

MINUTES OF THE BOARD OF TRUSTEES  
ST. JOHN'S UNITED METHODIST CHURCH

February 14, 2006  
Revised

**Attendance:** Bobby Coker, Kevin Bumpus, Tim Perkins, Keith Polk, Allen Radcliffe, Christy Kisner, Jim Minear, Dave Buchanan, Sue Ann Walke, Lee Boyleston, Chuck Grodahl, Donna Jones Ex-Officio: George Howle, Neil Flowers, Ellen Miller Guests: Greg Robinson, James Bates

The meeting was opened with prayer.

The minutes of the November meeting were approved as read. The minutes of the January meeting were approved with corrections.

**Old Business:**

- **Sanctuary Sound System:** In November the board approved \$12,476 to be used for the new sound system for the sanctuary. Due to an increased scope of work, such as re-wiring some of the old speaker wire, and installing already owned speakers, the purchase of sound mixer, and a misunderstanding with the first invoice received, there was a shortage of funds available. The total package costs were \$17,542.59 Funding from Non-Trustee accounts was identified by the Finance Committee and the Music Dept. for all but \$1615.45. The Trustees were requested to provide the additional funding. After much discussion, a motion was made to pay the bill and have the funds come out of the Trustee contingency funds. It was also suggested that a trustee head up projects such as this one to avoid this problem again.
- **Maintenance, Repairs and Project List:** Dave Buchanan reported that he had made a punch list of work that needed doing and that it was continually being worked on. Allen asked that the committee form a plan concerning volunteers and a possible work day. Christy suggested publishing maintenance list to seek either physical or monetary help. Allen will work up article for the congregation.
- **HVAC Drives & Controls Project Update:** Everything is completed except for the graphics for the computer. The system is operational now and is the process of tweaking some minor problems.
- **Portico Repair Update:** Work started back this week and is in progress.
- **Benches From Old Altar Table:** Tim Perkins explained that he could order bricks to perfectly match the church or he could use available brick that was very close to the color of the church. A motion was made to use the available brick.

**New Business:**

- **Sanctuary Chiller Contract:** After an email vote by the Trustees and review by Chuck, Lee and Neil, Allen signed the contract with Palmetto air to replace the chiller for the sanctuary chapel and choir room. A motion was made and approved to accept this contract as signed. It was reported that although we are

not replacing the whole system, we are replacing 85% of what would probably go wrong.

- **UMW Request for Room 119:** Rene Reid asked on behalf of the UMW to permanently have use of Room 119. A motion was made, seconded and passed to let the ladies use it as long as St. John's didn't need it. It is not a permanent arrangement.
- **Host/Building Security Concerns:** A list of host responsibilities was presented and 5 of the responsibilities are Trustees issues. A meeting with Jeff Ray will be organized to go over this. Keith Polk will check into these responsibilities, one of which is security. A policy needs to be established to handle walk-ins that need help. They are supposed to go to the host who will send them to the police. Pete Frommer will meet with clergies in town to deal these issues. Kevin Bumpus will help Keith with this.

**Financial Report:** We have spent approximately 9% of our budget. Gas and electricity continue to run high. Also computer maintenance is running a little over.

**Facilities Use Requests:**

- Sandra Fields requested the use of the sanctuary for Dec 7 and Dec. 10 for the Masterworks chorale with the understanding that she can't lock in to the dates before 90 days before the event. This request was approved with that contingency.
- Rene Reid requested use of the gym from March 6-30 and March 12- June for the Aiken Athletics Assoc. There will be a summer invitational tournament May 5-6. This request was approved.

A need for a defibulator for the church has been identified. Sue Ann Walke will investigate the purchase price and report back at the March meeting.

With no further business, the meeting was adjourned.

Next meeting will be **March 14, 2006 @ 7PM.**

Respectfully submitted,  
Donna Jones