

Trinity Cathedral Parish
Vestry Meeting
October 22, 2009

The following are members of the 2009 Vestry. Names indicated by asterisks were present:

Mr. Lee Ayers

Mrs. Mary Belser, Junior Warden *

Mr. Frank Brunson, Past Senior
Warden*

Mr. Gus Chapman*

Mr. Kenneth Childs, Chancellor

Mrs. Elizabeth Clark, Clerk*

Mrs. Erin Crawford*

Mr. Brett Frantz*

Mrs. Betty Gregory*

Mrs. Mary Grimbball*

Mrs. Nancy Holt*

Mrs. Betty Humphreys*

Mr. Mark James*

Mrs. Kirsten Moorman*

Mr. Wade Mullins*

Mrs. Sandra Owens*

Mr. Buddy Roth

Mr. Lee Ruef*

Mr. Kirby Shealy, Senior Warden *

Mrs. Helen Taylor*

Mr. Jim Smith, Treasurer*

Mrs. Kent Wolfe*

Mrs. Kaki Zeigler*

Ex Officio:

Mrs. Susan Johnston, DHC President*

Mr. Vance Bettis, Trinity Foundation
President*

Clergy:

The Reverend Joye Cantrell

The Reverend Charles Davis, Jr. *

The Reverend Charles Davis, Sr.

The Very Reverend Dr. Philip Linder *

The Reverend Bob Riegel

Canon Staff:

Mr. Roger Hutchison*

Dr. Jared Johnson

Mr. Brian Silldorff*

The meeting was called to order and a prayer was offered by Dean Philip Linder. The Minutes of the September 2009 Vestry meeting were approved.

The Dean's Report

Dean Linder introduced Mr. Tom Howell, supplicant for Holy Orders to the Priesthood, who has recently become a member of Trinity Cathedral upon his move to Columbia from Staunton, Virginia. Dean Linder explained that Mr. Howell was in the discernment process in the Diocese of Western Virginia when he and his wife moved to South Carolina and that he and Mr. Howell have met about Mr. Howell continuing that process through Trinity Cathedral. Mr. Howell talked to the Vestry to explain his vocational background and his process of discerning his call to the ordained priesthood.

On another subject, Dean Linder explained his call to the nomination of Bishop of Upper South Carolina.

Senior Warden's Report

Mr. Kirby Shealy reported on the Diocesan Convention that he recently attended in Greenville. Mr. Shealy reported that several weeks before the Convention, the Diocese reported that Trinity had failed to pay the balance of the amount the Diocese asked the

Cathedral to pay for its 2008 annual pledge. The solution was that a portion of the Cathedral's 2009 Diocesan pledge payment was reallocated to the 2008 payment, thereby permitting Trinity to have the full amount of delegates permitted a parish of its size.

On another matter, Mr. Shealy reported that he is compiling the annual Vestry Report to the Parish to be presented at the annual parish meeting in December. The report will be comprised of the monthly and quarterly reports that Vestry members have submitted to the Senior Warden throughout the year.

Mr. Shealy reported that the September newcomer supper was well done and well attended.

Daughters of the Holy Cross – Mrs. Susan Johnston

See attached Exhibit A for Mrs. Johnston's report.

Mrs. Johnston announced that the final Daughters of the Holy Cross General membership meeting of the year will be held on December 10 and that Bishop Henderson will be the guest speaker.

Children and Youth Committee

Mr. Shealy reported that the committee structure is in the process of being rearranged and that a chair is pending. Mr. Roger Hutchison provided the report for Children's Ministries, which is attached to these Minutes as Exhibit B.

Mr. Brian Silldorff reported for Youth Ministries. He reported that there are 5 weekday offerings for the youth, including:

- weekly breakfast clubs for both Sr. EYC and Jr. EYC
- Sunday EYC meetings for both Sr. EYC and Jr. EYC
- new Bible studies for both middle and high schoolers
- service projects for all youth
- a trip to a World Vision concert in Spartanburg.

Mr. Silldorff also reported that the new Sunday School format for the junior and senior high students has been very well received. He explained that classes are offered for six-week blocks and that the students choose which classes they will attend. The new class offerings will begin on November 1.

Pastoral Care – Mrs. Betty Humphreys

See attached Exhibit C for Mrs. Humphreys' report.

Properties Committee – Mr. Brett Frantz

Mr. Frantz reported that the committee is beginning their search for a Facilities Manager. Please contact Mr. Frantz with any possible candidates.

Nominating Committee – Mr. Frank Brunson

Mr. Brunson reported that the nominating committee has recommended the following slate of officers for 2010:

Vestry: Mrs. Elizabeth Beal, Mr. Gene Dinkins, Mrs. Emily Moses, Dr. Bob Crooks, Mr. Howard Duval, Mr. Tom Runge

Trinity Foundation: Mr. Kirby Shealy and Mr. Gus Brabham

Diocesan Delegate: Mr. Curtis Ott, Mrs. Nela Edgar

Junior Warden: Mr. Brett Frantz

The slate was presented to the Vestry and was unanimously approved.

The slate will be published 30 days in advance of the annual meeting. Any candidates nominated from the floor must be submitted seven days in advance of the annual meeting.

Finance Committee – Ms. Mary Grimball

Ms. Grimball reported that the 2008 draft compilation has been submitted and will be reviewed by the Finance Committee at its next meeting. Budget requests for the 2010 budget have been solicited from the clergy and committee chairs. Ms. Grimball reported that the preliminary 2010 budget will be presented to the Vestry for approval at its November meeting and then to the Parish at its annual meeting in December.

Treasurer's Report – Mr. Jim Smith

Mr. James Smith presented the financial report which was distributed in advance of the meeting. For questions regarding the financial reports, please contact Ms. Vickie Hanks at hanks@trinitysc.org. The financial report was unanimously approved as presented.

Strategic Plan – Mr. Kirby Shealy

The vestry discussed the key initiatives of the strategic plan and will continue the discussion at future vestry meetings.

New Business

Mr. Lee Ruef presented a motion from the Outreach Committee that the Christmas Offering be designated for community grants, to be determined by the Outreach Committee. The motion was approved unanimously.

The meeting was adjourned.

Exhibit A October 2009 Vestry Minutes
Daughters of the Holy Cross
Report to the Vestry – October 2009

The Bazaar Grants Committee led by Elizabeth Clark allocated funds to the following groups:
\$1,200 to an individual
\$1,500 to Homeless Christmas Bag Ministry, and
\$1,000 to York Place.

Church Women United held its first human rights celebration Friday, October 2, at 10:30am starting with a reception followed by a church service at 11:00 am. The celebration took place at Northminster Presbyterian Church, 6716 David Street.

DHC General Meeting was held on Monday, September 14, 2009. Bazaar recipients were the speakers.

The 88th Annual Convention of the Episcopal Church Women of the Diocese of Upper South Carolina will be February 13, 2010, hosted by York Place.

Still Hopes Ice Cream Social, chaired by Elisabeth Christopher and Heather Moore, was held October 11th.

The UTO ingathering was September 26th led by Pam Woods. The amount collected was \$1,124.72.

The DHC December General Membership Meeting will be Thursday, December 10. Bishop Henderson will be the guest speaker.

Bazaar Chairs Laurie Addy, Beth Anderson, and Carole Slagsvol continue to need volunteers more than ever and would appreciate talking the Bazaar up in various church circles. The Bazaar will be November 21st.

Recipients are:

Harvest Hope Food Bank – provides food for hungry people in 20 counties of our state.

Epworth Early Intervention Center – preschool program for young children (ages 1-4) who have special needs.

The Family Shelter – provided emergency, transitional housing for homeless children and their families while allowing them to stay together in their time of crisis.

Homeworks of America – Adult and youth volunteers provide home repairs and improvements to elderly and disabled homeowners.

St. Lawrence Place – provided programming and transitional housing for families in crisis.

