

### Probation Period

If the school requests the withdrawal of any child, reimbursement will be made on a pro-rated basis.

### Costs

#### All Two Day Class:

*Tuition is \$1371.00.*

10 payment plan (May 1-February 1): \$137.10 or the

3 payment plan (June 1, September 1, and February 1): \$457.00.

#### All Three Day Classes:

*Tuition is \$2001.00.*

10 payment plan (May 1 – February 1): \$200.10 or the

3 payment plan (June 1, September 1, and February 1): \$667.00.

#### All Five Day Classes:

*Tuition is \$3372.00.*

10 payment plan (May 1-February 1): \$337.20.

3 payment plan (June 1, September 1 and February 1): \$1124.00.

To guarantee enrollment, May or June payments must be received by June 30<sup>th</sup>.

*WITHDRAWAL PRIOR TO AUGUST 1 WILL BE REFUNDED 50%.*

*WITHDRAWAL AFTER AUGUST 1 IS NON-REFUNDABLE.*

### Registration

Application or further information can be obtained by calling The First Presbyterian Church office 732-223-4627 EX. 17 or the Directors, Joanne Clark 732-892-6410 or Diane Donovan 732-722-8775.

*Parents will be notified in approximately 30 days after application and registration fees are received and reviewed.*



### About Our School

At the First Presbyterian Church Pre-School, we provide meaningful learning experiences within a Christian atmosphere. Our program is designed to foster your child's social, emotional, intellectual and physical development. All classes are taught by college educated state certified teachers and a teacher's assistant. All staff are fingerprinted and have had background checks completed. Class size is limited to 12 children in the three year old classes and 14 children in the four year old classes with the possibility of an extra child on scholarship.

## Our Purpose

Our program consists of art, music and language activities aimed at improving listening skills, communication skills and self-expression. A variety of play situations are offered to encourage socialization and cooperative play. Included in our daily schedule are snack time and outdoor play (weather permitting). Parents are provided with informative newsletters and children's skills are assessed twice a year.

## Facilities

Our school occupies three spacious rooms in the Christian Education Building of the First Presbyterian Church of Manasquan. We provide an enclosed playground completed in 2004 and a bike riding area. Bathroom facilities are within a few feet of the classrooms. Children are accompanied by teachers or teachers' assistants when using these facilities. Bathrooms have an automatic flush for sanitary purposes. Surveillance cameras are located outside our building for security purposes.

## Requirements of Admission

### Age:

*3 Year Olds – Two Day or Three Day Classes AM or PM*

Children who will be entering kindergarten in their school district two years from September. Children, who will be 3 by December 1, may be considered for enrollment.

*4 and 5 Year Olds – Two, Three and Five Day Classes AM or PM.*

Children who will be entering kindergarten in their school district the following year.

**Toilet Training:** We prefer children to be toilet trained as we do not have changing facilities. We will work with parents if pull-ups are worn and parents can be called for accidents.

**Inoculations:** Children must have all state required inoculations, including rubella, polio, DPT, MMR, HIB, Varicella, Mantoux test, and Seasonal Flu Shot.

**Transportation:** To be provided by the parents.

## School Terms and Hours

School begins in mid-September and closes early June. The hours are from 9:00AM to 11:30AM or 9:00AM to 1:00PM, and 12:15 PM to 2:45 PM. Before and after care will be available from 8:00-9:00AM and 11:30-12:00PM for a nominal fee.

Inclement weather or emergency closings will be announced on WJLK 94.3FM as MANASQUAN PRESBYTERIAN PRE-SCHOOL. The school calendar will be distributed on the first day of school.

## Tuition

A non-refundable application fee of \$100.00 is to be paid at the time of registration. Families registering two or more children will be discounted \$50.00. There are no other discounts offered. Tuition is paid in three installments June 1, September 1, and February 1 or ten installments May 1 through February 1. During the school year, payments may be placed in the tuition box located next to the wall phone in Ms. Donovan's classroom.

During the summer months, payments should be mailed to:

**The First Presbyterian  
Pre-School  
Tuition Payments  
16 Virginia Avenue  
Manasquan, NJ 08736**

*You will not receive reminders for your tuition payments.* Please mark your calendar. The following charges apply 30 days late: 10 payment plan, \$10.00 fee; 3 payment plan, \$20.00 fee. Read your application carefully regarding refunds for withdrawals. Exceptions are limited to medical issues and relocation. No deductions will be made for absences or Emergency School Closings.