

## Current Policy:

### Peak Dates:

- Any cancellation made 60 days or more before the conference will not be charged a cancellation fee.
- Any cancellation made between 31 and 59 days will be charged a cancellation fee of \$10 per person.
- Any cancellation made less than 31 days will be charged a cancellation fee of \$20 per person.

### Soft Dates:

- Any cancellation made 15 days or more before the conference will not be charged a cancellation fee.
- Any cancellation made between eight and 14 days will be charged a cancellation fee of \$10 per person.
- Any cancellation made less than eight days will be charged a cancellation fee of \$20 per person.

### Summer Policies – {Extended stay of three nights or more} (May 15 – August 15)

- Cancellation of Event:<sup>1</sup>
  - Non SCBC Groups - Non-Refundable /Non-Transferable Cash Deposit of \$40 Per Person.
  - Any cancellation made between 182 and 365 days – loss of the \$40 Per Person.
  - Any cancellation made less than 182 days – group responsible for total guarantee of lodging and food costs.

- Cancellation of PART of guarantee:

#### **When the actual participation falls below 95 percent of the total guarantee:**

- Any cancellation made between 182 and 365 days – loss of the \$40 per person
- Any cancellation made less than 182 days – groups responsible for total guarantee of lodging and food costs for any numbers less than the 95 percent guarantee.

- Camp Rate
  - 250 with four to a room (DD) or two to a room (Q);  
**or**
  - Groups staying a minimum of four nights with four to a room (DD) or two to a room (Q).

**Exclusive use of WOCC requires a 400 guarantee.**

## Registrations:

SCBC may book an event within 18 months of the event. Non-SCBC may book an event within 13 months of the event.