

Francis Marion University
Satisfactory Academic Progress Appeal for Financial Assistance

The Financial Assistance Committee (FAC) periodically considers appeals from students who want an exception to the standards set forth in the University's Satisfactory Academic Progress (SAP) Policy for purposes of receiving financial assistance. The purpose of the appeal is to give a student a chance to explain any unusual circumstances that prevented him or her from meeting the SAP standard. The FAC reviews each appeal and decides upon approval or denial.

Reason for appeal: (Check one)

- You have taken and earned 'C's or higher on at least 6 hours since being denied by the FAC. (Does not apply if FAC gave you a different criteria for eligibility to petition.)
- You experienced severe medical problems that affected your academic progress.
- You received advice from a psychological counselor to withdraw from classes.
- You have not attended FMU for at least 36 consecutive months (3 years).
- You experienced other mitigating factors that prevented you from meeting the SAP standard

Attached documentation: (Check one)

****Documentation is required and must be attached for petition to be reviewed****

- Final transcript from the most recent college attended. No transcript needed if FMU is the most recent college attended.
- A statement from the doctor indicating dates of illness/injuries and verifying your inability to attend classes during that time.
- A statement from psychological counselor stating that you were advised to withdraw from your class(es) and why (limited explanation needed).
- You may not need to petition** if you have not attended FMU for the past three years. Contact the Registrar's Office at 843-661-1175 to ask about applying for academic renewal. If it is determined that you are ineligible for academic renewal, attach a statement from the Registrar's Office to your petition. If you are approved for academic renewal, notify our office so that we can begin processing your file.
- Any other relevant documentation needed to explain your not meeting the SAP standard.

Please provide the following information:

Full Name _____

Address (include Street, PO Box, City, and Zip Code) _____

Social Security Number _____

Major (if you are planning to change your major, list your new major) _____

For what terms/semesters are you asking to receive Financial Assistance? _____

When will you graduate? _____

Explain what problems prevented you from meeting the SAP standard and your plans to correct your SAP deficiency:

