

MINUTES OF THE BOARD OF TRUSTEES
ST. JOHN'S UNITED METHODIST CHURCH
April 11, 2006

Attendance: Christy Kisner, Chuck Grodahl, Sue Ann Walke, Jim Minear, Keith Polk, Lee Boyleston, Tim Perkins, Allen Radcliffe Ex-Officio: George Howle, Neil Flowers, Bob Kosky, Catherine Stapleton-Nance, Bob Prather Visitor: Jim Ray

The meeting was opened with prayer by Allen Radcliffe.

The March minutes were approved as written.

Financial Report: Allen distributed the summary sheet and reported that we have spent 18.73% of budget as compared to 28% last year. Costs are definitely down in the utilities dept. due to the new control system in the Ebenezer building. After discussion concerning the bus maintenance budget and its needs this year, a motion was made to move \$14,000 out of the bus maintenance fund and into the building maintenance. This was seconded and approved unanimously.

Facility Use Requests: There was a request by an organization to use a room to practice Ceili dancing on Tuesdays now until May from 7-9 PM. This request was declined.

Old Business:

- **Magnolia Parsonage Update:** Allen distributed a sheet of information concerning the parsonage. It included the latest appraisal, the purchase price and the maintenance that had been performed from May 01 to Feb. 06. He said that there were several options of what to do with the parsonage. We could sell it, rent it, or leave it empty for an interim period. He suggested that we think about it and pray about it so that we could discuss it on May 9, vote on it June 13, go to Church Council on June 27 and take action in July. This was agreed on by everyone.
- **Insurance Recommendations:** A fact sheet was passed out. After discussion about building costs, it was suggested that we get a quote from the insurance company of raising the replacement value of the sanctuary from \$2.4 million to \$4 million. The Education and Ebenezer buildings are currently insured for \$6.8 Million.
- **Maintenance Repairs and Project List:** Bob Prather reported that his faithful workers are steadily working on the maintenance list. Neil Flowers had received 3 quotes for painting the exterior woodwork and windows. The first quote was \$28,660, the 2nd quote was \$54,520 and the 3rd quote was \$8218. Tim Perkins knows all three painting contractors and had talked to the 3rd contractor concerning his bid. He thinks that the contractor will do a good job and that this is his way of helping the church out. The motion was made and seconded to use the 3rd painting contractor and to use the money that had just been reallocated to building maintenance.

- **Portico Repairs:** Neil Flowers reported that the portico work had been finished.
- **Sanctuary Chiller Replacement:** Neil reported that the chiller work was 90-95% finished. It is up and running and working very well. The sanctuary temperature for Easter Sunday will be set at 69degrees.
- **Benches from Old Altar Table:** Tim Perkins reported that hopefully the work will be done this coming month.
- **Host/Building Security Concerns:** Jeff Ray and the host committee in order to have better control of doors for security reasons have recommended the following. From 6:30PM – 7:30PM the host would stay in their assigned station (a chair in the hallway) in order to watch both doors. There will be signage up at the doors indicating where the unlocked doors are located. The North Portico and the Ebenezer doors will be the only doors that will be open. Groups meeting between 5 and 6:30PM will need to make arrangements with the office. Jeff will handle the communication to everyone. Discussion also included the need for a light at the NE corner of the gym. Bob Prather said that he would look into it.
- **Facility Manager Expense Approval:** The finance committee approved the Trustees recommendation of giving Neil a \$1000 expense limit without approval.
- **Defibrillator:** Sue Ann talked to Dr. Edward Yeh as well as public safety. The church is located only 2 minutes away from the police station. They all carry both adult and pediatric defibrillators and know how to use them correctly. It was decided that it was wiser to call them if case of an emergency. It was suggested that key personnel and other interested parishners take the CPR class and get certified. Sue Ann said that she would check into this for us.
- **Cleanout excess/outdated storage:** An inventory has been done on all of the sanctuary building closets.
- **Gym Floor Refinishing:** Neil Flowers reported that the quote that had been approved last fall of \$2656 is still a good quote. It was decided that now is a good time to go ahead and refinish those floors.
- **Mini-Bus Use:** The St. John's Mini-bus use policy was handed out. It was suggested that the board read this policy.

New Business:

- **Groundskeeping Report:** Bob Kosky has organized work teams to come in and cut the grass, weed and prune. He also reported that a riding mower had been donated to the church. He will plant nice seasonal flowers at the signs @ Chesterfield and Richland and also @ Newberry and Richland. He also has a plan to deal with the shrubbery outside the chapel, annex and in front of kindergarten building. Allen thanked Bob and his team for all of their hard work in keeping the church grounds looking wonderful. Bob also reported that he had been over to the Dupree parsonage and lots of nice renovations had taken place. The current owner suggested that she might have an open house for any church members that wanted to see the new changes.
- **Sanctuary Sewer Problem:** The other sewer line from the sanctuary is clogged and needs repairing. It is suggested that we cut a new tap and connect to the main city sewer. This would cost approximately \$1600. A motion was made and seconded to fund this work.

- **Proposed Donation to Church:** A painting has been donated by Chuck Weigle to the church. Also a Xerox machine has been donated by Rob Braithwaite. A motion was made and seconded to accept both of these items.

Staff Reports:

- Catherine Stapleton Nance brought us the wedding policy of the church concerning fees and rules. It was reiterated that rice is prohibited on church grounds. Bird seed or bubbles could be used outside. It was suggested to call other churches and get comparisons on fees. Catherine will handle this.
- Neil reported that Council on Aging had requested the use of the kitchen and an eating area for approximately 3 months. This is for the Meals on Wheels distribution and only about 20-25 would be eating on the premises. A motion was made to try and work out a schedule with them and help them as much as possible.
- Jim Holly will be finishing up the church incorporation.

With no further business, the meeting was adjourned with prayer.

The next meeting will be **May 9, 2006 @ 7PM.**

Respectfully submitted,
Donna Jones