

MINUTES OF THE BOARD OF TRUSTEES

ST. JOHN'S UNITED METHODIST CHURCH

January 10, 2006

Attendance: Sue Ann Walke, Chuck Grodahl, Jim Minear, Tim Perkins, David Buchanan, Kevin Bumpus, Bobby Coker, Lee Boylston, Keith Polk, Allen Radcliff, Ex-Officio: Bob Prather, Staff: George Howle, Ellen Miller, Neil Flowers

The meeting was opened with prayer by George Howle.

The minutes were accepted as written.

Financial: Exceeded budget in 2005 due to under budgeted items. Utilities and janitorial supplies were over budget.

Facilities Request: The request for a private party on February 11 was denied. Request of Autism Support group to use church first Saturday of month was delayed until February meeting. Neil will call for more information .In future Neil will review all facility use requests before the trustees meeting. All request must be directed to Neil.

Old Business:

Major work has been done on sanctuary sound system. System still needs fine tuning.

HVAC System should be complete by February. Palmetto Air is still operating system by computer but St. John's should have control by next week. Contract with Air Con has expired.; Palmetto Air has made a bid for the contract and maintenance..

Sanctuary roof leak has improved but is still leaking. Neil is still working on this problem.

Bob Prather and other volunteers are working on the maintenance and repair list and deciding on priorities. Outside windows need scraping and painting. Security lights are needed on Chesterfield Street near trash cans. Bob Prather has called SCEG and they will install them for a nominal fee. Trustees gave approval for this installation.

Benches from old Altar table are still not completed. Tim Perkins will contact a brick mason to build legs for benches. Stone is already cut to proper size.

Beam on portico has been installed. Stone work should be done in next few weeks.

2005 in Review:

- Sold parsonage
- Maintenance work list is in progress.
- HVAC is repaired
- Neil Flowers was appointed Facilities Manager

New Business:

Allen welcomed Jim Minear, Tim Perkins, Kevin Bumpus and David Buchanan to trustees.

New officers for 2006 are: Chairman: Allen Radcliff
Vice Chair: Bobby Coker
Secretary: Donna Jones

Allen urged all members to be present at meeting if at all possible since a quorum of 7 is needed to act on items.

Ellen Miller presented the approved 2006 budget.

Jim Minear and Bob Prather will make a list of excess items in storage and present list to Trustees.

Staff Report: New woodchips are needed in playground area. Preschool will pay for cleaning area and buying woodchips. Signs have been posted to keep children out of area while work is being done. At the suggestion of trustees Neil will contact Michelle Pearson to see if other materials could be used.

Preschool determined the fire alarm in that area did not work although the monitoring system indicated all systems were activated and working. Dixie Fire Alarm systems of Aiken repaired the system and replaced an electronic card. All systems are on line and working. Trustees approved changing to Dixie for all repair and monitoring of system. System will be monitored 24 hours a day, 7 days a week.

Palmetto Air discovered that 3 smoke detectors in youth wing, kitchen and gym were not properly installed and were never connected to the fire alarm system. The alarms will be properly connected. The preschool area is connected to fire alarm system.

An inspection by Aiken Department of Public safety discovered several areas of needed repair. All have been repaired except exit lights in basement that have been disconnected from power source. Bob Prather will have an electrician come on Wednesday to give an estimate. Bobby Coker moved these repairs be done. Motion was approved.

New mats are needed in preschool to protect the vinyl floors from playground dirt. After discussion approval was given to purchase 8 mats from the Haskins company.

Neil just learned a freezer in kitchen is not working. He will call a repairman on Wednesday.

Neil reported that several carpets need to be replaced.

Lee and Chuck will work with Neil to obtain bids to repair chillers in Sanctuary.

Allen Radcliff closed the meeting with prayer.

Next meeting will be **February 14 @ 7:00 pm.**

Respectfully submitted,

Sue Ann Walke