



## **THE BISHOP OF NORTH CAROLINA**

### **Guidelines for Licensed Ministries Diocese of North Carolina Title 3. Canons III.4.Sec.4.5.8.**

#### **Worship Leader, Preacher and Catechist. Please specify which license you are requesting.**

- 1) **A Worship Leader is a layperson** who regularly leads public worship under the direction of the Member of the Clergy or other leader exercising oversight of the congregation or other community of faith.
- 2) **A Preacher is a layperson authorized to preach.** Persons so authorized shall only preach in congregations under the direction of the Member of the Clergy or other leader exercising oversight of the congregation or other community of faith.
- 3) **A Catechist is a layperson authorized to prepare persons** for Baptism, Confirmation, Reception, and the Reaffirmation of Baptismal Vows, and shall function under the direction of the Member of the Clergy or other leader exercising oversight of the congregation or other community of faith.

**A license is issued for a period of time not to exceed three years.**

A Worship Leader is someone who has regular responsibility in worship services, i.e. leading Morning or Evening Prayer and Compline in the absence of a clergy person or leads public worship services in hospitals, prisons, and other institutions.

In the Diocese of North Carolina the Bishop does not license a Preacher to preach sermons of their own composition, except in the case of persons who have at least two years of Seminary education, successfully completed Education for Ministry through the University of the South, or other equivalent training or preparation accepted by the Bishop.

A Catechist is trained to prepare persons as above.

Training is required for Worship Leaders, Preachers and Catechists under the direction of a Deacon or Member of the Clergy.

## **Canon 4: Of Licensed Ministries**

### **Sec. 1(a)**

A confirmed communicant in good standing, or, in extraordinary circumstances, subject to guidelines established by the Bishop, a communicant in good standing, may be licensed by the Ecclesiastical Authority to serve as Pastoral Leader, Worship Leader, Preacher, Eucharistic Minister, Eucharistic Visitor, or Catechist. Requirements and guidelines for the selection, training, continuing education, and deployment of such persons, and the duration of licenses shall be established by the Bishop in consultation with the Commission on Ministry.

### **Sec. 2(a)**

The Member of the Clergy or other leader exercising oversight of the congregation or other community of faith may request the Ecclesiastical Authority with jurisdiction to license persons within that congregation or other community of faith to exercise such ministries. The license shall be issued for a period of time to be determined under Canon II.4.1(a) and may be renewed. The license may be revoked by the Ecclesiastical Authority upon request of or upon notice to the Member of the Clergy or other leader exercising oversight of the congregation or other community of faith.

### **Sec. 2(b)**

In renewing the license, the Ecclesiastical Authority shall consider the performance of the ministry by the person licensed, continuing education in the licensed area, and the endorsement of the Member of the Clergy or other leader exercising oversight of the congregation or other community of faith in which the person is serving.



## **THE BISHOP OF NORTH CAROLINA**

### **Guidelines for Licensed Ministries Diocese of North Carolina Title 3. Canons III.4.Sec.6.7.**

#### **Eucharistic Minister and Eucharistic Visitors Please specify which license you are requesting**

- 1) **A Eucharistic Minister is a layperson authorized** to administer the Consecrated Elements at a Celebration of Holy Eucharist. A Eucharistic Minister should normally act under the direction of a Deacon, if any, or otherwise, the Member of the Clergy or other leader exercising oversight of the congregation or other community of faith.
  
- 2) **A Eucharistic Visitor is a layperson authorized** to take the Consecrated Elements in a timely manner following a Celebration of Holy Eucharist to members of the congregation who, by reason of illness or infirmity, were unable to be present at the Celebration. A Eucharistic Visitor should normally act under the direction of a Deacon, if any, or otherwise, the Member of the Clergy or other leader exercising oversight of the congregation or other community of faith.

**A license is issued for a period of time not to exceed three years.**

A Eucharistic Minister is licensed to administer wine or bread in public worship. After three years or less, it is advisable to replace the Eucharistic Minister, requiring at least one year before requesting re-license for another term. This rotation helps to prevent the appearance of perpetually entitled ministers and will share this ministry more widely among the congregation.

Please use your own judgment as to how many Eucharistic Visitors you genuinely need for rotation of this ministry to take the Sacrament directly from church to the sick and infirm.

The total number of Eucharistic Ministers and Visitors authorized in a congregation is left to the judgment of the Rector, Vicar or Priest-in-Charge.

**Training is required for both Eucharistic Ministers and Eucharistic Visitors under the direction of a Deacon or Member of the Clergy.**

## **Canon 4: Of Licensed Ministries**

### **Sec. 1(a)**

A confirmed communicant in good standing, or, in extraordinary circumstances, subject to guidelines established by the Bishop, a communicant in good standing, may be licensed by the Ecclesiastical Authority to serve as Pastoral Leader, Worship Leader, Preacher, Eucharistic Minister, Eucharistic Visitor, or Catechist. Requirements and guidelines for the selection, training, continuing education, and deployment of such persons, and the duration of licenses shall be established by the Bishop in consultation with the Commission on Ministry.

