

Francis Marion University Semester Payment Plan Enrollment Form – Spring 2010

Who is eligible?

A Francis Marion University student whose semester fees are \$500.00 or more and has a 2.0 or better cumulative GPA is eligible for the Semester Payment Program. Charges may include general university and housing fees. Optional fees including the FMU Debit Card, car decals, and meal plans cannot be calculated into the payment plan. All previous debts to the University must be paid in order to be eligible. Fees are subject to change.

How does the Program work?

Financial assistance that has been applied to the student’s account is subtracted from the total charges for the semester. SEE PAYMENT PLAN CALCULATION SHEET FOR DETAILS AND PAYMENT SCHEDULE. The payment plan is not available for Summer terms. Payments may be made by mail, phone, or in person at the Cashier’s Office.

*****Note: Credit/debit cards will not be automatically charged for your monthly payments.*****

What if I miss a payment?

All payments must be received by 5:00 pm on the due date. Payments made after this time will be late and a \$15 late charge will be assessed to the student’s account. Monthly statements are mailed only as a reminder. By enrolling in the payment plan, the student accepts responsibility for making timely payments. A student who has a delinquent account will not be able to pre-register for classes, request a transcript, or receive a diploma. If the student has already pre-registered for the next term, he/she may be dropped from these classes. A student who has missed two consecutive payments or has a delinquent account 10 days after the final payment date may be removed from his/her classes. A student who is delinquent with his/her payments may not be eligible to participate in the program for future semesters. Delinquent accounts are referred to a collection agency. The student will be responsible for any collection costs, attorney fees, or court costs.

How do I apply for the Program?

Complete the enrollment form at the bottom of this page and return it with the first payment to the Cashier’s Office, Francis Marion University, P.O. Box 100547, Florence, SC 29502 or fax the form to 843-661-1198. The Cashier’s Office is located in the Stokes Administration Building, Room 104. Enrollment in the Semester Payment Program will not be complete until the signed enrollment form and the \$50.00 non-refundable enrollment fee are received. A student is required to reapply for the program each semester.

I have read the information above. I understand with and agree to the terms of the Francis Marion University Semester Payment Program. The information listed below will be used to contact me during the semester.

Student’s Name: _____ Student’s Identification Number: _____

Student’s Signature: _____ Student’s Phone Number: _____

Student’s Valid E-mail Address: _____

****To find your monthly payment amounts, please use the Payment Plan Calculation Form****

Payment Plan Option A	
Due on or before:	Amount Due
December 14, 2009	\$
	+ \$50 Enrollment Fee
February 5, 2010	\$
March 5, 2010	\$
April 5, 2010	\$

Payment Plan Option B	
Due on or before:	Amount Due
December 14, 2009 Or at time of registration	\$50 Enrollment Fee
February 5, 2010	\$
March 5, 2010	\$
April 5, 2010	\$