

**St. Luke's Episcopal Church Vestry Meeting
Thursday, June 26, 2008**

Present: Phoebe Davoli, Laura Thomas, Alva Stuard, John McKenzie, Father Koehler, Jan Cassidy, Brookie Allphin-Smith, Deacon Gleason, Ian Hipwell, Mary Saporito, and Laura East

Absent: Larry White, David Stockinger, Allen Bodron and Deacon Wiggins

Father Koehler:

The meeting was opened with a prayer.

Father Koehler reported that Dan Faulk's grandson was in an accident and asked that we keep him in our prayers. He also reported that Bob Ward passed away in Texas. Brenna Perez will have her baby girl tomorrow.

The previous vestry meeting minutes was unanimously accepted.

Father Koehler welcomed Father Gleason to St. Luke's.

Father Koehler reported that the exploration of the capital funds campaign has come to a conclusion. The Episcopal Church Foundation's presentation was superior to the presentation that was given by RSI. The timing for a joint campaign with the school is not good at this time. Father Koehler is recommending that the school board continue to cultivate donors about the school's needs and explore if they can do the Noland expansion in a few years.

Williams-Scotsman has replied to the suit that was filed by filing suit against St. Luke's.

Father Koehler shared photos of the Honduras Youth Mission Trip.

Senior Warden – Alva Stuard:

Alva reported that he, Dennis Edmon, and Father Koehler will be presenters at Father Gleason's ordination.

The Gleason's welcome party went very well. A thank you goes to Bill Alligood and Andrea McKey. The Gleasons were very appreciative.

The School Board will not have any meetings this summer.

Stewardship Committee – Ian Hipwell:

A letter was sent out requesting additional giving.

Communications Committee – Brookie Allphin- Smith:

Brookie Allphin-Smith reported that the committee is working on the Lay Ministry Fair. She and David Stockinger will meet in the near future to coordinate their efforts.

Parish Life Committee:

No report was provided. David Stockinger was not present.

Facilities Committee – Alva Stuard:

Alva Stuard reported that the drainage project needs to be addressed this summer while the children are in school. There are times when water gets into classrooms after a hard rain. The project expense is estimated between \$14K and \$15K. The school only has \$5,800 to put towards the project. The Church will pay the balance. Conversations are ongoing with a contractor at this time. The vestry unanimously accepted the motion to move forward with the project.

Storm damage (wind and hail) was done to all roofs and walkway covers during the April storms. The only roof that was not damaged was the Church. The insurance adjuster estimated the value of the damage at \$350K to \$400K.

In lieu of the Capital Campaign, there are some repairs that will need attention. The posts holding up the roof on the walkway between the Church and the youth building are rotting. This repair will have to be addressed in the near future.

Alva also reported that siding repairs will be needed to replace rotting boards. Alva is suggesting that James - Hardie Siding be utilized for this repair.

The Middle School buildings are completed; however the canopies were damaged in the storms and will be repaired.

Finance Committee – Phoebe Davoli:

Phoebe Davoli reported that the budget that was approved at the May Vestry meeting is being entered into the ACS.

The '08 – '09 Budget will projected as balanced through fiscal year 2008 -09.

As of the end of May, the operating account had a deficit balance of \$85,027; the capital revenue account had a balance of \$80,721; and the restricted revenue account had a deficit of \$90,265.

An \$85K operating reserve is available to offset the deficit and end this fiscal year with a balanced budget.

A \$57K draw was made from the Merrill Lynch account; \$15K of the draw reimbursed the operating fund. Per Vestry vote and instructions from the May meeting, \$6K Schwing Capital Income was moved to Schwing Operating Income. The Church was reimbursed \$5,600, from Fr. Saik's restitution amount for the audit expenses incurred in auditing his discretionary account.

Father Koehler asked that Resolution 3 that was approved at the last vestry meeting be reconsidered.

The Vestry unanimously accepted the motion to reconsider the resolution.

Resolution #3 – Proposed Revision

The proposed revision is : Whereas the Rev'd Ernest W. Saik has repaid to Saint Luke's Church \$13,143.01 spent on personal transactions from parish funds, and \$5,580 to pay the costs of any audit associated with these transactions, for a total of \$18,723.01; and

Whereas these funds have been held in a special account by St. Luke's Church, therefore

Be it resolved, that \$5,580 of these funds be transferred to the operating fund of St. Luke's Church and use in paying the appropriate audit expenses, and \$13,143.01 be disbursed to hurricane relief operation that are ongoing through the Church of the Annunciation, New Orleans.

The Vestry unanimously accepted the revised motion.

Funds from Father George's estate, if and when received, will fund the discretionary account for the next year.

Come What May:

The next Vestry Meeting will be on July 24.

Father Edward Gleason expressed his gratitude to the Vestry for getting the parsonage. He stated that it was a joy to be at St. Luke's.

There being no further business, the meeting was closed with a prayer.

Respectfully submitted,

Jan B. Cassidy
Secretary