

**Minutes of the Board of Trustees
St. John's UMC
January 8, 2008**

Attendance:

Trustees: David Buchanan, Kevin Bumpus, Beth Kelly, Jim Minear, Leland Reynolds, Jim Bukovitz, Helen Randall, Carolyn Heffner,

Staff: Harry Sampson, George Howle,

Guests: Donna Kraft, Chris and Norflet "Shorty" Caprell, Zenith Sharpe.

George opened in prayer.

The December minutes were approved.

Members of the Trustees Committee introduced themselves to the new members, Beth and Helen.

Financial report: Harry passed out the budget with 2007 comparisons and review. Items that went over budget were reviewed: water – due to leaks in the sprinkler, telephone, contract work, roof maintenance, kitchen/paper supplies, new projects (bathroom). Harry reported that the roof leaked during the recent rain – flashing repairs were not completely effective. Allen Construction will fix it. In 2007 90.55% of the budget was spent, therefore \$24,435 will go back into the general fund.

Facility Requests: Al-Anon's request to meet on Mondays from 12:30 to 1:30 in room 205 was approved by e-mail earlier this month. No new requests.

Old Business:

Equipment to enable piping of service: John McMahan has installed equipment to pipe services into Ward Hall. It will not work in the kitchen or gym.

Concerns and use of sanctuary: Donna Kraft and Zenith Sharpe stated that the Masterworks Chorale damaged some of the poinsettias when they moved them for the Lessons and Carols Service. George noted that there were other activities in that sanctuary that weekend, including a wedding, which could have contributed to the damage. Leland moved that Harry send Masterworks the bill for the damaged flowers and request that future concerts use the choir loft. Jim B. seconded the motion. Motion passed.

George thanked the guests for their concerns and invited them to stay for the rest of the meeting.

Old Business, continued:

Overall plan for maintenance and upgrades in the sanctuary: The members of the planning sub-committee were: Harry Sampson, Dave Buchanan, Jim Bukovitz, and Tom Calhoun, representing the choir. Harry sent out three requests for proposals (RFP). The Boudreaux Group and Studio 3 sent responses. The sub-committee will look into pricing and see if the proposals address all areas.

New Business:

Needs for the Contemporary Service: \$11,000 has been spent so far for equipment. \$25,000 had been approved in September. George requested an additional \$17,000 for a lightweight stage that can be erected and dismantled quickly. This needs to be ordered right away to be ready for February. Since \$25,000 of last year's budget was put back into the general fund it was suggested that Finance be asked for reimbursement. Dave moved that Harry proceed with purchasing what is needed for the Contemporary Service and request reimbursement from Finance. Jim M. seconded. Motion passed. George said that the goal of this service is to reach the unchurched and younger people. The music is coming together. Volunteers will be sought to help with set up and tear down.

Open discussion:

Columbarium: Carolyn brought up a request for a Columbarium. This will be added to the planning sub-committee proposals.

Pulpit: Discussion on what to do with the pulpit ensued. No final decisions will be made until after the report of the planning proposal. Leland offered to store the pulpit. Dave moved that the pulpit be put in storage. Leland seconded. Motion passed.

Heating System: There were complaints about it being too hot in the sanctuary this past Sunday. Harry had the system checked out and said everything was working okay.

Kitchen Storage: Jim M. would like to put storage cabinets for kitchen supplies in the area between the kitchen and Ward Hall. This needs to be checked for fire code. Helen R., who is an architect, said she would look at the area after the meeting to see if it would meet building code.

The meeting was adjourned at 9:10.

Submitted by:

Carolyn Heffner, secretary