

Worship Center	Church Mbrs	Non-Members
1) Basic Usage Fee – No furniture moved Includes Opening/securing building, HVAC, Bathrooms and Main Hall cleaned after event (Other fees incurred if event more than 5 hrs)	200	500

Extra Worship Center Options

1) Create/replace center aisle only(weddings)	50	100
2) <u>Custodial Fees:</u> Chairs stacked and removed Round tables & folding chairs setup Clean room & Worship chairs replaced <u>\$75/section (back half=\$225)</u> <u>Complete room = \$450</u>	_____	_____
<u>Utility/Maintenance Fees:</u> Basic Usage Fee covers 5 hours Charge per hour over 5 hrs (\$50) (extra hrsx\$50=)	_____	_____
<u>Audio/Visual Fees:</u> Sound Technician (\$25/hr) Camera Technician (\$25/hr) (Weddings and/or video editing to be discussed with A/V Tech Dir)	_____	_____

Main Kitchen Usage

1) Basic Usage - Store materials, use ice, no cooking	35	70
2) Cooking Equipment Used (approved caterers only)	100	200
3) Dishwashing Equipment used a. Must be approved FBC janitor for dishwasher use.	50	100

Classroom Usage

1) Basic Usage –No furniture moved Includes Opening/securing building, HVAC, Bathrooms and Main Hall cleaned after event (Other fees incurred if more than 3 hrs)	30/room	50/room
2) Custodial Fees for moving furniture (\$ 10/hr/wkr)	_____	_____

Gymnasium	2 hr min =\$100, \$50/hr	2hr min \$200, \$100/hr
Café Kitchen Basic usage – warming/ice	35	70
Game Room (<u>only FBC Ministries</u> -with FBC approved Games Supv.)	\$10/hr	N/A

Special Notes:

- Use of Kitchen equipment will be carefully planned with appropriate church staff.
- FBC does not rent/loan linens for weddings and private events.
- FBC does not own wedding equipment like candelabras or kneeling benches.
- Scheduling & honorariums for musicians, soloists, wedding director and pastor are not handled by church office. These are your responsibility. Suggestions can be obtained from church office if needed.
- The Minister of Music needs to approve all Non-FBC organists.
- Worship Center audio and sound technicians must be FBC A/V Team members. An audio technician is required for all weddings and rehearsals. It is rare for the technician not to be at the rehearsal. Extra fees incur for special sound/video requests like video projections.
- Fabric chairs in Worship Center will not be used with food service events. Folding chairs will be used instead.
- We prefer not to have food service in the main hall. Receptions can be held in the back of the worship center, in Room 210 or downstairs in the youth hall (Rooms 102-110).
- For Weddings only, room 210 and 202 will be included for the Bride and Groom in the Worship Center Basic Usage Fee.
- NO Food or drinks allowed in the Game Room.
- Gym has 25 round tables and chairs for up to 150 people.

Member Status Qualifications:

- Must be an FBC member for at least 6 months to use member status for events.
- Members can book facility events for themselves, their spouse, their parents or their children. Events for relatives outside this group would be considered non-member events.