Team Member**

### **DEFINITION**

A Toddler Team Member is one who serves in a toddler classroom during a Sunday morning worship service.

### **PURPOSE**

To model Christ's love while caring for the physical and emotional needs of toddlers and teaching them the earliest concept of God's love.

### **RELATIONSHIPS**

- Recruited by the Toddler Coordinator with the approval of the Director of Preschool Ministries.
- Responsible to the Toddler Coordinator.

### **TERM OF SERVICE**

A minimum of 2 Sundays per month from September 2007 - August 2008

### **SPECIFIC RESPONSIBILITIES**

1. Pray for other team members, toddlers and their families.
2. Complete department orientation before serving.
3. Attend any meetings throughout the year scheduled by the Toddler Coordinator.
4. Arrive 15 minutes before service start time.
5. In the event of an absence, secure an approved substitute and notify the Toddler Coordinator.
6. Serves with your team members in sharing these responsibilities:
  - Warmly greeting and welcoming toddlers and their parents.
  - Nurturing toddlers according to the Protection and Department Policies and parent instructions.
  - Teaching the curriculum (older toddlers) as directed by the Toddler Coordinator.
  - Organizing and sterilizing toys and large equipment, countertops and tables so that the room is ready for the next class.
  - Following Sunday Morning checklist.
7. Notify Toddler Coordinator of supplies needed in the classroom.

### **QUALIFICATIONS**

1. Is a committed Christian with a Christ-honoring lifestyle.
2. Attend weekly worship.
3. Possess a love for children.
4. Meet the screening requirements