

Vestry Minutes
Trinity Cathedral
February 25, 2010

Mr. Lee Ayers*
Mrs. Elizabeth Beal*
Mrs. Mary Belser, Senior Warden *
Mrs. Elizabeth Clark, Clerk*
Dr. Bob Crooks*
Mr. Gene Dinkins*
Mrs. Joan Danforth*
Mr. Howard Duvall*
Mr. Brett Frantz, Junior Warden*
Mrs. Nancy Holt*
Mr. Mark James*
Mrs. Emily Moses*
Mr. Wade Mullins*
Mrs. Sandra Owens
Mr. Buddy Roth
Mr. Tom Runge*
Mr. Kirby Shealy, Past Senior Warden &
Chancellor

Mrs. Helen Taylor
Mr. Jim Smith, Treasurer*
Mrs. Mary Weston*
Mrs. Kent Wolfe*
Mrs. Kaki Zeigler*
Ex Officio:
Mrs. Hiller Davenport, DHC President*
Mr. Vance Bettis, Trinity Foundation
President
Clergy:
The Reverend Joye Cantrell *
The Reverend Charles Davis, Jr.
The Reverend Charles Davis, Sr.
The Very Reverend Dr. Philip Linder *
The Reverend Bob Riegel *
Canon Staff:
Mr. Roger Hutchison*
Dr. Jared Johnson

The Minutes of the January 27, 2010 Vestry meeting were approved. Dean Philip Linder opened with a prayer from the newly published book Elsie Lamar, On Loan from God. Senior Warden Mary Belser welcomed new Vestry members Mrs. Joan Danforth and Mr. Gene Dinkins.

Dean's Report – Dean Linder

Dean Linder introduced Mr. Jim Sims, longtime Chair of the Churchyard Committee. Mr. Sims explained to the Vestry about the pecan tree in the Keenan Chapel courtyard that was diseased and being removed after Easter. Mr. Sims also presented a schematic drawing for the courtyard drawn and donated by Mrs. Ruthie Lacey. A motion was made by Mr. Sims from the Property Committee to move forward with the Chapel Courtyard redesign, subject to full funding by donations. The motion was unanimously approved. Mrs. Belser requested that names be given to her of individuals who may be interested in being a part of this project. She reported that a Cistern for the courtyard has been donated by the Guignard family.

Senior Warden's Report – Mrs. Mary Belser

Welcome to Joan Danforth and Gene Dinkins! They received their Vestry orientation on Wednesday and are ready to work with us! Joan serves with Kent as a Pastoral Care liaison; Gene lends his considerable experience and talent as an engineer to the Properties Committee.

The Midlands Convocation met at Trinity on February 14, 2010. Brett and I attended, along with the Convention delegates. Katie DuBose from St. John's and Samuel Strickland from St. Michael's were unanimously elected to represent the whole Diocese as youth deputies to the Convention.

Julie Price, Canon for Administration & Finance for the Diocese, reported that gifts to Haiti relief through Partners in Health came from countries such as Norway and Australia, as well as Maryland and Washington State, among other US locations. The total received so far for the Bread and Water Campaign since the earthquake is \$123,508. The Bread & Water Rescue Fund was established to allow money to be allocated for special relief with medical supplies and food, as well as the pump campaign. The Rescue Fund total to date is \$71,642. The Bread & Water Campaign and the Rescue Fund total \$195,150. These additional contributions since the earthquake bring the total of the Bread & Water campaign since its inception in 2008 past the \$500,000 mark. (Recently a dollar for dollar challenge up to \$200k was made and money is coming in!) You will be interested to know that \$16,319.75 has been contributed by Trinity parishioners to the Bread & Water Campaign since the earthquake.

The Consecration of Bishop-elect Waldo is May 22nd at 11 am, Christ Church, Greenville. The Consecration will be webcast. All updates will be on a special website which is being formed now.

Wade Mullins is developing a Policy on Records Management in accordance with the Manual of Business Methods in Church Affairs. We will bring the policy to the Vestry for approval some time this year. We've been spring cleaning the offices, shredding documents that do not need to be kept any longer, and properly filing other documents. The Policy will help staff easily identify and catalogue documents for retention or file 13!

In the Properties Committee report, Brett will tell you about CMS, the commercial cleaning service that cleaned our buildings recently.

At our meeting last month, we told you that we would have a Restoration spreadsheet of work to be done along with a schedule of pledge payments to justify a further increase to the line of credit.

We want to be able to present estimated amounts to complete the project and a plan to fund it. This report is not ready. We'll be back in March to give this information to you.

Junior Warden's Report – Mr. Brett Frantz

Mr. Frantz reported that CMS (Commercial Maintenance Services) have completed two visits to the church to clean the kitchen appliances and stainless steel, to steam clean all the carpet in the Parish House building from the Sunday School rooms all the way to the Trinity Learning Center. The kitchen floors have been stripped and waxed and the stone walkway has been steamed, stripped and sealed. The Administrative Building and The Trinity Center are next in line to receive the cleaning.

