

## FINAL EXAMINATION SCHEDULE 2009 FALL SEMESTER

	8:30 a.m. – 10:30 a.m.	11:45 a.m. – 1:45 p.m.	3:00 p.m. – 5:00 p.m.
Wednesday December 9	8:00 a.m. MW 8:30 a.m. MWF	English – All 111, 112 and 200	10:30 a.m. MWF
Thursday December 10	8:30 a.m. TTH	12:30 p.m. MWF	9:55 a.m. TTH
Friday December 11	9:30 a.m. MWF	11:30 a.m. MWF	11:20 a.m. TTH
Monday December 14	12:45 p.m. TTH	1:30 p.m. MWF	History – All 201, 202, 203, 204 and 205 Courses
Tuesday December 15	Chemistry 101 2:10 p.m. TTH	Chemistry 201 2:30 p.m. MW	7:30 a.m. MWF 4:00 p.m. MW

**All classes will meet at the assigned examination times. ATTENDANCE IS COMPULSORY UNLESS EXCUSED IN WRITING BY THE DEPARTMENT CHAIRPERSON OR SCHOOL DEAN.** *Any student missing an examination without a written excuse from the Department Chairperson or School Dean will be assigned a grade of F.* Examinations will be held in the same rooms as class meetings except for mass examinations. The locations of mass examinations will be announced by instructors. Students may, with the instructor's permission, take an examination with another section of the same course; no further permission is required.

### EVENING CLASSES

Evening class examinations will be given according to the following schedule:

#### Wednesday, December 9

6:00 p.m. MW **and** 6:00 p.m. Monday courses from 6:00 to 8:00 p.m.

7:30 p.m. MW **and** 6:00 p.m. Wednesday courses from 8:10 to 10:10 p.m.

#### Thursday, December 10

6:00 p.m. TTH **and** 6:00 p.m. Tuesday courses from 6:00 to 8:00 p.m.

7:30 p.m. TTH **and** 6:00 p.m. Thursday courses from 8:10 to 10:10 p.m.

### EDUCATION AND PSYCHOLOGY GRADUATE CLASSES

The final examinations in all graduate Education and Psychology courses (500 level or higher) will be given at the last regularly scheduled class period. The time of the examination will be announced by the instructor.

### BUSINESS GRADUATE CLASSES

The final examinations will be announced by the instructor of the course.

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FRANCIS MARION UNIVERSITY**

1. All classes will meet at the assigned examination times. ***ATTENDANCE IS COMPULSORY UNLESS EXCUSED IN WRITING BY THE DEPARTMENT CHAIRPERSON OR SCHOOL DEAN.***
2. Final examination times are assigned on the basis of the class meeting times except for the mass examinations.
3. Examinations will be held in the same room as class meetings except for mass examinations. The locations of mass examinations will be announced by instructors. All examination periods will meet when scheduled and will meet on campus except for off-campus courses.
4. To avoid misunderstandings, instructors will announce times and rooms of all examinations during class meetings.
5. Students may, with the instructor's permission, take an examination with another section of the same course. ***No further permission is required.***
6. Students who have three examinations in one day may petition in *writing* to the **Department Chairperson or School Dean** to reschedule one examination only if paragraph 5 above cannot resolve the problem. Students should first discuss this problem with the professors involved. Problems should be resolved by ***Wednesday, December 9.***
7. Examination periods will be two hours or less.
8. Any student missing an examination without a written excuse from the **Department Chairperson or School Dean** will be assigned a grade of F.
9. **ALL GRADUATING CANDIDATES GRADES MUST BE RECEIVED IN THE REGISTRAR'S OFFICE BY 12:00 NOON ON MONDAY, December 14.** *ALL GRADUATING CANDIDATES' grades must be recorded on the paper rolls provided or via the Internet (Note: Senior Grading).* If any candidate has an examination scheduled after that date, some arrangement must be made with the professor to take the examination at an earlier time. Problems such as this should be resolved by ***Wednesday, December 9.***
10. **ALL GRADES MUST BE RECEIVED IN THE REGISTRAR'S OFFICE BY 12:00 NOON, WEDNESDAY, December 16.** Please record all grades on rolls (Paper or Internet) labeled "**Final Grading Rolls**".

**Grades are to be recorded as follows:**

A	IN = Incomplete
B+	CO = Continuing
B	S = Satisfactory
C+	U = Unsatisfactory
C	
D+	
D	
F	

(See page 66 in the 2009-2010 Catalog.)

**NOTE: WHEN GRADES ARE POSTED, PERSONAL IDENTIFIABLE INFORMATION SHOULD NOT BE USED.**