

**The Catholic Community of St. Francis of Assisi**  
**DIRECT DEBIT OF DONATIONS**

Direct Debit is a service in which your donations to the parish are withdrawn electronically from the financial institution of your choice. The funds will be debited from your account the first week of the month, and will be automatically deposited in the parish account. Your donation will be recorded in your parish contribution record as it always has been. You will continue to receive donation information on your Quarterly Contribution Reports. In addition, you will see the debit amount and date of debit reflected on your bank statements.

You may use Direct Debit for donations to Offertory in the amount you have pledged through the annual Offertory Pledge Appeal. If you have not specified an Offertory Pledge, you may do so below. Other donations for special collections (such as *Franciscan Missions* or *Christmas*) may be made in the traditional manner, by check or cash.

If you would like to participate in the St. Francis of Assisi Direct Debit service, please complete the Authorization Agreement below. Return form with a voided check to **Pat Kowite at 11401 Leesville Rd, Raleigh, NC 27613**. Please notify the Parish Office of any bank account or address changes as soon as possible to insure accuracy. You may stop any automatic payment by notifying us at least three business days prior to the payment date. If at any time you have questions about your donation, you may contact Pat Kowite at 847-8205, extension 229, or pat.kowite@stfrancisraleigh.org.

**AUTHORIZATION AGREEMENT FOR PREARRANGED PAYMENT**  
*(Please Print Clearly)*

I (We) hereby authorize St. Francis of Assisi Catholic Church, EIN 56-1342530, to initiate charges to the checking account in the amount specified below, and the financial institution named below is authorized to debit that account. If the amount varies, St. Francis of Assisi will send written notice of the amount and the scheduled date of transfer at least ten calendar days before the scheduled transfer date.

Bank Name \_\_\_\_\_ Branch \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Bank Transit/ABA \_\_\_\_\_ Account Number \_\_\_\_\_

\_\_\_\_\_ Please use my Offertory Pledge already submitted for my Direct Debit amount.

\_\_\_\_\_ I would like to make an Offertory Pledge of \$\_\_\_\_\_ per month for this year.  
I understand this amount will be used for my Direct Debit.

(Transfer will be the first week each month.)

This authority is to remain in effect until St. Francis of Assisi has received written notice of termination and has been provided a reasonable opportunity to take action. The parishioner has the right to stop payment of debit entry by notifying the parish office prior to charging the account. If the parish initiates an incorrect debit entry to the parishioner's account, the parishioner shall have the right to ask the parish to credit the amount from that entry to the account. To obtain proper credit to the account the parishioner shall have fulfilled the following conditions: Notify the parish in writing of the incorrect entry within fifteen calendar days following the date the parishioner received the statement of account or a written notification of that entry or 60 calendar days after posting, whichever comes first.

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