On another matter, Mr. Frantz announced that Mr. Lee Willetts has been hired as Facilities Manager and is already hard at work. Mr. Willetts has previously worked on the Restoration of the Cathedral under Mr. Wilson Farrell, so he is familiar with the physical plant.

Children and Youth Report – Mrs. Elizabeth Beal

Children's Ministries Report

Special Events:

- 75 wreaths (75 families/individuals) were made for the Advent Wreath Making Event on November 30th
- Some 100 children, youth and adults participated in the Christmas pageant.
- Kanuga Parish Weekend - February 26-28
- 1st annual Kanuga breakfast dinner sign up in January was a success
 - with 220 registered to attend the parish weekend.
- Shrove Tuesday had 2 seatings with over 300 in attendance. \$452 was raised that night for Haiti relief efforts. A matching donor brought that amount to \$904.
- Vacation Bible School planning has started by chairmen Helen Griffin and Adele Grimsley.

Weekly Events:

- Sunday school for children started back on January 3, 2010.
- Wednesday programs have 15- 20 children from ages 3-5th grade. Haiti, Harvest Hope and Adopt -A- Spire are some topics that have been discussed.
- 75-150 people of all ages are attending Wed. night dinners.
- Roger continues to serve as lay Chaplain to the Trinity Learning Center leading Chapel on Thursdays.
- Basketball- 160 participated on 16 teams with 50 coaches. Boys and girls in 3rd grade through high school are served through this ministry. Looking forward to being back in our gym next year.

Youth Ministries Report

Special Events:

- Winter Retreat to Disney World- January 15-18th
85 youth and adults attended
- Souper Bowl for Caring- January 2010
Almost \$3500 was raised to sponsor one girl through World Vision. World Vision acknowledged Trinity's donation on their Face book page.
- 30 Hour Famine- March 6th and 7th.
32 youths planning this event

Goal is to have 75 youth participating and to raise close to \$33,000.

Weekly Events:

	(average attendance)
• Monday 7p.m.	Middle School Bible Study (9)
10 p.m.	College Bible Study (14)
• Tuesday 7a.m.	Middle School Breakfast Club (27)
• Wednesday 7:15 a.m.	6th grade Bible Study (17)
6:30 p.m.	High School Bible Study (15)
• Thursday 7: a.m.	High School Breakfast Club (12)
• Sunday 10:30	Sunday school
5:00	Jr. EYC (45)
7:00	Sr. EYV (39)

Volunteers Needed

- Liturgy Preparation in grades 1 and 2
- Vacation Bible School
- 30 Hour Famine- sign up at Famine Central in the TMCC

Other Needs

- Safe Church Training- 95 people have had this training in our church. This includes TLC. Ideally all people involved with the children and youth of Trinity would be trained.
- Insufficient classroom space, dingy hallways/rooms/restrooms and lack of appropriate and usable classroom furniture.

Parish Life and Fellowship – Mr. Mark James

Mr. James announced that the Men of Trinity Oyster Roast will be March 23.

Archives

This committee is responsible for collecting artifacts and papers relating to the history of Trinity. They also gather current papers believed to be of future historical significance for Trinity. Sara Clarkson, the chair of a group of 6 volunteers, states that the group will be working with Walter and Nela Edgar in preparation for the Bicentennial Celebration. Walter will be working from space in the Archives area on the third floor of Satterlee Hall and will be looking at past celebrations as well other pertinent papers and artifacts related to the Bicentennial. The group also continues to be active assisting people researching information on ancestors. Mrs. Clarkson continues to express an interest in succession planning for her role. In addition, she can always use more volunteers, especially as the pace picks up in preparation for the Bicentennial, and would like computer equipment/ software to transfer this information onto the computer.

Dr. Cantey Haile continues to spearhead the efforts relating to artifacts discovered during the Bicentennial Restoration. A couple of notable items have recently been recovered, including an Order of Service from 1944 when Trinity was under the leadership of Rev Melcher and a damask from the original church. Billy Shand is exploring the possibility of donating some family papers to the archives as well. Dr Haile has resumed selling artifacts in the newly re-opened bookstore. Items include nails converted to jewelry and clocks made from some of the historic woodwork. The funds generated from these sales are contributed to the restoration budget. The plan for a “Restoration and Relic Sale/

Auction” has been pushed back with the delay in re-entering the Cathedral. Items potentially for sale are finials, 8” windows, and a couple of tree foils removed from the exterior transepts. Some other artifacts are being stored with the hope of displaying them in the future are thirteen 8’ spires removed from the roof of the Cathedral.

Men of Trinity

The purpose of The Men of Trinity is to be a social outlet for the adult male membership of Trinity. Read Folline and Chris Weston serve as lay leaders of the group, and intend for MOT to be more active in 2010 in promoting Men’s ministry at Trinity. The group typically meets three to four times a year. There is no speaker or educational program, just an opportunity to gather for a meal and fellowship. Attendees pay enough to cover the cost of the functions, primarily food and beverages. The next event will be an oyster roast on March 23rd at Belle Grove Hunt Club. Billy Mote will cook the oysters and chili. The group also will assisted at the Bazaar with parking, set up, and various other capacities. The Men of Trinity also participates annually in the Carolina Children’s Home BBQ Cook-off in May.

