

Now Accepting Applications

Job Description: Director of Youth Ministry

To be a member of the professional and program staff of Saint John's Episcopal Church. In addition to the particular responsibilities and expectations described below, the Director of Youth Ministry is required to function as a collaborative member of the Program Staff and in the exercise of shared leadership as this staff pursues common goals and prepares and executes joint programs.

Act as staff liaison and support to parish committees and persons responsible for oversight of ministries in the areas of youth formation, education, training, communication, ministry development, motivation, etc.

Assist in the development and offering of events and celebrations that have an educational value, build community, promote fellowship and otherwise serve parish objectives.

Youth Programs

- Sunday Church School including J2A (Journey to Adulthood)
- Pre-YC
- Jr. High
- Sr. High

Ministry Responsibilities:

- Responsible for evaluating and offering to teachers one or more desirable curriculum plans, materials and ordering and distributing those chosen.
- Recruit, with the advice and assistance of the clergy and other members of the professional staff, teachers for all youth classes.
- Maintain a current file of all youth in the parish, including those who do not actively participate in the Sunday Church School.
- Plan, organize and implement social and recreational activities, special events, retreats and trips.
- Visit with youth at their schools and other gathering places.
- Develop relationships with parents of children and youth and solicit their support of plans and programs.
- Maintain regular personal, written and electronic communication with youth, especially those rarely involved in group activities
- Perform other duties within the parish, in the diocese and elsewhere as may be requested or required from time to time.

As required, work with the Youth Committee, other committees and groups of the parish in such areas as goal setting, program design and process observation.

Communicate to the entire parish through articles in the Saint John's Newsletter the ministries and opportunities being offered. Produce posters, flyers, etc.

These descriptions are intended to be indicative rather than definitive and are subject to modification by mutual agreement as this ministry develops. This, as in all other cases, is an evolving vision of ministry open to the leading of God the Holy Spirit.

The full time position of Director of Youth Ministry reports to the Rector.

Please forward resume to:

Saint John's Episcopal Church
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