The 2010 DHC slate is as follows:

Hiller Davenport – President

President Elect – Joy Snyder

Treasurer – Boykin Exum

Secretary – Kirsten Moorman

Vice President/Parliamentarian – Nancy Dunbar

Exhibit B Vestry Minutes October 2009
Children's Ministries Report

But grow in the grace and knowledge of our Lord and Savior Jesus Christ. To him be glory both now and forever! Amen. 2 Peter 3:18

As I was reflecting on what to share with you this month regarding Trinity's children, I kept coming back to this beautiful Bible verse. *Trinity Cathedral is a place where children are able and encouraged to grow in the radiating joy and love of God.* We have a team of volunteers/teachers/coaches who I see as gardeners – “preparing the soil”, “feeding” and “watering” the tender roots and leaves of our children that break forth from the fertile soil of our lives together in this faith community.

Let me share a few highlights from the past couple of months –

- Sunday school kicked off on September 13, 2009 – participation levels continue to remain very strong. Many of the teaching teams have made contact with those listed on the class roles – this has provided us with helpful information that has enabled us to update our records and reconnect with families that have been missing in action.
- Liturgy Preparation is bursting at the seams – *have you seen the number of children that return from Liturgy Prep on any given Sunday?* Participation levels are at an all-time high. We currently need extra shepherds and teachers in both Liturgy Preparation groups – the 3s-5s and the 1st and 2nd Grade groups. I encourage you to find a way to participate.
- The Hallway Angels ministry group has been such a highlight and blessing this fall. We have welcomed a number of new families wandering through the hallways on Sunday mornings. Please let me know if you would like to serve as an angel.
- Wednesday programs are up and running – and again, participation levels are incredibly strong. We made a change to the schedule – bumping the start time up 15 minutes and this has enabled a number of folks to bring their children. I encourage you to join us for dinner on Wednesday evenings. This is a great time for hospitality, fellowship and relationship building.
- Basketball registration for the 2009/2010 season is coming to a close. We look forward to practice starting up in the next few weeks. Priority right now is finding locations to hold practices. Personal contact has been made with all locations used in past years. I will have more to report next month.
- I continue to work closely with Trinity's Learning Center. I lead chapel on Thursdays and I visit with the children throughout the week. I also made contact with every family that has children in the TLC – I wrote to them and invited them to consider being a part of our great Cathedral – especially if they do not have a church home. There has been a wonderful uptick in participation from the TLC families.
- Gus Brabham spoke to our children this past Sunday on stewardship. He did an amazing job – of course – and we all left inspired and ready to serve.

There is much to be thankful for here at Trinity. I continue to give thanks for those who work with me to help make this such a “joyful place for our children.” I also continue to be humbled by the gift I receive daily in being able to serve with you here at Trinity.

Roger Hutchison

Exhibit C October 2009 Vestry Minutes

**Trinity Episcopal Cathedral
Vestry Report
June 1- September 30, 2009**

Pastoral Care Committee

This committee operates under the supervision of our Subdean and Canon Pastor, The Reverend Charles Davis, Jr. It is comprised of the following members: Canon Riegel, Canon Davis, Sr., Ellen Linder, Carole Carter, Mopsy Crawford, Calvert Klopp, Joan Danforth, and Betty Humphreys.

We believe that we have a responsibility to support a vital piece of our Strategic Plan that holds members of Trinity Cathedral Parish responsible for the Catechism (p 855, BCP).

“...to represent Christ and his church, bear witness to him wherever they may be and according to the gifts given to them, to carry on Christ’s reconciliation in the world.”

Pastoral Care depends on volunteers to reach out to each other within Trinity Cathedral Parish. We will try to be pro-active in seeking new members for this ministry, affording all who will, an opportunity to serve.

We accept volunteers for this ministry at any time but will make a concerted effort to gain members on **Saturday, January 23, 2010** . The invitation to join this ministry is open to parishioners who can cook, drive, visit, write notes, are willing to pray for others and enjoy helping people. Each experienced minister is asked to bring at least one prospect to this meeting.

Clergy respond to all parishioners in a multitude of ways. The whole of the Pastoral Care Committee is set up to lend support to the nearly overwhelming task of being a pastor to 4300 parishioners. During these 4 months, our priests have made approximately 542 pastoral visits. They have responded to over 12 emergency calls and followed up with bereaved families through 68 letters and Grief Books. In addition, they have counseled 72 persons. They have officiated at 17 funerals and burials and held Healing Services every Thursday at 12:15 with a minimum of 8 people. The Quarterly Memorial Service was held on July 27 with 48 in attendance, also we have a daily service Monday through Friday and 5 services each Sunday.