Kanuga

The Kanuga Parish Weekend will be held this coming weekend, February 26-28, 2010. The theme this year is “Come Away and Rest Awhile, Caring for your Soul”. 221 people are expected to attend this year, down from approximately 240 last year. Activities include fellowship, outdoor activities, music, as well as a program on Saturday morning led by Jemme Stewart, a licensed family therapist and registered nurse. The choir will be attending again this year. Ellen Linder continues to do a great job as the designated staff person responsible for organizing the weekend. Carole Brabham has taken on the volunteer leadership role this year. Joy and Philip as clergy members as well as other staff and nursery staff attend Kanuga free of charge as it is a working weekend for them, and this should maintain its position in the budget.

Approximately 200 people attended the event on January 6th (a Wednesday evening) entitled “A Taste of Kanuga” and the program was very well received.

Due to the budgetary constraints, the cost of the Parrish weekend has increased substantially over last year. The cost this year is \$215/adult; \$140/ youth (10-18); and \$105/ children (5-9). This is roughly 20% increase over 2009 and may help explain the decreased attendance this year.

Docents

The Docents are trained in the history of the Church and give tours of the sanctuary and graveyard. Harry Bull leads a group of 30 volunteer docents. All but one of the docents are members of Trinity and take a great deal of pride in their position and responsibility. The Docents are currently inactive due to the Bicentennial Restoration, with the exception of graveyard tours that were provided to school groups and others as requested. When the sanctuary is open, two docents are present from 10am-2pm, Monday-Friday for 10 weeks in the spring and 10 weeks in the fall. They also can make special provisions for larger groups/ classes. Harry is maintaining communication with the docents during

this down time, and an event is currently planned on April 7th with a presentation by Nancy Dunbar on Henry Phillips. Rev Phillips was an early minister with Trinity who has a significant grave site in the churchyard. The entire Parish will be invited to attend this function. Also, keep an eye on the long bulletin board in Satterlee Hall as Harry will be updating it with photographs from the Restoration. Also, we will be working with Harry on ways to improve the experience of those touring the newly re-opened Cathedral as well as possibly adding Keenan Chapel as an option. As a frame of reference, more than 1,000 people from 34 states and foreign countries toured the cathedral (including Olivia Newton-John) in 2007, the last full year before restoration began.

Kitchen

Our kitchen continues to be one of the most consistently active and important supporting components of Trinity. Andrella Brunson has managed the kitchen for 10 years with the assistance of staff and volunteers. Something is going on in the kitchen every day, and they are doing a great job with limited space and resources. They are an important part of our outreach efforts by providing breakfast on Sunday morning for 250-300 homeless under the leadership of Rusty Miller. Other ways that the kitchen supports outreach is WA Perry snack preparations, St Lawrence Place fundraisers, and Salvation Army Winter Supper for 200 once a year.

The kitchen is also an important part of our parish life. The Wednesday night program will usually serve 175-250 and Newcomer's Quarterly supper serves +/- 40. Hazel prepares breakfast and lunch Monday through Friday for the approximately 90 children in the Trinity Learning Center. On Wednesdays, Andrella prepares and delivers dinners to 10 or so members of Trinity that may be homebound, sick, etc as well as casseroles to Trinity families with newborns. Additional parish life events that the kitchen is involved in are Tuesday morning Men's Bible study, Wednesday at Trinity Lenten luncheons, EYC meals and snacks, confirmation receptions, wedding receptions, and funeral receptions. We also assist many Diocesan events and meetings. We provided approximately 500 box lunches on the day of the Bishop Election and will be very active during the Diocesan Convention this fall. The kitchen is also very active during the Bazaar.

The kitchen, as have all of the facilities, has undergone a substantial cleaning by CMS Management and looks great. As kitchen discussions take place, we should also remember that Andrella usually provides us with dinner before most Vestry meetings. While the slicer has been repaired, some of the other equipment is quite dated and we do not have dishwasher, all dishwashing is performed by hand. Andrella is interested in having the kitchen painted and receiving a new stove.

Finance Committee – Ms. Mary Weston

Ms. Weston reported that the field work for the 2009 audit is complete. The Finance Committee will finalize the 2010 budget at their March meeting. She reminded Vestry members that they approved the draft 2010 budget at their December 2009 meeting. The 2010 budget along with a spread sheet of expenses and revenue for the Restoration Campaign will be approved by the Vestry at its March meeting.

Mr. Jim Smith presented the financial report for the month of January 2010. For questions regarding the financial report, please contact Ms. Vickie Hanks at hanks@trinitysc.org. A motion was presented to accept the financial statements as presented at the meeting and was unanimously approved.

Unfinished Business –

Dean Linder reported that the past several weeks have been very difficult pastorally, as there have been five deaths within the congregation.

The meeting was adjourned.