

APPROVAL FOR TRANSFER OF CREDIT FROM OTHER INSTITUTIONS

Type of Transfer: () **Transient [class meets on another campus]** () Correspondence
 Year to be taken _____ () Fall () Spring () Summer I () Summer II

PLEASE PRINT CLEARLY

Social Security Number _____

INSTITUTION OFFERING COURSE: _____

Student Name _____

Address _____

Address _____

City, State, Zip _____

City, State, Zip _____

Transcript Received and Posted: _____

Date _____ See attached FMU student transcript.

TRANSFER INSTITUTION			FRANCIS MARION UNIVERSITY EQUIVALENT		
Dept. Abbr. & Course No.	Course Title	* Credit Hours	Dept. Abbr. & Course No.	Course Title	Credit Hours

*Note whether semester or quarter. Grade points do not transfer, only semester hours.
 (Refer to FMU Catalog 'Transfer' and 'Honor Graduates' for regulations.)

APPROVED: _____, Advisor (general education and elective courses)
 _____, Department Chairperson or Dean (required for major courses)
 _____, Registrar

A **minimum** of 36 semester hours of course credit **MUST** be taken in residence at Francis Marion University within five calendar years preceding the date the degree is granted. No more than 9 of the **final** 36 hours required for the degree may be taken at another institution. A **maximum** of 36 semester hours in transient and correspondence courses may be accepted as **partial fulfillment** of the requirements for baccalaureate degrees. No more than 12 semester hours may be accepted in any one subject. **No course specifically required in the student's major** may be taken by correspondence or at another institution without **prior permission of the department**. The **total maximum hours** that can be transferred from 2 year schools (Transfer + Transient) is 65.

Once a student has completed, either successfully or unsuccessfully, a course at Francis Marion University he may not repeat at another institution that course for transfer credit to Francis Marion University. The student **MUST** have a grade of **C** or better on each course accepted.

THOSE STUDENTS WHO ARE NOT IN GOOD ACADEMIC STANDING (that is cumulative GPA below 2.0) CANNOT BE APPROVED TO TAKE COURSES AT OTHER INSTITUTIONS.

I understand that I must request from the above named institution that an official copy of my transcript be sent to Francis Marion University upon completion of the academic term or notify in writing the Office of the Registrar at FMU if I do not enroll in above courses. I UNDERSTAND THE TERMS OF THIS TRANSFER APPROVAL.

Student's Signature _____ Date _____