Parish Nurse

We continue to have 2 Pastoral Care Teams:

Martin Care Team led by Norah Grimball, is made up of 6 other parishioners. This team provides meals for Jack and Jeanie Martin twice a week. They also drive them to doctor appointments and do their grocery shopping. The team meets once a month to make plans for the following month. Jeanie is a faithful intercessor and member of the Order of St. Luke.

Cochrane Care Team led by Louise Andrews consists of 8 other parishioners. This team provides meals 4-5 times a week for Louise. Since Louise has no family at all, the team is Louise’s family. They provide her support network and visit with her whenever they bring a meal to her. The team shops, drives, fixes things—all the things that a family would do. Louise

prays for each member of the team on a daily basis. This has been a hard few months for the team. Sally Hardy is a member of this devoted team and has become a loyal friend to Louise.

New Life Ministry

The New Life Ministry Team continues to provide meals for families who have recently had babies. This summer we brought meals and information on baptism to 9 families.

Prayer Shawl Ministry

The prayer shawl ministry meets four times a month (twice in the morning and twice in the evening) to make prayer shawls for parishioners who are sick or have suffered a significant loss. The shawls are blessed by the clergy and brought to parishioners by a member of the Order of St. Luke.

Hospital Visitation Ministry is led by Carole Carter. She calls on volunteers who assist the clergy by visiting parishioners in local hospitals on Tuesdays, the only day that clergy are not scheduled to go. They have visited 21 times from June through September. If anyone has questions about this ministry, would like to volunteer for this ministry or knows of someone who should be visited, please call Carole at 771-7300 or e-mail her at carter@trinitysc.org

After Care Ministry Teams call on Trinity members who have recently been in the hospital. We ask if there is any way in which we can be of service to the family during their recovery time period. Particularly, we ask if they would appreciate one/several casserole(s) made by the Daughters or transportation help during their healing time (when their doctor's orders might include "no driving"). The summer of 2009 tended to be a "slow" time for our committee. Approximately 20+ telephone calls were made to parishioners who had been hospitalized, but only a handful of families accepted the offer of casseroles or transportation help. In addition, several visits were made to rehab units in town during this time period. Casseroles were also taken by individuals, as many members of the church know that the casserole "bank" is available in the parish kitchen and will sign out casseroles when they know of a need.

Trinity Care Casseroles are prepared by a committee of women from the Daughters of the Holy Cross led by Joan Danforth. The casseroles are prepared in large quantity, as needed, in the church kitchen, frozen and ready to be delivered to parishioners returning home from a hospital stay, those who may be undergoing serious treatment such as chemotherapy, or others in need. The casseroles and small loaves of sour dough bread are then delivered by After Care Team members and others knowing of a parishioner needing a meal. During this period 19 casseroles were delivered. The first week of October 20 fresh casseroles were made and added to the freezer. There are plans to make and freeze homemade soup for use during the cold months.

Bereaved Care Ministry responds to parishioners having a death in the family. A committee of *Note Writers* sends sympathy notes on behalf of the parish to relatives of the deceased. If a parishioner dies, the attending priest contacts the chair of the ministry with information pertinent to the plans for services. The family is then called, visited and given a bag of items helpful in the home. If the family wishes, a reception is planned and hosted by the *Reception Committee*. During these four months, 43 sympathy notes were written, 12 phone calls were made, 10 bags were delivered and 8 receptions were hosted.

Lay Eucharistic Visitors bring communion to parishioners who are in hospitals, nursing homes or are homebound. They are trained and certified by the diocese. During this past 4 months, 45 visits were made.

The Order of St. Luke - Prayer Ministers engage in healing and intercessory prayer with those who request it. Ministers keep a prayer journal and a daily quiet time of prayer. They are available for prayer with parishioners after Communion at the 9:00am and 6:00pm Sunday services. Study to become a full member of The Order is required. There is also a monthly meeting with training and prayer.