### **Sec. 2(a)**

The Member of the Clergy or other leader exercising oversight of the congregation or other community of faith may request the Ecclesiastical Authority with jurisdiction to license persons within that congregation or other community of faith to exercise such ministries. The license shall be issued for a period of time to be determined under Canon II.4.1(a) and may be renewed. The license may be revoked by the Ecclesiastical Authority upon request of or upon notice to the Member of the Clergy or other leader exercising oversight of the congregation or other community of faith.

### **Sec. 2(b)**

In renewing the license, the Ecclesiastical Authority shall consider the performance of the ministry by the person licensed, continuing education in the licensed area, and the endorsement of the Member of the Clergy or other leader exercising oversight of the congregation or other community of faith in which the person is serving.



**THE EPISCOPAL DIOCESE OF NORTH CAROLINA**  
**BISHOP'S OFFICE**  
 200 West Morgan Street, Suite 300, Raleigh, North Carolina 27601-1338

**LICENSED MINISTRIES**  
 Title III. Canons III.4. Sec.4.Sec.5.Sec.8.  
 Worship Leader / Preacher / Catechist

As a confirmed adult communicant in good standing

at \_\_\_\_\_ (church) in \_\_\_\_\_ (town)  
 North Carolina,

under the supervision of \_\_\_\_\_

I request that \_\_\_\_\_ be licensed as a Worship Leader.

This license shall continue until \_\_\_\_\_ (period not to exceed three years)  
 unless revoked by the Bishop or the member of the Clergy requesting the license.

YES     NO

I request that \_\_\_\_\_ be licensed as a Preacher. This

license shall continue until \_\_\_\_\_ (period not to exceed three years)  
 unless revoked by the Bishop or the member of the Clergy requesting the license.

YES     NO

I request that \_\_\_\_\_ be licensed as a Catechist. This

license shall continue until \_\_\_\_\_ (period not to exceed three years)  
 unless revoked by the Bishop or the member of the Clergy requesting the license.

YES     NO

In the discharge of the duties of this office in the Church, a Worship Leader /Preacher /Catechist and Clergy are required to observe the provisions of Title III, Canon 4: "Of Licensed Ministries" and the Diocesan Guidelines

Date \_\_\_\_\_ Cleric \_\_\_\_\_

I hereby LICENSE AND APPOINT \_\_\_\_\_ to officiate as a  
 Worship Leader.

I hereby LICENSE and AUTHORIZE \_\_\_\_\_ to Preach under  
 the direction of the Member of the Clergy or other leader exercising oversight of the congregation or other  
 community of faith.

I hereby LICENSE AND AUTHORIZE \_\_\_\_\_ to be a Catechist  
 under the direction of the Member of the Clergy or other leader exercising oversight of the congregation or  
 other community of faith.

Date \_\_\_\_\_ Bishop of North Carolina \_\_\_\_\_



THE EPISCOPAL DIOCESE OF NORTH CAROLINA

**BISHOP'S OFFICE**

200 West Morgan Street, Suite 300, Raleigh, North Carolina 27601-1338

**LICENSED MINISTRIES**

Title III. Canons III. 4. Sec.6.Sec.7.

**Eucharistic Minister / Eucharistic Visitor**

As a confirmed adult communicant in good standing

at \_\_\_\_\_ (church) in \_\_\_\_\_ (town)  
North Carolina,

under the supervision of \_\_\_\_\_

I request that \_\_\_\_\_ be licensed as a **Eucharistic Minister** to administer the elements at Celebrations of the Holy Eucharist:

This license shall continue until \_\_\_\_\_ (period of time not to exceed three years)  
unless revoked by the Bishop or the member of the Clergy requesting the license.

YES     NO

I request that \_\_\_\_\_ be licensed as a **Eucharistic Visitor** to take the Sacrament consecrated at a Sunday or Principal Celebration of the Holy Eucharist to members of the congregation who, by reason of illness or infirmity, were unable to be present:

This license shall continue until \_\_\_\_\_ (period of time not to exceed three years)  
Unless revoked by the Bishop or the member of the Clergy requesting the license.

YES     NO

In the discharge of the duties of this office in the Church, Eucharistic Ministers/Visitors and Clergy are required to observe the provisions of Title III, Canon 4: "Of Licensed Ministries" and the Diocesan Guidelines.

Date \_\_\_\_\_

Cleric \_\_\_\_\_

I hereby LICENSE AND APPOINT \_\_\_\_\_  
to officiate as a **Eucharistic Minister** and, as such, to administer the elements at Celebrations of the Holy Eucharist.

I hereby LICENSE AND APPOINT \_\_\_\_\_  
to officiate as a **Eucharistic Visitor** and, as such, to take the Sacrament to members of the congregation who, by reason of illness or infirmity, were unable to be present at a Sunday or Principal Celebration of the Eucharist.

Date \_\_\_\_\_

**Bishop of North Carolina** \_\_\_\_\_