

**Amended Minutes of the Board of Trustees
St. John's UMC
March 11, 2008**

Attendance:

Trustees: Jim Minear, Kevin Bumpus, Helen Randall, Carolyn Heffner, Dave Buchanan, Leland Reynolds, Beth Kelly, Jim Bukovitz

Staff: Harry Sampson

Guests: Alan Radcliff, Tom Calhoun

Kevin opened with prayer.

The February minutes were approved. Harry will send them to Anne and Paula and post them on the web site.

Financial Report:

Harry reported that we are 16.6% through the fiscal year and have spent 18% of our budget. We are over budget due to paying for contract work which is paid yearly and paying for the contemporary service from the new projects account.

Facilities Requests:

The Domestic Abuse Center requested that they be allowed to use a classroom on Tuesdays and Wednesdays for counseling. They already are using a classroom on Tuesdays. This was approved.

The Aiken Athletic Association requested the use of the gym for basketball March through July from 5 to 8 on Tuesdays and Thursdays. There is a concern that this is outside of the host time. More information about this group was requested.

Life Screening requested rooms for July 28, 29, or 30th from 8 to 4:30. This is a for profit group. This request was rejected.

Old Business:

The parking lot has been restriped.

Furniture – Harry will ask the prayer shawl group what they would like to have in the parlor. Alan Radcliff and Harry will inventory the furniture and make a list of the church's needs.

Brass polishing - Harry put in a work order for the staff to polish the rail. Alan reported that it would cost about \$2400 to have the rail refinished. It was suggested that we try to do it in-house.

Ward Hall – vertical blinds for the windows are being purchased for Ward Hall. The cost is about \$500 for the blinds and \$300 for the mountings.

Facilities Coordinator - Harry introduced Alan Radcliff who is willing to be the part-time facilities coordinator. He will work three partial days a week on a volunteer basis. His job will be to develop, implement and monitor comprehensive plans for routine and preventive maintenance, housekeeping and emergencies for the church facilities. Kevin thanked him for taking on this position.

Alan has already talked to Pete Frommer about having the city restripe the parking spaces on the streets.

Status of RFP for sanctuary – Dave Buchanan introduced the committee – Jim Bukovitz, Tom Calhoun, and Alan Radcliff. He compared the two architectural engineering firms which submitted bids: Studio 3 and Boudreaux Group. The recommendation was that we go with Studio 3. Dave moved that we authorize the church to proceed with placing a contract with Studio 3 not to exceed \$12,000. This will come out of the New Project's account. Kevin will inform the church council of this recommendation. When the project is 25% finished, the trustees requested that a presentation be given at our meeting. Leland seconded the motion. Motion passed.

Columbarium – Jim Minear suggested that a good location might be off the side of the court-yard. Studio 3 will make a recommendation for a location.

New Business:

The chapel doors don't close properly. We might need to look into replacing them.

Kevin adjourned the meeting at 8:00pm.

Submitted by Carolyn Heffner, secretary